

Research Excellence Award

Faculty of Business Studies

Purpose of Award

The purpose of the award is to recognize and encourage excellence in academic research. Applications will be based on a recognized record of research and scholarly work, high quality, recent receipt of significant research findings, or other meritorious achievement. Applicants are expected to have appropriate quality of service in the areas of research activities in the field relevant to the Faculty of Business Studies.

Eligibility

To be eligible for this award, an applicant must hold a full-time position in the Faculty of Business Studies, University of Vavuniya. The staff member can claim the marks for the published research papers from the day of assuming the duties as the full-time staff of the faculty.

Nomination procedure

Each applicant from the faculty could apply research excellence award application to the Chairperson/ Faculty Research Committee (FRC) through respective Heads of the departments on or before the deadline.

Description of the Award

The Research Excellence Award will consist of a certificate and memorandum.

The applicant could claim for his/her research publication for past consecutive five years.

No	Selection Criteria Types of Contribution	Allocated Marks
1.	Research Publications in Indexed Journals ▪ Web of Science Core Collection ▪ Science Citation Indexed Expanded (SCIE) ▪ Social Sciences Citation Index (SSCI) ▪ Arts & Humanities Citation Index (AHCI)	20 Marks

	▪ Emerging Sources Citation Index (ESCI) ▪ Scopus	
	▪ (Note: an article that was published in journal that is ranked as A* or A in ABDC ranking / 4 or 3 in ABS ranking can claim additional 10 Marks)	
2.	Full research papers published in peer reviewed University Journals	
	▪ is published at least twice a year	05 Marks
	▪ is published once in a year	03 Marks
3.	Papers published in Conference or Proceedings Symposium	
	▪ Full paper published in proceedings	02 Marks
	▪ Extended abstract published in proceedings	1.5 Marks
	▪ Abstract published in proceedings	01 Mark

Note:

- For co-authored publications contribution of each author should be claimed by the applicant. The applicant can claim the marks using the following criteria.

No. of authors	Author	Immediate Coauthor	Other Co-author
Two authors	Maximum 80%	Maximum 40%	-
More than two authors	Maximum 70%	Maximum 30%	Maximum 30%

Evaluation Process

- The applicant could claim marks for the research publications under any of the categories listed above should be published within five years on or before 31st December of the year under consideration. Author has the discretion to claim points

for his or her article for the year in which it has been accepted (early cite publication) or published (with issue and volume number).

- A staff who received the award for research excellence for the year cannot claim the same publications for future years. A publication can be considered for an award only once. The evaluation will be made by the Evaluation Committee which comprises following members.
 1. Dean/ Faculty of Business Studies (if the dean is applicant for Research Excellence Award another Senior academic will be appointed by faculty board)
 2. Chairperson/ FRC (if the Chairperson/ FRC is applicant for Research Excellence Award another Senior academic will be appointed by faculty board)
 3. Outside Expert – will be appointed by faculty board
- The Evaluation Committee should evaluate the applications and determine whether the marks claimed by the applicant are according to the given guidelines.
- Applicants who earn **35** marks or more would be considered for the eligibility for Research Excellence Award.
- The Award will be given to an applicant has obtained highest marks or applicants have obtained equal highest marks among the applicants.
- The decision made by the Evaluation Committee would be the final decision subject to the approval of the faculty board.
- The evaluation should be transparent; applicant have the rights to get all the details in relation to the assessment of application. Academic staff of the faculty have the rights to see the final evaluation summary (marks allocated to each item) of each applicant.
- The applications for the award should be submitted on or before 28th of February for the previous year award.

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