

PROSPECTUS

BACHELOR OF BUSINESS MANAGEMENT HONOURS IN PROJECT MANAGEMENT
DEGREE PROGRAMME



**Wisdom steers the mind
towards the good**

**Faculty of Business Studies
University of Vavuniya
Sri Lanka**

2020-2021

Prospectus

Bachelor of Project Management Honours

Degree Programme

2020 – 2021

Faculty of Business Studies

University of Vavuniya, Sri Lanka

Mannar Road

Pambaimadu

Vavuniya

Message from the Vice-Chancellor



Dear Students,

Welcome to the University of Vavuniya!

I hope you have chosen University of Vavuniya as the right choice for your university career, and you'll be considering what you want from the journey and the destination you hope to reach. I am delighted by your interest in University of Vavuniya and encourage you to explore the great opportunities. Our students are motivated by making a difference, and the transformational education we provide to equip them to pursue their choice of careers.

At University of Vavuniya, we have dedicated academic and other staff members who facilitate your growth. I encourage you all to take advantage of the facilities available at the University. The handbook is one of the tools that can assist you during your academic years. It contains information on the academic rules and regulations available to you and many resources to help you find advice and make good choices. I request you to read it, understand it, and refer to it during your ongoing orientation.

University of Vavuniya's education encompasses excellent teaching and hands-on training and the chance to learn from staff who are experts in their fields. We have been improving management discipline for over twenty-five years. Our students can have fun and contribute in other ways, such as performing in plays and concerts or supporting community initiatives.

I wish to appreciate the Dean and Staff of the Faculty of Business Studies who devoted their time and effort to preparing this handbook. I hope that you will enjoy learning more about University of Vavuniya through the stories shared by our students. If you are driven to make an impact, University of Vavuniya will guide you along your path.

Dr. T. Mangaleswaran

Vice-Chancellor / University of Vavuniya, Sri Lanka.

Message from the Dean



I am delighted to introduce you to the Faculty of Business Studies, University of Vavuniya. The Faculty of Business Studies was established in 1997 and currently offers the Bachelor of Business Management (BBM) honours degree program in diverse disciplines, namely Accounting and Finance, Marketing Management, Business Economics, Human Resource Management, and Project Management. The Faculty recently established five new departments and currently consists of seven departments to teach for various degree programs. The Faculty makes unremitting efforts to update existing programs and introduce new programs based on national needs, demands, and employability. The Faculty commences two new honours degree programs in the coming years, namely, Banking and Insurance and Entrepreneurship.

The curriculum is structured to provide theoretical knowledge and practical skills for students to expose their competencies in contemporary dynamic organizations better. The students get the opportunity to undergo a six-month internship as part of their studies. It provides a real practical experience to apply your learned theories in a real workplace. The Faculty is located in a place surrounded by beautiful trees and a pleasant village living atmosphere. Our students come from all the districts of Sri Lanka and enjoy studying with multi-ethnic communities, and during the study period, they learn neighboring

languages and cultural diversities. The Faculty has five student clubs where students have the opportunity to learn and expose their talents.

The Faculty has committed to excellence in teaching, research, and community enrichment and directing the student experience at the heart of the Faculty. Our programme is delivered by specialist staff from a wide range of industry and academic experience. Students can relish studying and loving experiences with our friendly staff members. The Faculty is triggering networking and collaborations with the stakeholders to increase the shared capacities for serving the students and community well.

I am confident that you will enjoy your time with our Faculty and have a good learning experience to maximize your potential. I am delighted to welcome you and wish you every success.

Dr. Y. Nanthagopan

Dean / Faculty of Business Studies.

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1. Introduction

1.1 The University of Vavuniya at a Glance

The Northern Province Affiliated University College (NPAUC) was established in 1991. Subsequently, by an order made under Section 22 of the Universities Act No. 16 of 1978, the Vavuniya Campus of the University of Jaffna was established on 1st April 1997 with two faculties, namely the Faculty of Applied Science and the Faculty of Business Studies. In 2020, by the Gazette Extraordinary No. 2160/43 dated 30.01.2020, the Faculty of Technological Studies was also established. All three faculties offer nine special degree programs of four-year duration at present.

The Vavuniya Campus of the University of Jaffna has been elevated to a separate state University and established as the "University of Vavuniya, Sri Lanka" by the extraordinary gazette issued on 08th June 2021. Accordingly, the University of Vavuniya became the 17th state University in Sri Lanka effective from 01st August 2021. The University of Vavuniya expects to increase the student intake through introducing new study programs along with the establishment of the proposed faculties, namely, Faculty of Health Sciences, Faculty of Aquaculture, Fisheries and Marine Studies, Faculty of Natural Resources, Environment and Sustainable Energy Studies, Faculty of Animal Sciences, Faculty of Media and Communication Studies, and Faculty of Built Environment.

The permanent site of the University of Vavuniya is located about ten kilometers away from Vavuniya town along the Vavuniya Mannar road at Sopalapuliyankulam, Pampaimadu. The university owns one hundred and ninety-five (195) acres of land, and it is a residential university. The university maintains a forest pocket and two minor tanks within this land area. The iconic landscape contributes to the university's signature to keep generations

connected to the University of Vavuniya. It paves the way to get a new collegiate experience for our existing and prospective students.

1.2 Officers and Authority of the University of Vavuniya

Chancellor	Prof. S. Mohanadas
Vice-Chancellor	Dr. T. Mangaleswaran

Deans of the Faculties

Faculty of Business Studies (FBS)	Dr. Y. Nanthagopan
Faculty of Applied Science (FAS)	Dr. (Ms.) J. Nimalan
Faculty of Technological Studies (FTS)	Mr. S. Suthaharan

Heads of the Departments in Faculty of Business Studies

Finance and Accountancy	Dr. (Ms.) K. Kalainathan
English Language Teaching	Dr. G. Jeyaseelan
Project Management	Mr. S. Thirugnanasampanthar
Human Resource Management	Mr. S. Harikaran
Marketing Management	Mr. S. A. Jude Leon
Business Economics	Ms. P. Godwin Phillip
Management and Entrepreneurship	Dr. A. Rukshan

Heads of the Departments in Faculty of Applied Science

Physical Science	Dr. S. Kirushanth
Bio-Science	Dr. S. Wijeyamohan

Heads of the Departments in Technological Studies

Information and Communication Technology	Mr. V. Senthoran
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Faculty Assistant Registrars

Faculty of Business Studies	Ms. P. Danoshana
Faculty of Applied Science	Ms. K. Anusiga
Faculty of Technological Studies	Mr. P. Krishnanathan (Actg.)

Library

Senior Assistant Librarian	Mr. S. Shanmugathan
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General Administration

Registrar	Mr. N. Rajavisahan
Deputy Registrar / Establishments	Mr. K. Poheenthiran
Deputy Registrar / Examinations and Students' Admission	Mr. K. Gnanabasharan
Deputy Registrar/ Academic Affairs and Publication Branch	Mr M. Nanthakumar
Assistant Registrar / Administration	Ms. P. Thavakiruba
Assistant Registrar / Student Welfare Division	Mr. P. Krishnanathan

Financial Administration

Bursar	Mr. L. Ram Ramanan
Payments	Mr. A. E.M. Venesious
Stores and Supplies	Mr. B. Balathas

Physical Education Unit

Coordinator	Mr. R. Sivasegaran
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Career Guidance Unit

Director	Mrs. J. S. Thevaruban
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2. Faculty of Business Studies

2.1 History of the Faculty of Business Studies

The Faculty of Business Studies started its scholastic activities in 1997. The first direct intake to the Campus took place in 1998, and the students from the Commerce and Arts streams were admitted to the Management course for the Academic Year 1997/1998.

The faculty offers a Bachelor of Business Management (BBM) Honours degree programme in Accounting and Finance, Marketing Management, Business Economics, and Human Resource Management. Faculty also offers Bachelor of Business Management BBM Honours in Project Management, which was commenced from the Academic Year 2014/15. The degree programme was upgraded as Honours degree in Project Management from the Academic Year 2017/2018. Both degree programmes provide a good foundation for the undergraduates to qualify and compete in professional examinations and inculcate positive attitudes, ingenuity, and self-confidence.

The Faculty's present student population is 950. The critical development of the Faculty is manifested with the establishment of five new departments, namely, Department of Business Economics, Department of Marketing Management, Department of Project Management, Department of Management and Entrepreneurship, and Department of Human Resource Management gazetted on 22nd March 2021. The Department of English Language Teaching has also been part of the Faculty of Business Studies, even though it has the mandate to serve the students of the whole University.

2.1.1 Vision



“To be the most nationally renowned faculty in Business Education”

2.1.2 Mission



“To nurture the students to become dynamic leaders to outperform in challenging business environment through the highest quality of teaching, learning, research and industry and community engagement”

2.1.3 Values

We ensure seven core values enabling us to attain our Vision and Mission.



- **Excellence:** we aspire to reach the highest standards of our staff and students to exploit their full potential.
- **Integrity:** we maintain a set of professional and ethical standards in all we do.
- **Equity and Equality:** we ensure equity and equality in all aspects and promoting diversity.
- **Responsiveness:** we commit to be innovative and creative and contribute to the regional and national development.
- **Diffusion:** we disseminate knowledge through learning, teaching, and research.
- **Co-creation:** collaborative development of new values together with experts and /or stakeholders.
- **Transparency and Accountability:** we demonstrate transparency and accountability to our stakeholders.

2.2 Significant Milestones of the Faculty of Business Studies

- 2022 The faculty celebrated the Silver Jubilee on 4th, 5th and 6th of July 2022.
- The faculty conducted the 4th Research Conference on Business Studies (RCBS-2022) as a Silver Jubilee Conference.
- Five Training and Placement Cells were established in five departments
- Information Technology Services Unit was established
- Two new honours degree programs in Banking and Insurance and Entrepreneurship were introduced
- MOUs signed with Responsible Project Management, UK, Project Management Institute, Colombo Sri Lanka, Institute of Certified Management Accountants of Sri Lanka, Institute of Bankers, Sri Lanka, hSenid Business Solutions PLC, and Suleco (pvt) Ltd.
- Introduced PRANA Financial Aid by the Faculty Alumni
- Introduced Faculty Level Annual Awards
- 19 MOUs signed with community and industry organisations
- The Higher Diploma in English, an extension program was introduced
- Job bank was established.
- Launched the five student club magazines; HR Wisdom, The Project Manager, Marketing Sparks, ECONOBLOGGER, FINROOT
-
- 2021 The Vavuniya Campus of the University of Jaffna has been elevated to as “University of Vavuniya, Sri Lanka” by the extraordinary gazette issued on 08th June 2021.
- Alumni Association of the Faculty of Business Studies (AAFBS) was officially formed on 14th February 2021.
- Five new student clubs were established to enrich students’ participation in extra-curricular activities.
-

Five new departments were formed as Department of Project Management, Department of Human Resource Management, Department of Marketing Management, Department of Business Economics, and Department of Management and Entrepreneurship by abolishing the Department of Economics and Management, gazette on 22nd March 2021 on the recommendation of the University Grants Commission, Sri Lanka.

2020 MOU was signed between Chartered Institute of Personnel Management (CIPM) and Department of Economics and Management.

Faculty bi-annual newsletter was published.

3rd Research Conference on Business Studies (RCBS-2020) was conducted.

Mentoring system was introduced for the students.

2019 Bachelor of Business Management (Honours) in Project Management was commenced.

The Faculty has obtained “A” grade in the Program Review.

2018 Department of English Language Teaching was established under the Faculty.

2nd Research Conference on Business Studies (RCBS-2018) was conducted.

Journal of Business Management (JBM) was launched and Volume 01 was published.

2017 BBM curriculum was revised for the third time in accordance with Sri Lanka Qualifications Framework (SLQF).

2016 1st Research Conference on Business Studies (RCBS-2016) was conducted.

2015	<p>A new three-year degree programme of BBM in Project Management was commenced from the academic year 2015/16.</p> <p>1st Students' Forum was organized on the theme of "Understanding Domestic Business Context".</p>
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2014	<p>MOU was signed with the Sri Lanka Institute of Marketing (SLIM).</p> <p>A new specialization of BBM Honours in Human Resource Management was introduced from the academic year 2013/2014.</p>
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2008	<p>The curriculum was revised for the second time based on the suggestions made by the Subject Review teams of the Quality Assurance and Accreditation Council (QAAC) and the credit values were amended in accordance with the Common Credit Framework released by the UGC.</p> <p>A new specialization of BBM Honours in Business Economics was introduced.</p>
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2006	<p>Industry Community Interaction Cell of the Vavuniya Campus (ICICVC) was established. Short courses and community outreach programs have been conducted under this cell.</p>
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2005	<p>The BBM curriculum was revised for the academic year 2003/2004 and students were given opportunity to follow specializations as Accounting and Finance and Marketing Management.</p>
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2002	<p>The Faculty has started to offer BBM Degree (Four-year degree) with the two specializations: Accountancy and Finance and Management.</p>
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1998	<p>Direct intake to the Campus took from the Commerce and Arts stream students for the academic year 1997/1998 and three-year Bachelor of Accountancy and Finance, and Management degrees were offered.</p>
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1997 Vavuniya Campus of the University of Jaffna was established by elevating NPAUC.

1991 Northern Province Affiliated University College (NPAUC) was established.

2.3 Dean's Office

2.3.1 Staff Profile of the Dean's Office

Dean	Dr. Y. Nanthagopan
Assistant Registrar	Ms. P. Danoshana
Instructor - Gr. II	Mr. K. Suthesan
Technical Officer - Gr. II	Mr. B. Sujeevan
Management Assistant - Gr. III	Ms. P. Kanageswaran
Laboratory Assistant - Gr. III	Mr. S. Venujan

2.3.1.1 Executive Staff



Ms. Pathmakanth Danoshana

Assistant Registrar

E-mail: danoshana.s@gmail.com

2.3.1.2 Academic Support Staff



Mr. Kulasingam Suthesan
Instructor in Computer Technology - Gr. II
k.suthesan@vau.ac.lk

2.3.1.3 Non-Academic Staff



Mr. Balasubramaniam Sujeevan
Technical Officer - Gr. II



Ms. Priya Kanageswaran
Management Assistant - Gr. III



Mr. Satkunathas Venujan
Laboratory Assistant - Gr. III

3. Departments and Staff Profile

3.1 Department of Finance and Accountancy



Department of Finance & Accountancy is a teaching department that provides accounting and finance course units in the University of Vavuniya. The department intends to provide a quality teaching, training and practical experience that inspires the students to

become astute accounting and finance professionals.

The main goal of the department is to provide Bachelor of Business Management Honors in Accounting and Finance graduates with high standard, competitive, creative, and positive thinking through theoretical and practical knowledge. The department ensures that the students further would be trained in entrepreneurial attitudes, innovative skills and problem-solving capacity, communication and research skills, and possess ethics, traits, and value judgment to maximize the community's social benefits.

The Department of Finance and Accountancy has recorded a consistent improvement in its academic and research activities. It offers a range of creativity and innovatively designed programs, and curricula are constantly updated to meet the industry's changing requirements.

During the study period, the students are encouraged to get hands-on experience in the corporate world through internship training with reputed organizations. The department maintains excellent relationships with the government, professional bodies, industries and other education sectors in

shaping the future and creating wider opportunities for the student communities.

3.1.1 Staff Profile of the Department of Finance and Accountancy

Head	Dr. (Ms.) K. Kalainathan
Senior Lecturer - Gr. I	Ms. J. S. Thevaruban
Senior Lecturers - Gr. II	Mr. T. Pratheepan (On study leave)
	Mr. C. Larojan
	Mr. G. R. M. Gamlath
Lecturer (Probationary)	Ms. B. Manthahini
	Mr. N. Pratheepan
Management Assistant - Gr. III	Ms. V. Maickanro
Works Aide - Gr. III	Mr. B. Miroshan

3.1.2 Academic Staff



Ms. Janaki Samuel Thevaruban
Senior Lecturer Gr. I in Finance
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Dr. (Ms.) Koperunthevy Kalainathan
Senior Lecturer Gr. I in Finance
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Mr. Tharmalingam Pratheepan
Senior Lecturer Gr. II in Finance
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Mr. Chandrasegaran Larojan
Senior Lecturer Gr. II in Accounting
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Mr. Gamlath Rallage Muthubandara Gamlath
Senior Lecturer Gr. II in Accounting and Finance
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Ms. B. Manthahini
Lecturer (Probationary) in Accounting
E-mail: mantha@vau.ac.lk



Mr. Nadarajah Pratheepan
Lecturer (Probationary) in Finance
E-mail: n.pratheepan@vau.ac.lk

3.1.3 Non-Academic Staff



Mrs. Vithusha Maickanro
Management Assistant - Gr. III



Mr. Baskaralingam Miroshan
Works Aide - Gr. III

Senior Lecturer - Gr. I	Ms. J. Subajana
Lecturer (Probationary)	Ms. P. Sarmatha
Instructors - Gr. III	Mr. S. Douglas
	Ms. S. Anithra
Management Assistant - Gr. III	Ms. S. Shinthuja

3.2.2 Academic Staff



Dr. Jeyaseelan Gnanaseelan

Senior Lecturer Gr. I in English

E-mail: jeya86@vau.ac.lk



Ms. Subajana Jeyaseelan

Senior Lecturer Gr. I in English Language

E-mail: subi_08@vau.ac.lk



Ms. Sarmatha Piriyaatharshan

Lecturer (Probationary) in English

E-mail: sarmatha@vau.ac.lk

3.2.3 Academic Support Staff



Mr. Soosaipillai Douglas

Instructor in English - Gr. III

E-mail: sdouglas@vau.ac.lk



Ms. Sivalingam Anithra

Instructor in English - Gr. III

E-mail: anithra@vau.ac.lk

3.2.4 Non-Academic Staff



Ms. Shinthuja Selvakkathirvel

Management Assistant - Gr. III

3.3 Department of Project Management (DPM)



The Department of Project Management which was established in 2021 offers Bachelor of Business Management Honours in Project Management. The aim of this programme is "to provide students with the wide range of knowledge and ability to successfully manage projects in business and development domains".

The objectives of this program are to give comprehensive knowledge to the students in concepts, tools and issues of project management and preparing them through its degree programme to practice the project management applications including process, tools and techniques and control of organizational systems in the public, private and non-governmental organizations. Further, this programme provides students with an opportunity to engage with industry/organization and community practitioners through field visits, guest lectures and community and industry-led research projects and case studies. The DPM facilitate graduates to obtain potential employment opportunities in public, private and non-government organizations. The PM graduates can, in addition to common employment opportunities for graduates, be best suitable for specific positions such as project lead, project officer, project assistant, project field officer, programme assistant, monitoring and evaluation officer, project team leader, etc. with the acquired academic competencies and soft skills.

3.3.1 Staff Profile of the Department of Project Management

Head	Mr. S. Thirugnanasampanthar
Senior Lecturer - Gr. I	Dr. Y. Nanthagopan
Senior Lecturer - Gr. II	Ms. S. Mathivathany

3.3.2 Academic Staff



Dr. Yogarajah Nanthagopan

Senior Lecturer Gr. I in Project Management

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Mr. Sivapathaviruthayar Thirugnanasampanthar

Senior Lecturer Gr. II in Project Management

E-mail: thiru.snvs@vau.ac.lk



Ms. Sasitharan Mathivathany

Senior Lecturer. Gr. II in Project Management

E-mail: mathivathany@vau.ac.lk

3.4 Department of Human Resource Management



The Department of Human Resource Management (DHRM) was established on 18th March, 2021. The DHRM offers Bachelor of Business Management Honors in Human Resource Management for undergraduate students.

The commencement of the HRM honours degree has become a new inspiration among the Faculty of Business Studies undergraduate students, as evidenced by the increased number of students enrolled in the Human Resource Management specialization from 2015 to 2022.

The Department signed the MOU with the Chartered Institute of Personnel Management (CIPM), an excellent opportunity for the students to enjoy course exemptions, discounts on the payment of professional courses with CIPM and to provide a gold medal for the best performer in HRM specialization. The Department enhances students' knowledge, skills, attitude, and community enrichment through the activities of the Human Resources Club. The strength of the Department lies in its highly qualified and versatile teaching staff. The Department strives to provide the country with a pool of high-caliber trained graduates who can apply the theoretical knowledge learned in HRM in their organizational life.

3.4.1 Staff Profile of the Department of Human Resource Management

Head	Mr. S. Harikaran
Senior Lecturer - Gr. I	Dr. T. Mangaleswaran
Lecturer (Probationary)	Ms. M. R. F. Aqeela Ijas
	Ms. J. Prasheena

3.4.2 Academic Staff



Dr. Thampoe Mangaleswaran

Senior Lecturer Gr. I in Human Resource Management

E-mail: mangales@vau.ac.lk



Mr. Sivarajah Harikaran

Lecturer in Human Resource Management

E-mail: harikaran88@vau.ac.lk



Ms. Mohamed Rafeek Fathima Aqeela Ijas

Lecturer (Prob.) in Human Resource Management

E-mail: aqeelaijas@vau.ac.lk



Ms. Prasheenaa Jeyaranjan

Lecturer (Prob.) in Human Resource Management

E-mail: prashee@vau.ac.lk

3.5 Department of Marketing Management



On 18th March 2021, the Department of Marketing Management (DMM) was established. It offers an honors degree in Marketing Management for undergraduate students. DMM intends to produce employable graduates in marketing by providing diversified

knowledge through an up-to-date and advanced curriculum. In addition, it provides practical experiences to students through projects and internship training programs to meet the requirements of industries. DMM encourages students to undertake extracurricular activities and community outreach projects through the Student Marketing Club. It has the MOU with the Sri Lanka Institute of Marketing (SLIM), allowing students to enjoy course exemptions and discounts on paying for professional courses with SLIM. DMM always tries to produce the best with the support of its unique and dynamic marketing team.

3.5.1 Staff Profile of the Department of Marketing Management

Head	Mr. S. A. Jude Leon
Lecturer	Ms. L. Thusyanthy (On study leave)
Lecturer (Unconfirmed)	Mr. S. Sivanenthira
Lecturer (Probationary)	Ms. S. Kajanthy

3.5.2 Academic Staff



Ms. Lavan Thusyanthy
Lecturer in Marketing Management
E-mail: thusi86@yahoo.com



Mr. Soosai Antony Jude Leon
Lecturer (Unconfirmed) in Marketing
Management
E-mail: judeleon27@vau.ac.lk



Ms. Kajanthy Shanmuganathan
Lecturer (Prob.) in Marketing Management
E-mail: kajanthys@vau.ac.lk



Mr. Sivapragasam Sivanenthira
Lecturer (Unconfirmed) in Marketing Management
E-mail: sivamsiva@vau.ac.lk

3.6 Department of Business Economics



On 18th March 2021, the Department of Business Economics was established. The department offers the Honours degree for undergraduate students, from 2006.

In today's highly competitive and dynamic business environment, undergraduate students following an Honors degree in Business Economics have myriad possibilities to acquire the best positions nationally and internationally. As in the world-leading universities, the curriculum of our degree program combines the knowledge and skills of economics, mathematics, statistics, decision science, and computer application. As a result, our graduates have occupied various universities, colleges, research institutes, financial institutions, and private and public institutions.

The academic staff in the department are specialized in different fields such as environmental and resource economics, financial economics, econometrics and statistics, development and agricultural economics, behavioral economics, and social choice and game theory. In the near future, many of them will hold a Ph.D. degree. Further, the department signed MOU with reputed institutions.

3.6.1 Staff Profile of the Department of Business Economics

Head	Ms. P. Godwin Phillip
Senior Lecturer - Gr. I	Mr. A. Thayaparan
Senior Lecturer - Gr. I	Dr. N. Ravinthirakumaran
Lecturer	Mr. T. Selvamalai (On study leave)
Management Assistant - Gr. III	Mr. P. Mohanakanth

3.6.2 Academic Staff



Mr. Aruppillai Thayaparan
Senior Lecturer Gr. I in Economics
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Ms. Paulina Mary Godwin Phillip
Senior Lecturer Gr. I in Economics
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Dr. Navaratnam Ravinthirakumaran
Senior Lecturer Gr. I in Business Economics
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Mr. Thiraviyam Selvamalai
Lecturer in Business Economics
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3.7.1 Staff Profile of the Department of Management and Entrepreneurship

Head	Dr. A. Rukshan
Associate Professor	Prof. A. Pushpanathan
Senior Lecturer - Gr. I	Dr. P. Selvarajan
Lecturer (Probationary)	Ms. S. Thevaka

3.7.2 Academic Staff



Prof. Ambalam Pushpanathan

Associate Professor in Management

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Dr. Poongothai Selvarajan

Senior Lecturer Gr. I in Management

E-mail: pselvarajan@vau.ac.lk



Dr. Alexander Rukshan

Senior Lecturer Gr. II in Information Technology

E-mail: a.rukshan@vau.ac.lk



Ms. Satheeskumar Thevaka

Lecturer (Prob.) in Applied Mathematics and Computing

E-mail: thevaka_sathees@vau.ac.lk

4. Internship

4.1 Internship: An Overview

The Faculty of Business Studies offers internship training for the Bachelor of Business Management Honours degree students in their fourth year second semester. They are put in the government and private organizations dispersed throughout Sri Lanka for their internship program. Internship training provides a platform for students to gain exposure to the actual working life while bridging the gap between theory and practice. It also gives them a chance to contend in the job market and to secure a job.

5. Student Clubs

Your university experience will rely intensely upon what you think about it. Clubs are one of the principal manners by which students can keep themselves dynamic. Life at the University of Vavuniya is not about scholastics and study alone. We realize that students need a rest from their strict study schedules. It is essential to re-strengthen energies for the complete transformation of the students. Student clubs aim to enhance student extracurricular activities and create an ecological and beautiful environment for the Faculty of Business Studies. Further, it will encourage the students to create co-op, arrange job bank and part-time jobs, and energy-saving projects. Students would be provided with awards every year, based on the independent evaluation panel's

performance review, to appreciate and encourage the clubs' performances and activities. Here is a rundown of the student clubs that are available to enrollment for all students.

Economics Club



HR Club



Project Management Club



Accounting and Finance Club



Marketing Club



6. Alumni Association of the Faculty of Business Studies (AAFBS)



It is with incredible joy that the Faculty of Business Studies introduces you to the Alumni Association of the Faculty of Business Studies (AAFBS). The objective of the alumni is to establish a platform for networking and sharing information. The Association has had many distinguished and eminent alumni as its office bearers, with over 300 registered members to date. Day by day this association grows and become a valuable network that will help us have a real effect in our necessary endeavors to make our planet more sustainable.

7. Students' Facilities

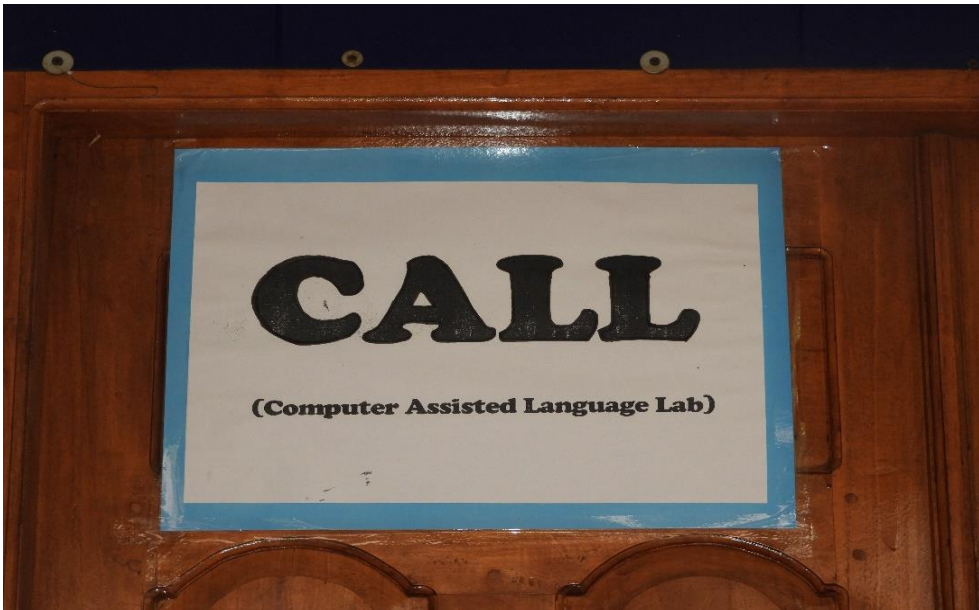
7.1 Faculty Teaching Laboratory



The teaching laboratory of the FBS is equipped with 90 fully networked computers. It facilitates course units such as Computer Based Accounting, Geographic Information System, Productivity and Efficiency Analysis, E-

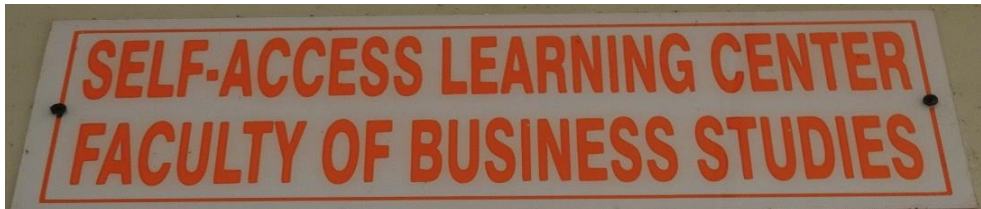
Commerce, Fundamentals of Information Technology, Econometrics, Computer Applications in Research, and Applications of Econometrics. Further, the laboratory facilitates other ICT-related course units in the BBM Honours degree program.

7.2 English Language Laboratory



The English Language Lab offers CALL (Computer Assisted Language Learning) to facilitate the language learning process. The use of CALL provides a powerful medium for English Language Teaching comprising language skills segment activities. This language laboratory seems to be a platform for students to access language learning applications such as Study Skills and Tense Buster. The amalgamation of language teaching instructions and CALL helps integrate language skills. This blended language learning motivates students to enthusiastically partake in the learning process and yield versatile language skills.

7.3 Self-Access Learning Center

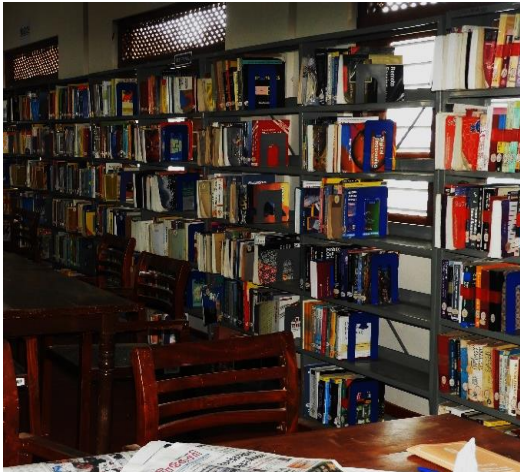


The Self-Access Learning Center of the Faculty of Business Studies has been functioning as the hub for fulfilling the students' thirst for knowledge. The center is furnished with 25 computers and offers students facilities for data analysis of their research work, computer applications in course work, and free web access from 8.30 am to 4.30 pm.

7.4 Library



The Library of the University of Vavuniya is located in Park road and Pambaimadu and provides services for both the FBS and the FAS. The FBS Students can access



the library located in Pambaimadu. This Library curates a recent collection of books in the following disciplines:

Management, Accountancy, Finance, Marketing, Project Management, Economics, Computer-based Accounting, Auditing, Business Mathematics

and Statistics, Business English, Science and Social Science. It consists of more than twelve thousand books in addition to the periodicals. It renders reading materials to the FBS in books, periodicals, compact disks, annuals, yearbooks, dictionaries, encyclopedias, etc. The library lends books to students and staff for one week for stack and overnight for reference. Further, it has the 'Sri Lanka Collection' where students can find books published by Sri Lankan authors.

7.5 Healthcare Facilities



The university provides healthcare services in two different places. One location is the Park Road Administration building, and another one is the Pambaimadu premises. The students and the staff could get the healthcare services in both places. A full-time University Medical Officer (UMO) at the health centre in Pambaimadu is available from 8.30 am to 1.30 pm. From 2 pm to 4.15 pm, the UMO will be available at the Park Road University premises. The students should get their medical certificates endorsed by the University Medical Officer before submitting the medical certificates.

7.6 Fitness Center



A fitness centre is available on the university premises open to students to improve university life and their co-curricular experience. The structure includes high roofs, open rooms, and liberal glass utilisation to take into account daylight and a connection with the outside. The open floor plan is intended to improve visibility and to cultivate social cooperation. Many cardio machines (treadmills, elliptical and adaptive motion trainers), freeloads, plate stacked, and selectorized machines are accessible for students and staff. The fitness centre would be an avenue for students and staff to keep them healthy and physically active.

7.7 University Sports

The sports activities are organized by the Physical Education Unit. The Sports Advisory Board gives advice and submits plans annually, when deemed necessary, on the sports programs.

7.8 Training and Placement Cell

The Training and Placement Cell (TPC) of the Faculty of Business Studies plays a crucial role in providing industry-related training and placement support to faculty students. The TPC also locates job opportunities for undergraduates and graduates who passing out from the faculty by keeping in

touch with reputed firms and industrial establishments. The TPC strives to make students of the faculty employable and find meaningful opportunities in their respective disciplines. Special emphasis is being placed on improving students' social skills along with their hard skills. The TPC looks after the responsibility for career planning, in-house training, industrial and field training, internships, and final placement to the students of the faculty.

7.9 Faculty Quality Assurance Cell



INTERNAL QUALITY ASSURANCE CELL (IQAC) FACULTY OF BUSINESS STUDIES UNIVERSITY OF VAVUNIYA, SRI LANKA

The nature of teaching and learning has become a significant key issue in tertiary education across the globe over the past decades. The FQAC of the Faculty of Business Studies is directed towards enhancing the quality of education at the Faculty level. The primary responsibility of FQAC is to promote internalization of best practices among the individuals as well within all spheres of governance and management relating to the educational administrative system of the university to promote continuous quality enhancement.

7.10 Industry Community Interaction Cell (ICIC)

ICIC provides the necessary support and assistance to the industries and communities. It offers the following short courses: Basic Skills Development in Office Automation course, Project Management, Basic Sinhala Language Development, Operations, Logistics and Supply Chain Management, Short course on English Language and Youth Leadership Development Programme. Further the ICIC provides photocopy and printing services to the university students.

7.11 Career Guidance Cell (CGC)

Career Guidance Cell of the Faculty of Business Studies, University of Vavuniya involves in making and shaping the careers of the undergraduate students under Career Guidance Unit of the University of Vavuniya. Career Guidance is a development programme with a broader scope of supporting individuals in choosing their personal and professional pathways. Simply, it is a journey to find and develop a pathway.

7.10 Students' Accommodation

Students who need hostel facilities can obtain application forms from the Student Welfare Division in the Administration. The Female and Male Hostels are located at Pambaimadu, Mannar Road. Hostel accommodation preference is given for the outstation students and 1st year students. The hostel students are provided with the facilities such as beds, mattresses, towel racks, study tables, chairs, and water filters. Besides, the television set is available in the common hall. Sub-wardens are in charge of the day-to-day administration of the hostels. The rent for the hostel accommodation is LKR 200 per month. The students who reside at the hostel can get their meals from the hostel canteen.

7.11 Information Technology Centre (IT Centre) and Laboratory



The Information Technology (IT) Centre of the University of Vavuniya is looking forward to being at the forefront in providing IT services and infrastructure facilities to our students and staff. IT Centre has been functioning for all the staff and three

faculties, including the Faculty of Applied Science, Business Studies, and Technological Studies. The IT Centre frequently conducts knowledge-sharing events via public talks, seminars, short courses and workshops.

The IT Centre has a computer laboratory located at Pambaimadu premises. The lab is equipped with 15 computers and a server. Internet lab is open from 8.00 am to 4.30 pm to provide service to the faculty students. Besides, the students can access the internet through a wireless link (Wi-Fi). More information can be obtained from <https://vau.ac.lk/itc/>.

7.12 Centre for Quality Assurance

Centre for Quality Assurance (CQA) of University of Vavuniya established in 2021. CQA's academic, administrative and financial controls are managed through a standing committee of the Senate of the University Vavuniya. It functions with the objectives of promoting quality enhancement activities within the University, developing the self-evaluation report for programme and institutional reviews, guiding faculties and departments in the University in preparation of self-evaluation reports for programme and subject reviews and facilitating implementation of follow-up actions recommended in subject, programme or institutional review reports. More information can be obtained from <https://vau.ac.lk/cqa/>.

7.13 Harmony Centre

Harmony Centre of the University of Vavuniya aims to build a greater network and bonds among students and communities through interfaith dialogue and engagement. In addition, the Harmony Centre hopes to create an even more cohesive and resilient platform among religions and other cultural aspects. The foundation of the harmony Centre gives a new path for understanding, trust, the relationship among the ethnic and religious groupings of the students,

staff, as well as among public, local government actors and religious leaders. More information can be obtained from <https://vau.ac.lk/harmony-centre/>.

7.14 Support Centre for Persons with Disabilities

The goal of this center is to protect and promote the education rights of the students with disability and working rights of the staff with disability by providing them barrier free university society. To achieve this goal, the center has the following specific objectives: to operate well equipped special services center for staff, students, and community members with disability and to run such established center successfully along with university's day to day operation. More information can be obtained from <https://vau.ac.lk/support-center-for-persons-with-disability/>.

7.15 Staff Development Centre

Staff Development Centre of the University of Vavuniya aims to provide employees' orientation training to all categories of newly recruited staff of the University, to train the academic staff members of the University in teaching methodologies to attain high academic accreditation in nationally and internationally, to train academic and administrative staff members on research management which would lead them as active contributors to a rich research culture, to train in development of computer based learning material for conventional, open and distance learning modes, to provide training assistance to improve human relationships at work places in a work force, to maintain gender equity and equality among the staff and to enhance the knowledge of 'Soft Skills' among the staff for their Career development. More information can be obtained from <https://vau.ac.lk/sdc/>.

7.16 International Division

The International Division of the University of Vavuniya was established in 2021 with the objective to enrich the academic, economic, and cultural

dimensions of the University by establishing international collaborations with individuals and institutions. It functions under the direct guidance of the Vice-Chancellor of the University of Vavuniya. The International Division will develop long-term and sustainable collaborative activities for all disciplines of the University and will be responsible for planning, managing, and promoting international relations with foreign universities, research institutes, Consulates/Embassies, industries, and other networks. Also, this Division will be in charge of welcoming international students, delegations and guests. More information can be obtained from <https://vau.ac.lk/international-division/>.

8. Structure and Syllabi of the BPM Honours Degree Programme

PROGRAMME OBJECTIVES

The programme 'Project Management'(PM) mainly focuses on the development of learners' competencies in business and development projects. The prime objective of this programme which is to enable learners' career in project management can be two – fold: acquiring competency in business management and development planning, and management (such as, marketing, human resource management, entrepreneurship, organizational development, regional and international development etc.) and acquiring competency in the discipline of Project Management. The aim of this programme is “to provide students with the wide range of knowledge and ability to effectively manage projects in business and development domains”.

The objectives of this programme are as follows:

Teaching:

- To identify and deliver tools (building knowledge/skills/attitude) needed by graduates to achieve their desired potential as defined by the degree programme.
- To deliver knowledge in a structured order: from facts to concepts and from procedures to meta-cognition.
- To train (in developing skills and attitude) students in a progressive order: from memory to comprehension and from application to evaluation and from analysis to synthesis.

Learning:

- To make undergraduates to realize their desired performance and to introduce number of innovative learning methods as clearly identified under each course unit.
- To allow student to identify the exact content of each module for the knowledge dimension and knowledge process.
- To allow student to realize the connectivity and progression of the individual course units of each year.
- To provide a clear document for student reference in setting the contours of teaching, learning, and assessment structure.

- To facilitate student preparation for assessment within a preplanned and a consistent structure as presented in the new curriculum.

Assessment:

- To introduce innovative assessment methods in better rewarding creativity and originality.
- To make student assessment transparent by clearly defining the assessment methods under each course unit.

PROGRAMME OUTCOMES

After completion of the programme, the graduates will be able to:

- manage the scope, cost, timing, and quality of the project, **at all times focused on project success** as defined by project stakeholders.
- align the project to the organization's strategic plans and business justification throughout its lifecycle.
- identify project goals, constraints, deliverables, performance criteria, control needs, and resource requirements in consultation with stakeholders.
- implement project management knowledge, processes, lifecycle and the embodied concepts, tools and techniques in order to achieve project success
- adapt projects in response to issues that arise internally and externally.
- interact with team and stakeholders in a professional manner, respecting differences, to ensure a collaborative project environment.
- utilize technology tools for communication, collaboration, information management, and decision support.
- implement general business concepts, practices, and tools to facilitate project success.
- apply appropriate legal and ethical standards.
- adapt project management practices to meet the needs of stakeholders from multiple sectors of the economy (i.e., consulting, government, arts, media, and charity organizations).
- apply project management practices to the launch of new programs, initiatives, products, services, and events related to the needs of stakeholders.
- appraise the role of project management in organizational change

GRADUATE PROFILE

The project management degree is multi-disciplinary and can be applied in any organization where teams are assembled to handle unique and goal-specific projects. Professional opportunities can be found in almost any private, public and non-governmental organizations.

The entry-level roles emerge in many forms for the fresh PM graduates: project assistant, project associate, project lead, project analyst, management analyst, business analyst, project coordinator, project consultant, development officer, project manager or programme manager in business or development or international projects.

The desired project management graduate's profile is depicted in the Figure 1. It encompasses the generic and specific skills. The PM graduate's specific skills of Technical PM competencies, Strategic and Business Management competencies, and Project and Business Leadership competencies are listed in Table 1.

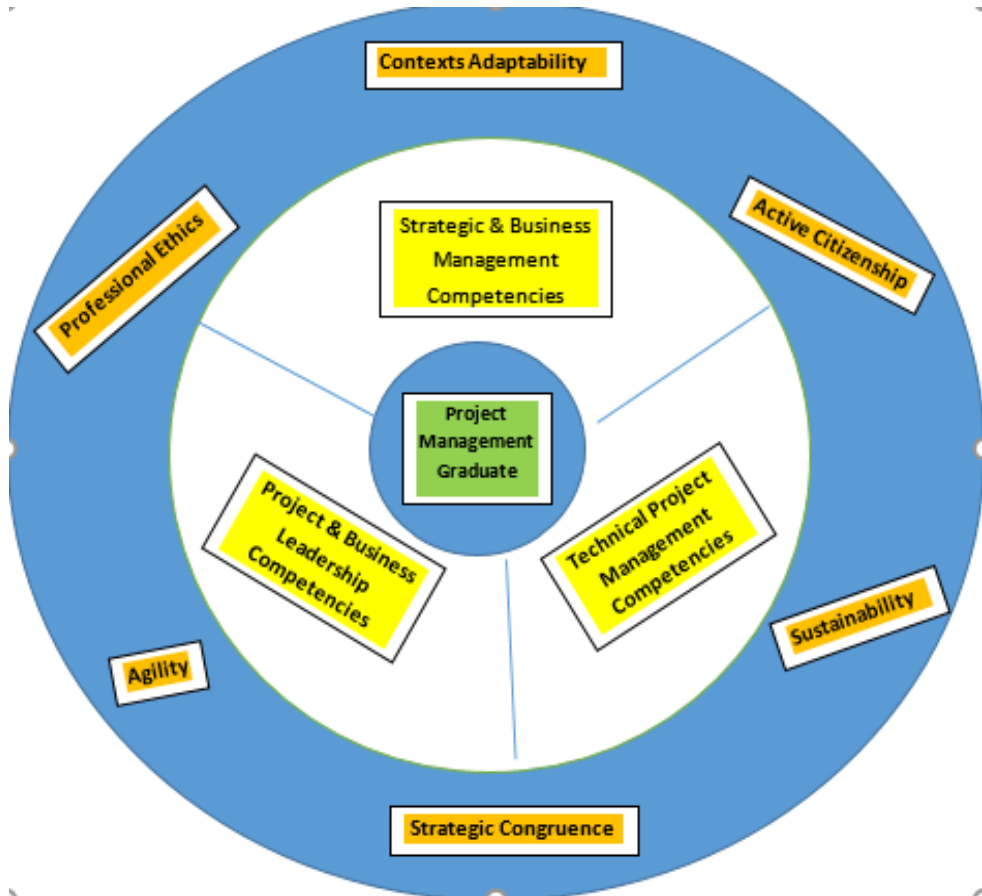


Figure 1: Graduate Profile

Table 1: Graduate Profile

Technical Project Management Competencies	Strategic & Business Management Competencies	Project & Business Leadership Competencies
Integration management	Business management	Language competencies
Scope management	Accounting & finance	Business communication
Risk management	Business economics	Building & managing teams
Communication management	Business mathematics & statistics	Social harmony

Schedule management	Managing operations	Active citizenship
Human resource and other non-human resource management	Managing marketing	Interpersonal skills
Project cost management	Strategic alignment	Problem solving
Project quality management	Legal environment & compliance for business & projects	Managing conflicts
Project procurement & supply chain management	Programme & portfolio management	Innovation
Project stakeholder management	Competitive analysis	Negotiation
Agile applications	Research methods	Ethical and diversity concern
Managing lifecycles	Public & customer relations	Peace building
Governing portfolios, programmes & projects	Strategic position, choices & execution	

Graduate's Attributes

The Project Management graduates are expected to have the following attributes:

- Acquainted with the comprehensive and up-to-date knowledge of project management, including key principles and practices.
- Trained critical thinking in international and industry specific project management practices.
- Acquainted with the wide-ranging of knowledge in business management and development studies.
- Skilled to create a comprehensive project plan of business and development projects.
- Trained to work in teams, manage team members, and interact with stakeholders.

- Acquainted to undertake effective leadership and executive decision making to successfully implement the projects.
- Skilled to plan and monitor project budget and schedule.
- Acquainted with the technical and human aspects of project control.
- Acquainted with the importance of ethical, legal, diversity and environmental considerations in every aspect of a project's operations.
- Empowered to apply a significant range of professional and business skills.
- Equipped to use computerized project management tools.
- Committed to be as active citizen of Sri Lanka.

STRUCTURE OF THE DEGREE PROGRAMME

The Bachelor of Business Management Honours in Project Management Degree Programme is a four-year degree programme which consists of eight semesters. To be eligible for the Honours degree, a student should accumulate 139 credits including 13 credits of Non- GPA course units.

All the courses offered up to the end of the first semester of third year are compulsory course units for the students. In third year, second semester, there are core course units for General (Exit option with three-year) and Honours degree program and in fourth year, all are compulsory course units for Honours degree program. During the fourth year, students will undertake Dissertation writing, Group Capstone Project and Internship Training.

The students can opt to complete the project management degree program (general) in three-year time period, which consists of six semesters. To be eligible for the general degree, a student should accumulate 106 credits including 13 credits of Non- GPA course units. The credit structure for Honours degree and General degree (Exit option) are given below in section 10.0 with course codes.

NAMES OF THE DEGREES

The degrees are named according to the nature of the specialization and SLQF norms. The degrees awarded by the faculty for the business management students upon the completion of the programmes for which they are admitted and the specialization they followed are given in table 1 below and the general degree.

PROGRAMME: BACHELOR OF BUSINESS MANAGEMENT HONOURS DEGREE

Credit requirement for Honours Degree in Project Management

Year	Semester	Type of Course Units		Total Credits	
		GPA	Non- GPA	Semester	Year
Year 1	I	15	4	19	38
	II	15	4	19	
Year 2	I	15	5	20	38
	II	18	0	18	
Year 3	I	18	0	18	33
	II	15	0	15	
Year 4	I	18	0	18	30
	II	12	0	12	
Total		126	13	139	139

Credit requirement for General Degree (Exit Option) in Project Management

Year	Semester	Type of Course Units		Total Credits	
		GPA	Non- GPA	Semester	Year
Year 1	I	15	4	19	38
	II	15	4	19	
Year 2	I	15	5	20	38
	II	18	0	18	
Year 3	I	18	0	18	30
	II	12	0	12	
Total		93	13	106	106

Exit Option with three-year General Degree Program

The students who are willing to opt the three-year general degree, requires to inform at the beginning of the third year second semester with the valid reasons. However, the candidate should complete all the eligibility requirements (including group capstone project) of the general degree. Final acceptance for opting the general degree will be subjected to the recommendation of the Faculty Board and the Senate.

Credit hours and credit values

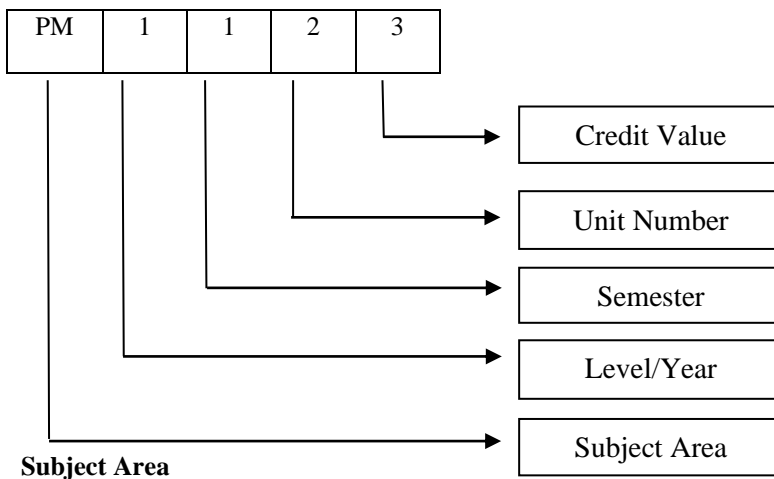
The course details (semester wise) are illustrated with course codes, titles and credit values. The course code has four digits representing year, semester, and serial number of course and its credit value. The First year carries courses with the total value of thirty-eight (38) credits. The Second year carries courses with the total value of thirty-eight (38) credits. The Third year carries courses with the total value of thirty-three (33) credits and the Final year carries courses with the total value of thirty (30) credits. The students prefer to exit with the three year-degree program with the total value of thirty (30) credits with a group capstone project. In fourth year, the first semester carries 18 credits and second semester carries 12 credits. In the first semester of fourth year, the students will study course units (09 credits) and undertake research works with the submission of a dissertation (09 credits). In the second semester of fourth year, students will undergo internship training (06 credits) and carry out the group capstone project (06 credits) to earn altogether 12 credits. There are some Non-GPA and compulsory courses incorporated in the curriculum. The Honours degree students are required to earn 139 credits to complete their degree program.

The credit value for each course unit is organized as follows. One credit value consists of 15 hours lectures / 30 hours practical in lab or field. The course unit title which has no star indicates theoretical course unit. The course unit title which has star means lab/field-oriented practical course unit. One star (*) means 30 hours of lab/field works and two stars (**) means 60 hours of lab/field works. When we consider the notional hours of the students learning; one credit is considered equivalent to 50 notional learning hours for lectures for a taught course, laboratory and field studies. In case of Internship, Capstone and Research, one credit is considered equivalent to 100 notional learning hours.

Course Codes

First three alphabets of the course code denote the core subjects, specialization subjects, Auxiliary subjects, and Language subjects. The first digit of the numerical number denotes the year of the degree programme, the second digit denotes the semester of the degree programme, the third digit denotes the course number and the fourth digit denotes the credit value of the particular course unit.

An example of a code assigned for a course unit is depicted below:



PM – Project Management

ENG – English

ACU – Auxiliary

CAP – Group Capstone Project

DIS-Dissertation

INT- Internship

EXAMINATION STRUCTURE

Attendance

All registered students are required to attend all lectures, tutorials and practical sessions. Eighty percentage (80%) of attendance is compulsory for a course unit for students to be eligible for sitting examinations. A student, who is not eligible, is considered as a repeat candidate in the forthcoming examinations.

Continuous Evaluation and Final Marks

The evaluation includes end-semester examinations and continuous evaluation. The durations of the end semester examinations will be of three hours, two hours, and one-hour for three credit, two credit and one credit courses respectively. The weighted average for the final marks will vary from course unit to course unit depending on the structure of the course unit. In the in-course assessments for all the theoretical course units, the marks will be 30% and for the end semester examination, 70%. For the practical oriented course units, it would

be 40 % and 60 % respectively. In-course assessment may include quizzes, mid semester examination, assignments, students' presentations, case studies and field visit reports.

Passing a course unit

1. A candidate is deemed to pass in a course unit if she/he obtains a grade of **C-** or above in that course unit.
2. A candidate is not eligible to sit the end semester examination if s/he has not submitted/attended at least one of the assignments. The students, who are not eligible, are considered as repeat candidate in the forthcoming examination.
3. If a candidate is absent for the end-semester examination of a course unit after completing continuous evaluation, the following symbol is indicated appropriately.
 - Absent due to medical reason which has been approved will be given a symbol of "MC" (Medical Certificate).
 - Absent without valid reasons will be given a symbol "AB" (ABSENT).

Passing a Semester Examination

A candidate shall be deemed to pass any of the semester examinations, if she/ he earned a minimum GPA of not less than 2.00 for the semester, and obtained minimum **C-** grade in all the course units of the particular semester.

Absence from Examination

When a candidate is unable to present him or herself for any part or section of an examination, he or she shall notify the cause to the Senior Assistant Registrar/ Examination immediately. This should be confirmed with supporting documents within forty-eight (**48**) hours by registered post.

Excuse is granted only if the absence is due to a grave cause as the student's serious ill health, death of a family member or any other acceptable cause, which is accepted by the Faculty Board and approved by the Campus Board and Senate. If the excuse is granted to a student, he/she can sit the examination on the next immediate occasion with privileges i.e., without any restriction. In that event the student will receive as 'EXC' (Excuse) for that course.

A candidate who is absent for the examination due to medical reasons must submit a medical certificate obtained from a Government Medical Officer. The University Medical Officer should endorse this medical certificate. This must be submitted to the Office of the Dean of the Faculty of Business Studies within two weeks to obtain Faculty Board, Campus Board recommendation and Senate Approval.

Repeat or Re-Sit for an Examination

- a. Those who fail to obtain the required number of credits passes or fail to appear for an end semester examination are required to appear for such an examination when it is held next.
- b. A course unit grade ‘E’, ‘D’ and ‘D+’ must be repeated.
- c. For repeat candidates only the marks at the end semester examination will be taken for computation and the maximum grade awarded will be ‘C’.
- d. Candidates, who get ‘C-’ grade will be given option to repeat the course unit in order to improve the grade up to ‘C’.
- e. In the event of (d), if a candidate obtains a lower grade while attempting to improve his or her grade; he or she will be entitled to his or her previous grade.
- f. Repeat examination of a candidate supported by a Medical Certificate either by the Campus Medical Officer (CMO) or certified by the CMO will be considered as that of his or her first attempt. Such Medical Certificate should be submitted within two weeks from the date of the said examination held. The said candidate’s previous continuous assessments will be considered for computation.
- g. Candidates, who have failed to obtain the required number of credit passes may proceed to the following year of study and may repeat the failed courses at subsequent end semester examination.
- h. Examination can be repeated not more than three times. A grace chance is permitted with the approval of the senate.
- i. In the case of repeat candidate or an absentee, marks obtained for continuous evaluation shall be carried forward for the next end-semester examination.

SCHEME OF EVALUATION

Grading System

Grade Point Average System (GPA)

Range of Marks	Grade	Grade Point Value
85 or above	A+	4.00
75-84	A	4.00
70-74	A-	3.70
65-69	B+	3.30
60-64	B	3.00
55-59	B-	2.70
50-54	C+	2.30
45-49	C	2.00
40-44	C-	1.70
35-39	D+	1.30
30-34	D	1.00
0-29	E	0

Grade Point Average (GPA)

The grade point average (GPA) is a numerical representation of a student's overall academic achievement. The grade point average is the quotient obtained by dividing total number of grade points earned by the total number of credit hours in which students receive a letter grade. Decimals beyond two places are truncated not rounded, in computing the grade's point average.

$$GPA = \frac{\sum_n C_n g_n}{\sum_n C_n}$$

The formula for GPA calculation is given top

Where C_n and g_n are the number of credits and the grade point value for the n^{th} course unit respectively.

CRITERIA FOR AWARD OF DIPLOMA, HIGHER DIPLOMA, GENERAL DEGREE AND HONOURS DEGREE IN BUSINESS MANAGEMENT

Award of General Degree

For the award of general degree, a student should:

- complete all course units accumulating to **106** credits offered for general degree programme
- obtain overall grade point average (ogpa) of minimum **2.00** for all the three years
- obtain minimum **c-** grade in all the course units of all three years.
- complete the above requirements within **three academic years** and obtain the recommended cut off ogpa to be eligible for the award of degree with class.

Award of Honours Degree

For the award of Honours degree, a student should:

- complete all course units accumulating to **139** credits offered for Honours degree programme
- obtain OGPA of minimum **2.00** for all the four years
- obtain minimum **C-** grade in all the course units of all four years.
- complete the above requirements within **four academic years** and obtain the recommended cut off level of OGPA to be eligible for award of degree with class.

Cutoff levels of OGPA for Awarding Class / Passes

The recommended OGPA for awarding classes / passes.

OGPA	Class/ Pass
3.70	First Class
3.30	Second Upper
3.00	Second Lower
2.00	Pass

EXAMINATION BYLAW AND OFFENCES

Examination Rules and Regulations

1. Candidates are required to be at the examination hall at least 15 minutes before the commencement of each paper, but should not enter the hall until they are requested to do so by the Supervisor.
2. No candidate shall be admitted to the examination that for any reason whatsoever after the expiry of half an hour from the commencement of the examination. Nor shall a candidate be allowed to leave the hall until half-an hour has lapsed from the commencement of the examination or during the last 15 minutes of the paper.
3. On admission to the hall a candidate shall occupy the seat allotted to him/her and shall not change it except on the specific instructions of the Supervisor.
4. A candidate shall have his student identity card and the Admission Card with him/ her in the examination hall on every occasion he/she presents himself/herself for a paper. His/her candidature is liable to be cancelled if he does not produce the student identity card, when requested to do so. If he/she failed to bring his/her record book on any occasion, he/she shall sign a declaration in respect of the paper for which he/she had not produced the student identity card in the form provided for it and produce the student identity card to the Senior Assistant Registrar on the following day. If a candidate loses his/her Identity Card in the course of the examination, he/she shall obtain a duplicate identity card from the Deputy Registrar, for production at the examination hall.
5. Admission Cards signed in the presence of the Supervisor / Invigilator shall be handed over to the Supervisor/ Invigilator on each occasion when a candidate sits a paper.
6. Candidates shall bring their own pens, ink, mathematical instruments, erasers, pencils or any other approved equipment or stationery which they have been instructed to bring.
7. Examination stationery (i.e., Writing paper, graph paper, drawing paper, ledger paper, precise paper etc.) will be supplied as and when necessary. No sheet of paper or answer book supplied to a candidate may be torn, crumpled, folded or otherwise mutilated. No papers other than those supplied to him/her by the Supervisor / Invigilator shall be used by a candidate. Log tables or any other material provided shall be used with care and left behind

on the desk. All material supplied whether used or unused, shall be left behind on the desk and not removed from the examination halls.

8. No candidate shall have on his/her person or in his/her clothes or on the Admission Card, time table, student identity card any other object he is permitted to bring into the examination hall, any notes, signs and formula or any other unauthorized material. Books, notes, parcels, hand bags etc. which a candidate has brought with him should be kept at a place indicated by the supervisor/ invigilator. The envelop which the admission card has been posted to him/her should not be brought into the examination hall.

9. A candidate may be required by the Supervisor to declare any item in his possession or person.

10. Every candidate shall enter his index number at the appropriate place on the answer book and every continuation paper. He/she shall also enter all necessary particulars as indicated in the cover of the answer book. A candidate who inserts on his script an Index Number other than his own is liable to be considered as having attempted to cheat. The Supervisor/ Invigilator have the authority to check the answer scripts of the candidate. A script that bears no Index Number or an Index Number which cannot be identified is liable to be rejected. No candidate shall write his name or any other identifying mark on the answer scripts.

11. Candidates are under the authority of the Supervisor and shall assist him by carrying out his instructions and those of the Invigilators, during the examination and immediately before and after it.

12. Every candidate shall conduct himself in the examination hall and its precincts so as not to cause disturbance or inconvenience to the Supervisor or his staff or to other candidates. In entering and leaving the hall, he shall conduct himself as quietly as possible. A candidate is liable to be excluded from the examination hall for disorderly conduct.

13. Absolute silence shall be maintained in the examination hall and its precincts. A candidate is not permitted for any reason whatsoever to communicate or to have any dealings with any person other than the Supervisor/Invigilator. The attention of the Supervisor/Invigilator shall be drawn by the candidate by raising his hand from where he is seated.

14. After the examination has commenced no candidate shall be permitted to leave the examination hall even temporarily. In case of an emergency, the Supervisor/Invigilator shall grant him permission to do so but the candidate will be under his constant surveillance.

15. Candidate shall stop work promptly when ordered by the Supervisor/ Invigilator to do so. If this instruction is not followed by the Supervisor/ Invigilator has the authority to make an endorsement to this effect on the answer scripts.

16. All calculations and rough work sheet be done only on paper supplied for the examination, and shall be cancelled and attached to the answer scripts. Such work should not be done on admission cards, time tables, question papers, student identity cards or on any other papers. Any candidate who disregards these instructions is liable to be considered as having written notes or outlines of answer with the intention of copying.

17. Any answer or part of the answer which is not to be considered for the purpose of assessment shall be neatly crossed out. If the same question has been attempted in more than one place the answer or answers that are not to be considered shall be neatly crossed out.

18. Every candidate shall hand over the answer script personally to the Supervisor/Invigilator or remain in his seat until it is collected. On no account shall a candidate hand over his answer script to an Attendant, a minor employee or another candidate.

19. A candidate who has handed over his answer script shall under no circumstances be entitled to call it back.

20. No candidate shall remove his or any other candidate's answer script from the examination hall.

21. No candidate shall copy or attempt to copy from any book or paper or notes or similar materials or from the scripts of another candidate. Nor shall any candidate either help another candidate or obtain help from another candidate or any other person. Nor shall any candidate conduct himself so negligently that an opportunity is given to any other candidate to read anything written by him or to watch any practical examination performed by him. Nor shall any candidate use any other unfair means or obtain or render improper assistance at the examination.

22.No candidate shall submit a practical or field book or dissertation or project study or term paper or assignment or answer script which has been done wholly or partly by anyone other than the candidate himself.

23.No person shall impersonate a candidate at the examination, nor shall any candidate allow himself to be impersonated by another person.

24. If circumstances arise which in the opinion of the supervisor renders the cancellation or postponement of the examination necessary, he shall stop the examination, collect the scripts already written and then report the matter as soon as possible to the Vice Chancellor/Registrar.

25. The supervisor/ Invigilator is empowered to request any candidate to make a statement in writing on any matter which may have arisen during the course of the examination and such statement shall be signed by the candidate. No candidate shall refuse to make such a statement or to sign it.

26. Every candidate who registers for an examination shall be deemed to have sat the examination unless:

a. He is permitted by the Senate for valid reason to withdraw from such examination on a ground acceptable to the Senate within the specified period.

Or

b. He submits a medical certificate prior to the commencement of the examination. The medical certificate shall be from the University Medical Officer. If this is not possible the medical certificate should be obtained from the Government Medical practitioner and submitted to the University Medical Officer at the earliest possible time, but in any case, not later than one week from the first day of the examination. (Please indicate the Faculty and Registration Number in your Medical Certificate)

27. When a candidate is unable to present himself for any part/section of an examination, he shall notify or cause to be notified this fact to the Registrar, immediately. This should be confirmed in writing with support documents within 48 hours by registered post.

28. A student who withdraws or absents himself from the examination shall not be eligible for Honours at the next examination unless the Senate decides otherwise.

29. Candidates who are unsuccessful at the first attempt will be given two further consecutive attempts to complete the examination.

30. No student shall sit an examination, if he has exhausted the number of attempts that he is allowed to sit the particular examination, unless he has been granted special permission to do so by the Senate

Examination Offences and Punishments

1. Any candidate who violates any of the requirements or conditions stipulated shall have committed an examination offence.

2. Examination offences may be classified as follows:

- a. Possession of unauthorized documents or removal of examination stationery.
- b. Disorderly conduct
- c. Copying
- d. Obtaining or attempting to obtain improper assistance or cheating or attempting to cheat.
- e. Impersonation
- f. Aiding and abetting the commission of any of these offences.

3. There shall be an Examination Disciplinary Committee consisting of the Deputy Registrar / Examination & Student Admission and the Deans of the Faculties to inquire into and make recommendations (including punishments) regarding examination offences referred to it. The punishments recommended by the Examinations Disciplinary Committee shall be submitted to the Campus Board and Senate for decision.

4. In all cases of commission of examination offences detected the Supervisor shall take action as outlined below and forward his report to Deputy Registrar / Examination & Student Admission.

5. Prior knowledge of a question paper, or part thereof shall constitute an examination offence.

6. Where a student has been in possession of unauthorized material at an examination hall, he shall be presumed to have made use of such material until the contrary is proved by him.
7. In cases of disorderly conduct the supervisor shall in the instance warn the candidate to be of good behaviour, where the candidate persists in unruly or disorderly conduct the supervisor may exclude the candidate from the examination hall and issue him a letter cancelling his candidature from the examination. Where a candidate's offence is only disobedience the supervisor shall warn the candidate and forward a report to the Deputy Registrar / Examination & Student Admission.
8. In all other cases of examination offences detected, the Supervisor shall on the detection of the offence take possession of unauthorized documents if any, obtain a statement from the candidate and write his report on the matter on the form provided for this purpose.
9. The Senior Assistant Registrar shall place all reports of examination offences submitted by Supervisors for the consideration of the Rector who shall decide whether they shall be referred to the Examination Disciplinary Committee for further action.
10. Any examiner, Head of Department, Dean of a Faculty or any other official of the University who detects an examination offence, shall report the matter in writing to the Deputy Registrar, who shall submit same to the Rector for necessary action.
11. Any allegation regarding the commission of Examination Offences from whosoever received shall be submitted by the Senior Assistant Registrar to the Rector, who shall decide whether these shall be referred to the Examination Disciplinary Committee for necessary action.
12. A candidate who is found guilty of an examination offence is liable to any one or more of the following punishments.
 - a. Removal of his name from the pass list
 - b. Cancellation of his candidature from whole or part of the examination, or
 - c. Suspension from any University examination for such period as the Senate may decide or indefinitely, or
 - d. Suspension from the University for such period as the Senate may decide or indefinitely.

13. Any candidate found aiding and abating the commission of any examination offence shall be liable to the same punishment as that applicable to the offence.

14. Any appeal against the decision of the Senate shall be made to the Council

COURSE UNITS OF FOUR YEARS DEGREE PROGRAMME

Course Code	Title of Course Unit	Credit Values	Notional Hours
First Year First Semester			
PM 1113	Principles of Management	45:03 Credits	150
PM 1123	Business Economics	45:03 Credits	150
PM 1133	Business Mathematics	45:03 Credits	150
PM 1143	Financial Accounting	45:03 Credits	150
PM 1153	Fundamentals of Project Management	45:03 Credits	150
ENG 1113	Proficiency in English – I	45:03 Credits (Non-GPA)	150
ACU 1111	Language for Integration	15:01 Credit (Non-GPA)	50
		15+4 Credits	
First Year Second Semester			
PM 1213	Project Scope Management*	30:30:03 Credits	150
PM 1223	Project Accounting	45:03 Credits	150
PM 1233	Information and Communication Technology**	15:60:03 Credits	150

PM 1243	Business Statistics	45:03 Credits	150
PM 1253	Project Appraisal*	30:30:3 Credits	150
ENG 1213	Proficiency in English – II	45:03 Credits (Non-GPA)	150
ACU 1211	Career Guidance	15:01 Credit (Non-GPA)	50
		15 + 4 Credits	
Second Year First Semester			
PM 2113	Project Schedule Management**	15:60:03 Credits	150
PM 2123	Project Communication and Information Management	45:03 Credits	150
PM 2133	Project Cost Management	45:03 Credits	150
PM 2143	Environmental and Disaster Management*	30:30:03 Credits	150
PM 2153	Management Science Applications	45:03 Credits	150
ENG 2113	Proficiency in English - III	45:03 Credits	150
ACU 2112	Social Harmony and Active Citizenship*	15:30:02 Credits (Non-GPA)	100
		15 + 5 Credits	
Second Year Second Semester			

PM 2213	Operations Management	45:03 Credits	150
PM 2223	Project Human Resource Management	45:03 Credits	150
PM 2233	Project Quality Management*	30:30:03 Credits	150
PM 2243	Legal Framework in Project Management	45:03 Credits	150
PM 2253	Regional Planning and Development*	30:30:03 Credits	150
ENG 2213	Business Communication	45:03 Credits	150
		18 Credits	
Third Year First Semester			
PM 3113	Marketing Management	45:03 Credits	150
PM 3123	Project Risk Management	45:03 Credits	150
PM 3133	Procurement and Supply Chain Management	45:03 Credits	150
PM 3143	Entrepreneurship*	30:30:03 Credits	150
PM 3153	Geographic Information System**	15:60:03 Credits	150
PM 3163	Organizational Change and Development	45:03 Credits	150
		18 Credits	
Third Year Second Semester			

PM 3213	Project Integration Management	45:03 Credits	150
PM 3223	Project Leadership	45:03 Credits	150
PM 3233	Monitoring, Evaluation and Knowledge Management*	30:30:03 Credits	150
PM 3243	Research Methodology for Project Management	45:03 Credits	150
PM 3253	Computer Applications in Research**	15:60:03 Credits	150
CAP 3213	Group Capstone Project - General (Only for General Degree Students and compulsory to complete the general degree) General degree Students opt first three course units and Group Capstone project only.	15:60:03 Credits	150
		15 Credits	
Fourth Year First Semester			
PM 4113	Strategic Management	45:03 Credits	150
PM 4123	Portfolio Management in the Enterprise Environment*	30:30:03 Credits	150
PM 4133	Agile Project Management*	45:03 Credits	150
DIS 4119	Dissertation	(09 Credits)	900
		18 Credits	

Fourth Year Second Semester			
INT 4216	Internship	(06 Credits)	600
CAP 4216	Group Capstone Project - Honours	15:150:06 Credits	600
		12 Credits	
Total Credits		139 Credits	

9. DETAILED COURSE UNITS

Module Code	PM 1113	Title	Principles of Management		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The objective of this course unit is to provide a basic theoretical foundation of management and develop the managerial skills necessary to the contemporary organizations.

Intended Learning Outcomes:

After completing of this course unit, the students should be able to:

- define the main functions of management
- explain the evolution of management
- evaluate the significant contemporary and future trends in management
- develop knowledge, skills and competencies required to be a good manager

Course Contents:

Introduction to Management; definition, levels of management, managerial roles and skills, the evolution of management thinking, Planning, Organizing, Leading; motivation, leadership, communication, Controlling, Future Trends and Challenges in Management.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Case studies, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination/Quiz (20%), Assignments (50%), Presentations (30%)	30%
Summative Assessment	Written examination of 3 hours duration expected to answer question number one and other four questions out of seven questions	70%

Recommended reading:

- i. Daft, R.L., and Marcic, D. (2017). Understanding Management. 10th ed, Cengage Learning: USA.
- ii. Robbins, S.P., and Coulter, M. (2012). Management. 11th ed, Prentice Hall: USA.
- iii. Griffin, R.W. (2012). Management. 12th ed, Cengage Learning: USA.
- iv. Stoner, J.A.F., Freeman, R.E., and Gilbert, D.R. (2010). Management, 6th ed, Pearson Education:UK.

Module Code	PM 1123	Title	Business Economics		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The objective of this course unit is to provide basic concept of Business Economics and explain the market environment and current events in the business world.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- define the concepts in micro and macroeconomics.
- explain the consumer behavior.
- apply analytical skills for business decision-making within the constraints of different economic scenarios.
- develop ability to comprehend the theories to the current economic environment.

Course Contents:

Economic concepts in micro and macro-economics, Demand and supply analysis, Consumer behavior; marginal utility and indifference curve analysis, Analysis of production and cost in short run, Market structure; perfect competition, monopoly, oligopoly, Determination of national income; three and four sectors.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination/Quiz (20%), Assignments (50%), Presentations (30%)	30%
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	70%

Recommended reading:

- i. Mankiw, N.G., Taylor, M.P., and Ashwin, A. (2016). Business Economics. 2nd ed, Cengage Learning: USA.
- ii. Baye, M., and Prince, J. (2013). Managerial Economics and Business Strategy. McGraw-Hill: Irwin.
- iii. Gillespie, A (2013). Business Economics. 2nd ed, Oxford Press: UK
- iv. Ahuja, H.L. (2010). Business Economics. 11th ed, Chand and Company: New Delhi.

Module Code	PM 1133	Title	Business Mathematics		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The objective of this course unit is to provide the students the mathematical background, concepts and applications to solve mathematical problems necessary for business and project managers.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- tell the importance of mathematics in project management
- interpret management problems in mathematical form
- analyse the optimization process
- solve problems framed in purely mathematical form

Course Contents:

Basic concepts of Algebra and linear Equations, Set theory, Theory of Matrices, Differential Calculus, Integral calculus, Relations and Functions.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination/ Quiz (40%), Assignments (40%), Presentations (20%)	30%
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	70%

Recommended reading:

- i. Brechner, R., and Bergeman, G. (2016). Contemporary Mathematics for Business and Consumers. 8th ed, South-Western College Pub: USA.
- ii. Deitz, J. E., and Southam, J. L. (2016). Contemporary Business Mathematics for Colleges. 17th ed, Cengage Learning: USA.
- iii. Sarma, J.K. (2016). Business Mathematics. 2nd ed, I.K International Publishing House: India.
- iv. Stanley, G. (2015). Business Mathematics. 13th ed, American River College: California.

Module Code	PM 1143	Title	Financial Accounting		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The objective of this course unit is to provide the students a basic understanding of the principles and concepts of Accounting and develop their ability to apply them in the preparation of financial statements.

Intended Learning Outcomes:

After completing of this course unit, the students should be able to:

- explain the basic factors of financial accounting.
- identify appropriate accounting practices for different types of organizations.
- apply the accounting principles to prepare the financial statements.
- prepare the financial statements.

Course Contents:

Introduction to Financial Accounting, Recording of transactions and events, Accounting for Sole proprietorship, Accounting for Partnership, Bank reconciliation statement, Royalty.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Case studies, Self-learning through LMS.	
Evaluation Methods		
Formative Assessment	Examination/ Quiz (40%), Assignments (40%), Presentations (20%)	30%
Summative Assessment	Written examination of 3 hours duration expected to answer all questions in part I and part II.	70%

Recommended reading:

- i. Sangster, A., and Wood, F. (2015). Frank Wood's Business Accounting. 13th edn, Pearson Education Limited: UK.
- ii. Larson, K.D., and Jenson, T. (2013). Fundamental Accounting Principles. 14th edn, McGraw-Hill: Canada.
- iii. Sangster, A., and Wood, F. (2012). Frank Wood's Business Accounting Volume 2. 12th edn, Pearson Education Limited: UK.
- iv. Wijewardena, H. (2011). Financial Accounting in Sri Lanka. 2nd edn, Wijaya Publishing: Sri Lanka.

Module Code	PM 1153	Title	Fundamentals of Project Management		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The Objective of this course unit is to provide the students with a basic knowledge and understanding in project management principles, concepts, processes, project stakeholders' engagement and project management knowledge areas.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- define the concepts and functions of project management
- explain the Project Life Cycle
- interpret project management knowledge areas
- analyze the project stakeholder engagement

Course Contents:

Introduction to Project Management, History of PM, Project Life Cycle, Management functions in projects, Project Identification, Project Managers roles, Project Stakeholder engagement, Project Environment, Project Management Knowledge Areas.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination/Quiz (20%), Assignments (50%), Presentations (30%)	30%
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	70%

Recommended reading:

- i. PMI (2017). A Guide to the Project Management Body of Knowledge. 6th edn, PMI: USA.
- ii. Heagney, J. (2016). Fundamentals of Project Management. 5th edn, American Management Associations: USA.
- iii. Pinto, J. K. (2013). Project Management: Achieving Competitive Advantage. 13th edn, Person Education: UK
- iv. Cleland, D.I. (2006). Project Management, Strategic Design and Implementation. 5th edn, Mc Graw Hill International: Ireland.

Module Code	ENG 1113	Title	Proficiency in English-I		
Credit	03 (Non-GPA)	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The Objective of this course unit is to develop knowledge, and skills of language structure, spoken language, listening, reading and writing skills at the lower intermediate level for the purposeful use of English language in business and project management.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- demonstrate the knowledge and positive attitudes to internalize the values of English language use for national, international and multi-national and cultural communications.
- apply metalanguage for learning and talking about language structures and language in use.
- compare the knowledge of grammatical rules at the word and phrase levels.
- develop listening, reading, speaking, and writing skills at the lower-intermediate level.

Course Contents:

Language, Speaking, Listening, Reading, Writing.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Role plays, Dramas, Debates, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination (20%), Assignments (40%), Presentations (40%)	30%
Summative Assessment	Written examination of 3 hours duration expected to answer all questions.	70%

Recommended reading:

- i. Murphy, R. (2015) Essential Grammar in Use with Answers: A Self-Study Reference and Practice Book for Elementary Learners of English. 4th edn, Cambridge University Press: UK.
- ii. Gude, K., Duckworth, M., and Rogers, L. (2013). Cambridge English: Proficiency Masterclass. Oxford University Press: USA.
- iii. Roberts, R. (2011). Longman new total English intermediate students' book with active book, Cambridge University Press: UK.
- iv. Oxenden, C. (2007). New English file: intermediate. Oxford University Press: USA.

Module Code	ACU 1111	Title	Language for Integration		
Credit	01 (Non-GPA)	Hours	Lectures	15 hrs	(50 N.hrs)

Objectives:

The Objective of this course unit is to develop knowledge, and skills of the Tamil/Sinhala language structure, spoken language, listening, reading and writing skills at the basic level for the purposeful use of English language in business and project development and implementation.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- demonstrate the knowledge and positive attitudes to internalize the values of Tamil/Sinhala language use for national, international and multi-national and cultural communications.
- apply metalanguage for learning and talking about language structures and language in use
- compare the knowledge of grammatical rules at the word and phrase levels
- develop listening, reading, speaking, and writing skills at the basic level

Course Contents:

Language, Speaking, Listening, Reading, Writing.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Role plays, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination (20%), Assignments (40%), Presentations (40%)	30%
Summative Assessment	Written examination of 2 hours duration expected to answer all questions.	70%

Recommended reading:

- i. Lazarus, J. (2015). A Tamil Grammar: Designed for Use in Colleges and Schools Hardcover. Andesite Press: UK.
- ii. Disanayaka, J.B. (2015). LET'S LEARN SINHALA. Sumitha Publisher: Sri Lanka.
- iii. Perera, S. (2013). Let Us Speak Sinhala. Stamford Lake: Sri Lanka.
- iv. Vikal, K.G. (2009). Learn Tamil in 30 Days through English. Diamond: India.

Module Code	PM 1213	Title	Project Scope Management	
Credit	03	Hours	Lectures	30
			Lab/Field	30 } (150 N.hrs)

Objectives:

The Objective of this course unit is to provide knowledge and skills in planning the project scope and practice the PM tools and techniques of scope planning.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- define the project scope and list out the work activities.
- explain the project scope process.
- apply the tools and techniques in project scope.
- develop the knowledge in implementing project scope.

Course Contents:

Introduction to Project Scope Management, Plan scope, Collect Requirements, define scope, Create WBS, Validate scope, Control scope.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Field visits, group projects, seminars, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination/Quiz (10%), Assignments (20%), field/project reports (50%), Presentations (20%).	40%
Summative Assessment	Written examination of 3 hours duration expected to answer in Part I -20 MCQs and Part II four questions out of six questions.	60%

Recommended reading:

- i. PMI (2017). A Guide to the Project Management Body of Knowledge. 6th edn, PMI: USA.
- ii. Sokowski, D.W. (2015). Mastering Project Management Integration and Scope: A Framework for Strategizing and Defining Project Objectives and Deliverables. PH Professional Business: New Jersey.
- iii. Moustafaev, J. (2015). Project Scope Management: A Practical Guide to Requirements for Engineering, Product, Construction, It and Enterprise Projects. 1st edn, CRC Press: USA.
- iv. Norman, E.S., Brotherton, S.A., and Fried, R.T. (2008). Work Breakdown Structures: The Foundation for Project Management Excellence. Wiley: USA.

Module Code	PM 1223	Title	Project Accounting		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The Objective of this course unit is to provide proper control over strategic direction, support resources effectively, and ensure that projects are completed within budget by using project accounting techniques.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- explain LKAS 1,7 and 11
- choose cashflow related activities from the financial statements
- construct financial statement for companies.
- discuss financial statements in Sri Lanka.

Course Contents:

LKAS 1, Conceptual framework for financial reports, LKAS 7 – Cashflow statement, LKAS11- Construction of contract accounting, Company accounts, Financial regulation in Sri Lanka.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Self-learning through LMS		
Evaluation Methods			
Formative Assessment	Examination /Quiz (40%), Assignments (40%), Presentation (20%)	30%	
Summative Assessment	Written examination of 3 hours duration expected to answer all questions in part I and part II.	70%	

Recommended reading:

- i. Shtub, A., and Rosenwein, M. (2016). Project Management: Processes, Methodologies, and Economics. 3rd edn, Pearson Education: USA.
- ii. Pinto, J. K. (2013). Project Management: Achieving Competitive Advantage. 13th edn, Person Education: UK
- iii. Callahan, K. R., Stetz, G. S. and Brook, L. M. (2011). Project Management Accounting: Budgeting, Tracking and Reporting Costs and Profitability. John Wiley and Sons
- iv. Prevailing Sri Lankan Accounting standards.

Module Code	PM 1233	Title	Information and Communication Technology	
Credit	03	Hours	Lectures	15
			Lab	60

} (150 N.hrs)

Objectives:

The objective of this course unit is to provide the students the theoretical knowledge and practical skills in Information Technology.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- explain the fundamentals of information technology.
- demonstrate the MS Office applications.
- develop database management system.
- design webpage.

Course Contents:

Basic IT concepts, Word Processing, Spread Sheets, Ms PowerPoint, Ms Access, Database management system, Computer Networking and Webpage creation

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Practical, demonstration, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Practical Examination/ Quiz (50%), Assignments (30%) Presentation (20%)	40%
Summative Assessment	Written and Practical examination of 3 hours duration.	60%

Recommended reading:

- i. Norton, P. (2015). Peter Norton's introduction to computers. McGraw-Hill: United States.
- ii. Melton, B., Dodge, M., Swinford, E. and Couch, A. (2013). Microsoft Office Professional 2013 step by step. Pearson Education: UK.
- iii. Lambert, J., and Cox, J. (2013). Microsoft Access 2013 step by step. Pearson Education: UK.
- iv. Elmasri, R., and Navathe, S.B. (2015). Fundamentals of database systems. Pearson Education:UK.

Module Code	PM 1243	Title	Business Statistics		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The objective of this course unit is to provide the students basic concepts of statistical theory, probability distributions and statistical inferences and statistical skills to make effective decisions in the projects and modern organizations.

Intended Learning Outcomes: After completing of this course unit, the students should be able to:

- explain the importance of data-driven business decisions.
- interpret the probability distributions with business applications.
- apply business sampling methods.
- analyze the statistical model-based estimation and prediction methods with business applications.

Course Contents:

Descriptive Statistics, Probability theory and distributions, Sampling Theory, Estimation Theory, Correlation and Regression, Statistical Inference.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination/Quiz (40%), Assignments (40%), Presentations (20%)	30%
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	70%

Recommended reading:

- i. Gareth, J., Daniela, W., Travor, H., Robert, T. (2017). An Introduction to Statistical Learning. 7th edn, Springer New York: London.
- ii. Sharpe, N.R. (2014). Business Statistics, 3rd edn, Pearson Higher Education: USA.
- iii. Donnelly, R. A. (2014). Business Statistics, 2nd edn. Pearson.
- iv. Black, K. (2011). Business Statistics for Contemporary Decision Making. 7th edn, John Wley & Sons: USA.

Module Code	PM 1253	Title	Project Appraisal	
Credit	3	Hours	Lectures	30
			Lab/Field	30
			} (150 N.hrs)	

Objectives:

The objective of this course unit is to develop the competency of the students in appraising organizational and development projects through conventional and project appraisal methods.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- describe different methods in generating project ideas
- explain the concept of project appraisal
- compare and contrast various appraisal methods
- develop skills to write appraisal reports based on case studies.

Course Contents:

Generation of project ideas. Appraisal Methods, Marketing Appraisal, Organizational Appraisal, Financial appraisal, Political appraisal, Socio-Economic appraisal, Environmental appraisal, Lead appraisal, Technology appraisal, handling multiple project-constraints and solutions

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Field visits, Group projects, Problem-based learning, Case Studies, Self-learning through LMS
Evaluation Methods	
Formative Assessment	Examination/Quiz (10%), Assignment (20%), Field/project reports (50%), Presentation (20%)
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions
	40%
	60%

Recommended reading:

- i. Khatua, S. (2011). Project Management and Appraisal. Oxford University Press: India.
- ii. Gupta, A. (2017). Project Appraisal and Finance. PHI Learning: New Delhi.
- iii. Pica, M. (2015). Project Life Cycle Economics: Cost estimation, Management and Effectiveness in Construction Projects. Gower Publishing:UK.
- iv. Milan, M.A. (2011). Project Economics and Decision Analysis: Deterministic Models. 2nd edn, Penn Well: USA.

Module Code	ENG 1213	Title	Proficiency in English-II		
Credit	3 (Non-GPA)	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The Objective of this course unit is to develop knowledge and skills at the sentence level and apply the language skills and structure for idea generation, selection, development, organization and revision in communicative expressions at the intermediate level.

Intended Learning Outcomes:

- demonstrate the knowledge and positive attitudes to internalize the values of English language use for national, international and multi-national and cultural communications
- apply metalanguage for learning and talking about language structures and language in use
- compare the knowledge of grammatical rules at the word and phrase levels
- develop listening, reading, speaking, and writing skills at the lower-intermediate level

Course Contents:

Language, Speaking, Listening, Reading, Writing

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Role plays, Dramas, Debates, Self-learning through LMS		
Evaluation Methods			
Formative Assessment	Examination (20%),	Assignments (40%),	30%
	Presentations (40%)		
Summative Assessment	Written examination of 3 hours duration expected to answer all questions.		70%

Recommended reading:

Murphy, R. (2015) Essential Grammar in Use with Answers: A Self-Study Reference and Practice Book for Elementary Learners of English. 4th edn, Cambridge University Press: UK.
 Gude, K., Duckworth, M., and Rogers, L. (2013). Cambridge English: Proficiency Masterclass. Oxford University Press: USA.

Roberts, R. (2011). Longman new total English intermediate students' book with active book. Pearson education limited, Cambridge University Press: USA.

Logan, S. (2012). Cambridge English Skills Real Listening and Speaking. Cambridge University Press: United Kingdom.

Module Code	ACU 1211	Title	Career Guidance		
Credit	01 (Non-GPA)	Hours	Lectures	15 hrs	(50 N.hrs)

Objectives:

The Objective of this course unit is to guide the students to understand and develop necessary skills to equip with them for choosing the appropriate career path.

Intended Learning Outcomes:

- define career and job.
- construct goals and planning the career.
- develop positive self-concept.
- choose right career path.

Course Contents:

Career Guidance Introduction, Career planning, Career Development, Career Management, Career profile for project management students.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Role plays, Interviews, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination/Quiz (20%), Assignments (40%), Presentations (40%)	30%
Summative Assessment	Written examination of 2 hours duration expected to answer four questions out of five questions	70%

Recommended reading:

- i. Burnett, B., Evans, D. (2016). Designing Your Life: Build a Life that Works for You. 1st edn, Penguin random House: UK.
- ii. Twaie, D. J. (2015). A Faculty Guide to Advising and Supervising Graduate Students. Routledge.
- iii. Sweeney, J., and Yorkey, M. (2014). Moving the Needle: Get Clear, Get Free, and Get Going in Your Career, Business and Life. 1st edn, John Wiley & sons, inc: Canada.
- iv. Jordan, A. and Crews, T. B (2013). Investigating Your Career. 3rd edn, South-Western: UK
- v. Chefalo, S. (2013). Setting Your Vision and Defining Your Goals. 1st edn, Book boon: USA.

Module Code	PM 2113	Title	Project Schedule Management	
Credit	3	Hours	Lectures	15 } (150 N.hrs)
			Lab	60 }

Objectives:

The Objective of this course unit is to provide knowledge and skills in project scheduling and develop the capabilities in working with project management software in planning and tracking the projects with a purpose of increasing the effectiveness and efficiency.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- explain the plan schedule management
- apply project management application software in the practical working environment
- estimate the time for projects and prepare the time schedules for undertaking projects
- discuss the project software for well managing the projects

Course Contents:

Plan schedule management process, Project activity requirements, Project activity sequencing, Resource estimating, Project activity duration analysis, Develop Monitor and Control project schedule, PM Software features, functions and applications, working with Resources, Analyzing Resource Utilization, Tracing Progress, Creating Reports, Master Projects.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Practical, LMS	
Evaluation Methods		
Formative Assessment	Practical Examination (40%), Assignments (40%) Presentations (20%)	40%
Summative Assessment	Written and practical examination of 3 hours duration expected to answer all questions.	60%

Recommended reading:

- i. Woolf, M.B. (2017). Understanding Project Time Management: The Critical Path Method of Managing Project Execution Strategy. 2nd edn, ICS-Compendium Dominant Series: North America
- ii. Biafore, B.J., and Riopel, J. (2017). Practical Project Management with Microsoft Project 2016. Cold Press Publishing: USA.
- iii. Chatfield, C., and Johnson, T. (2016). Microsoft Project 2016 step by step. Microsoft press: USA.
- iv. Wilson, R. (2015). Mastering Project Time Management, Cost Control, and Quality Management: Proven Methods for Controlling the Three Elements that Define Project Deliverables (FT Press Project Management). 1st edn, Pearson Education: New Jersey

Module Code	PM 2123	Title	Project Communication and Information Management		
Credit	3	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The Objective of this course unit is to provide communication competencies applicable along with the project life cycle processes in order to make projects a success and to deliver the primary competencies in Project Information Management.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- describe the elements of project communication management process
- explain the managerial and project communication and its importance
- analyze the PM information system
- develop various methods for distributing project information among engaged stakeholders in different levels

Course Contents:

Introduction to Managerial and Project Communication, Developing the Project Communication Strategy, Communication competencies in PM, Planning, Designing and Running a PM Information System, Project Communication in project teams, Project Communication Management.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Case studies, Problem-based learning, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination/ Quiz (20%), Assignments (50%), Presentations (30%).	30%
Summative Assessment	Written examination of 3 hours duration expected to answer in Part I -20 MCQs and Part II four questions out of six questions	70%

Recommended reading:

- i. PMI (2017). A Guide to the Project Management Body of Knowledge. 6th edn, PMI: USA.
- ii. Pilkington, A. (2013). Communicating Projects: An End-to-End guide to Planning, Implementing and evaluating effective communication. Routledge:UK.
- iii. Pritchard, C. (2013). The Project Communications Toolkit, 2nd edn, Artech House: USA.
- iv. Musingafi, M., Dumbu, E., and Dube, H. (2011). Project Management Information Systems: A handbook for managing development project management information systems in sub-Saharan Africa. Lap Lambert Academic Publishing: German

Module Code	PM 2133	Title	Project Cost Management		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The objective of this course unit is to provide the students the theoretical knowledge of project cost management and provide skill to plan and control project cost management process.

Intended Learning Outcomes:

After completing of this course unit, the students should be able to:

- interpret basic cost management functions.
- explain cost management issues in relation to projects.
- analyze short-term and long-term project for project selection or project decision.
- propose reasonable solutions to problems related with project cost management issues.

Course Contents:

The nature of cost accounting, cost classification, behavior and purpose, cost accounting techniques, plan cost management, estimate costs, determine budget, control costs.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Case studies, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination/ Quiz (40%), Assignments (40%), Presentations (20%)	30%
Summative Assessment	Written examination of 3 hours duration expected to answer in Part I -20 MCQs and Part II four questions out of five questions	70%

Recommended reading:

- i. Datar, S.M., and Ranjan, M.V. (2018). Horngren's Cost Accounting: A Managerial Emphasis. 16th edn, Pearson Education Press: USA.
- ii. Vanderbeck, E.J., and Mitchell, M.R. (2016). Principles of Cost Accounting. 17th edn, Cengage: USA.
- iii. Wilson, R. (2015). Mastering Project Time Management, Cost Control, and Quality Management: Proven Methods for Controlling the Three Elements that Define Project Deliverables. 1st edn, Pearson Education: USA.
- iv. Callahan, K. R., Stetz, G. S. and Brook, L. M. (2011). Project Management Accounting: Budgeting, Tracking and Reporting Costs and Profitability. John Wiley and Sons.

Module Code	PM 2143	Title	Environmental and Disaster Management	
Credit	03	Hours	Lectures	30 } (150 N.hrs)
			Lab/Field	30 }

Objectives:

The objective of this course unit is to develop the students' capabilities on the nature of Environmental hazards, Disasters and Disaster preparedness and respond to emerging approaches in Disaster Mitigation and Management.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- define environment, systems, problems and protection.
- identify the nature and types of disasters and hazardous environments.
- explain the emerging approaches in disaster management.
- develop the integrated approach for disaster preparedness, mitigation & awareness.

Course Contents:

Introduction to environment, systems, problems and protection, Defining phenomena and process of disasters, Concept explanation, Disaster management cycle and approaches, Disaster management and developmental projects, EIA for the projects.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Field visits, Case studies, demonstration, Presentations, Seminar		
Evaluation Methods			
Formative Assessment	Examination (10%), Assignments (20%), Field/project reports (50%), Presentations (20%)	40%	
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	60%	

Recommended reading:

- i. March, A., Kornakova, M. (2017). Urban Planning for Disaster Recover., Elsevier Science & Technology Books.
- ii. Sulphery, M. M. (2016). Disaster Management, PHI Learning: India.
- iii. Coppola, D. (2015). Introduction to International Disaster Management, 3rd edn, Elsevier: Netherlands.
- iv. John Twigg, (2015), Disaster Risk Reduction, Humanitarian Policy Group, United Kingdom
- v. Haddow, G. D., Bullock, J. A., and Coppola, D. P. (2013). Introduction to Emergency Management, 5th edn, Elsevier: Netherlands.

Module Code	PM 2153	Title	Management Science Applications		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The Objective of this course unit is to provide the students the theoretical knowledge of quantitative methods and techniques for effective decisions making; model formulation and applications that are used in solving project management decision problems.

Intended Learning Outcomes:

After completing of this course unit, the students should be able to:

- examine appropriate linear programming model for problems identified.
- explain the scope and limitations of linear programming modelling.
- apply the Transportation Simplex Algorithm under a variety of scenarios.
- analyze queuing phenomenon in order to predict the performance, control and optimize the system.

Course Contents:

Business Forecasting, Analyzing Business Decisions, Linear Programming, Simplex method, Transportation and Assignment, Waiting Line Models, Ques and Simulation,

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination/Quiz (40%), Assignments (40%), Presentations (20%)	30%
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	70%

Recommended reading:

- i. Oakshott, L (2018). Essential Quantitative Methods: For Business, Management and Finance, 1st edn, Palgrave and Macmillan: UK.
- ii. Kalavathy, S. (2013). Operations Research, 4th edn, Vikas Publishing: New Delhi, India
- iii. Taha, H.A. (2013). Operations Research, An introduction, 9th edn, Pearson education: India.
- iv. Sharma, J.K. (2012). Operations Research, Theory and applications, 5th edn, Macmillan Publications: India.

Module Code	ENG 2113	Title	Proficiency in English-III		
Credit	03 (Non-GPA)	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The objective of this course unit is to acquire and apply knowledge and skills at text levels at the upper intermediate level for the purposeful use of English language in business and project Management.

Intended Learning Outcomes:

- explain how the purposeful use of language shapes meaning in texts.
- demonstrate the knowledge and positive attitudes to internalize the values of English language use for national, international and multi-national and cultural communications.
- apply close and critical reading to and viewing of a variety of literary selections and informational/functional texts, from print and non-print sources.
- develop, organize and express ideas coherently and cohesively in writing and speaking.

Course Contents:

Language, Speaking, Listening, Reading, Writing.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Role plays, Dramas, Debates, Self-learning through LMS		
Evaluation Methods			
Formative Assessment	Examination (20%), Assignments (40%), Presentations (40%)	30%	
Summative Assessment	Written examination of 3 hours duration expected to answer all questions	70%	

Recommended reading:

- i. Craven, M. (2015). Cambridge English Skills Real Listening and Speaking level 4. Cambridge University Press:UK.
- ii. Soars, L., and Soars, J. (2014). New headway. Upper-Intermediate: Workbook with key.4th edn,Oxford University Press:UK.
- iii. Hewings, M. (2013) AdvancedGrammar in Use with Answers: A Self-Study Reference and Practice Book for Advance Learners of English. 3rd edn, Cambridge University Press: UK
- iv. Oxenden, C., and Latham-Koenig, C. (2010). Oxford English File New Upper-Intermediate. Oxford University Press: UK.

Module Code	ACU 2112	Title	Social Harmony and Active Citizenship	
Credit	02 (Non-GPA)	Hours	Lectures	15
			Lab/Field	30
			} (150N.hrs)	

Objectives:

The objective of this course unit is to provide knowledge in the diverse dimensions of the concept of social harmony in national and global perspectives and empower the students to engage in peacefully and effectively with others for the sustainable development of their communities

Intended Learning Outcomes:

- explain the social harmony in national and global perspectives.
- illustrate the historical background to social disharmony in Sri Lanka.
- apply the perspectives of active citizenship positively in the national context.
- facilitate social harmony and sustainable development in communities through active citizenship.

Course Contents:

Social harmony in national and global perspectives, historical background to social disharmony in Sri Lanka, Introduction to active citizens, identity and culture, intercultural dialogue, local and global communities, planning social action, delivering social action.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Field visits, Group projects, Seminar, Self-learning through LMS		
Evaluation Methods			
Formative Assessment	Examination (10%), Assignments (20%), Field/project reports (50%), Presentations (20%).	40%	
Summative Assessment	Written examination of 2 hours duration expected to answer four questions out of five questions	60%	

Recommended reading:

- i. Bodhi, B. (2016). The Buddha's Teachings on Social and Communal Harmony: An Anthology of Discourses from the Pali Canon (The Teachings of the Buddha). Wisdom Publications.
- ii. British Council (2015). Active Citizens, University and College Facilitator Toolkit.
- iii. Fielder and Klans.(2007). Social Communication, Psychological press: USA.
- iv. Greene, J., and Burelson, B.R. (2003). Hand book of Communication and Social Interaction skill. Routledge: UK.

Module Code	PM 2213	Title	Operations Management		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The objective of this course unit is to provide the knowledge of operations system of the manufacturing and service organizations and develop skills to design appropriate strategies in the organizations to gain competitive advantage.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- explain the operations management concepts and system in an organization.
- apply several important operations management methods, models and systems in improving organizational performance.
- evaluate different strategic and tactical approaches for improving organizations through operations management tools and techniques.
- develop operations strategies for gaining competitive advantage.

Course Contents:

Operations Management concepts, Operations Strategies, Designing product and services, Capacity planning, Aggregate Planning, Facility locations strategies, Layout planning, Job design, work measurement, Project operations.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Case Studies, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination/ Quiz (20%), Assignments (50%), Presentations (30%)	30%
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	70%

Recommended reading:

- i. Bedi, K. (2016). Production and Operations Management, 3rd edn. Oxford University Press.
- ii. Slack, N., Jones, A.B., and Johnston, R. (2013). Operations Management. 7th edn, Pearson Education: UK.
- iii. Heizer, J., Render, B., and Rajashekhar, J. (2013). Operations Management. 9th edn. Pearson Education: UK.
- iv. Brown, S., Bessant, J., and Lamming, R. (2013). Strategic Operations Management. 3rd edn. Routledge: New York.

Module Code	PM 2223	Title	Project Human Resource Management		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The objective of this course unit is to develop the competencies in human resource management processes that take place in a project's life cycle and in a project-oriented organization.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- describe HRM in generic business and project contexts.
- explain project human resource management process with the description of its role in a project.
- connect the project process groups with the project human resource management processes.
- create HPWS for project organizations.

Course Contents:

Introduction to generic HRM, Introduction to HRM in Project contexts, HRM processes in the Project Life Cycle, The Human Resource Planning Process, acquiring a Project Team, developing a Project Team, managing a Project Team, Creating HPWS.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Case Studies, Problem-based learning, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination/Quiz (20%), Assignments (50%), Presentations (30%).	30%
Summative Assessment	Written examination of 3 hours duration expected to answer in Part I -20 MCQs and Part II four questions out of six questions	70%

Recommended reading:

- i. Huemann, M. (2016). Human Resource Management in Project-oriented organization: Towards a viable system for project personnel. Routledge: UK.
- ii. Singh, H. (2015). Mastering Project Human Resource Management: Effectively organize and communicate with all project stakeholders. Pearson Education: USA.
- iii. Armstrong, M. (2014). Armstrong's handbook of Human Resource Management Practice. Kogan page: UK.
- iv. Bredin, K., and Soderlund, J. (2011) Human Resource Management in Project-Based Organizations: The HR Quadriad Framework, 1st edn. Palgrave Macmillan: UK.

Module Code	PM 2233	Title	Project Quality Management	
Credit	03	Hours	Lectures	30
			Lab/Field	30
				} (150 N.hrs)

Objectives:

The objective of this course unit is to provide the knowledge and skills of quality management process involves the development and implementation of policies and standards which will ensure that project meet quality standards.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- explain the quality management process in projects.
- apply project quality management tools and techniques.
- develop effective quality management system for projects.
- discuss total quality management in projects.

Course Contents:

Introduction to quality management, product quality, service quality, project quality, Plan quality management, Perform quality assurance, Quality Control and Improvement, Total Quality Management,

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Field visits, Seminars, Case studies, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination (10%), Assignments (20%), Field/project reports (50%), Presentations (20%).	40%
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	60%

Recommended reading:

- i. Backström, T., Fundin, A., and Johansson, P. E. (2017). Innovative Quality Improvements in Operations: Introducing Emergent Quality Management. Springer: New York.
- ii. Rose, K. (2014). Project Quality Management: Why, What and How. 2nd edn, J. Ross Publishing, USA.
- iii. David, L., Goetsch, and Davis, S. (2013). Quality Management for Organizational Excellence: Introduction to Total Quality. 7th edn, Pearson: UK.
- iv. Pries, K. H., and Quigly, J. M. (2013). Total Quality management for Project Management. CRC Press: USA.

Module Code	PM 2243	Title	Legal Framework in Project Management		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The Objective of this course unit is to provide the students with an understanding the legal system in Sri Lanka and provide a rational guide for commercial and information technology laws in projects.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- explain the Sri Lankan legal system.
- choose commercial laws in projects.
- apply law of commerce in projects.
- discuss the legal framework on new era.

Course Contents:

Introduction to legal system in Sri Lanka, Commercial Law 1- Law of contract, Negotiable instruments, Sales of goods, Law of agency, Commercial Law 2- Law of partnership, Company law, Contract of abatement, Information Technology Law- electronic transactions act, evidence special provision act, land laws.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Case studies, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination/ Quiz (20%), Assignments (50%), Presentations (30%)	30%
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	70%

Recommended reading:

- i. Miller, R. L. (2016). Business Law Today. 11th edn, Cengage Learning: USA
- ii. ACCA, (2016). Fundamentals Level, Corporate and Business Law, Sri Lanka.
- iii. Blowfield, M., and Murray, A. (2014). Corporate responsibility. Oxford University Press:UK.
- iv. Fitzpatrick, P., and Tuitt, P. (2004). Critical beings: Law, nation, and the global subject. Gower Publishing: UK.

Module Code	PM 2253	Title	Regional Planning and Development	
Credit	03	Hours	Lectures	30
			Lab/Field	30
			} (150 N.hrs)	

Objectives:

The objective of the course unit is to provide a knowledge and skills in regional planning and contribute to promote regional research to develop regional information for better planning and development.

Intended Learning Outcomes:

After completing the course unit, the students should be able to:

- illustrate the current reality of the region in the context of regional development.
- explain set of regional priority issues and constraints in resolving the issues.
- evaluate possible alternative to address the challenges.
- propose research findings to the policy makers for sustainable development of region.

Course Contents:

Concepts of region form and functions, Approaches, techniques and methods for regional planning, crosscutting aspects-resources, social, environment, culture, Regionalization of cities and districts, Institutional framework, Statuary aspects, proposal writing for regional development.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Field visits, Demonstration, Seminar, Case studies, LMS.	
Evaluation Methods		
Formative Assessment	Examination (10%), Assignments (20%), Field/Project reports (50%), Presentations (20%)	40%
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	60%

Recommended reading:

- i. Campbell, S., and Feinstein, S.S. (2011) Readings in Planning Theory.3rd edn, Blackwell Publishing: USA.
- ii. Hall, P., and Tewdwr-Jones, M (2011). Urban and Regional Planning. 5th edn, Routledge:UK.
- iii. James, W.S. (2009). Decoding New Regionalism Urban and Regional Planning and Development Ashgate Publishing Company: UK.
- iv. Friedmann, J. (2001). Regional development and planning, the story of a collaboration. International Regional Science Review: USA.

Module Code	ENG 2213	Title	Business Communication	
Credit	03	Hours	Lectures	30
			Lab/Field	30
			} (150 N.hrs)	

Objectives:

The objective of the course unit is to equip the students with knowledge and skills in the basic concepts, theories, practices and issues of business communication, business linguistics and business discourse.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- define the basic terms and skills in business communication.
- explain the basic communication theories, process, models, patterns and functions.
- apply planning, organizing, controlling and leading in business communications, language and discourse structure.
- develop business communication skills in relation to the business and project management activities, problems and challenges.

Course Contents:

Introduction to business communication, Evolution of business communications and its applications in the practical context, Business communication skills, Business communication context, Challenges in business communication, Organizational communication.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Role plays, Theater, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination (20%), Assignments (40%), Presentations (40%)	40%
Summative Assessment	Written examination of 3 hours duration expected to answer all questions.	60%

Recommended reading:

- i. Bovee, C.L., and Thill, JV. (2017). Business Communication Today. 14th edn, Pearson:U
- ii. Guffy, M. E. and Loewy, D. (2017). Business Communication: Process and Product. 9th edn, Cengage learning: US
- iii. Krizen, A.C.B., Merrier, P., and Logan, J.P. (2010). Business Communication. 8th edn, South-Western Cengage Learning: USA.
- iv. Bargiela-Chiappini, F. (2009). The Handbook of Business Discourse. Edinburgh University Press:UK.

Module Code	PM 3113	Title	Marketing Management		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The objective of this course unit is to provide knowledge on theories, concepts, practices in Marketing to enable the students to apply the marketing skills for achieving sustainable competitive advantage in the turbulent business environment.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- explain the fundamental theories and concepts of marketing.
- analyze key issues in marketing environment.
- decide appropriate marketing mix for produces and services.
- develop appropriate marketing strategies.

Course Contents:

Introduction to marketing management, Marketing strategies, Marketing environment, Consumer markets and buying behavior, Business markets, Marketing Mix; product, price, marketing channels, promotion, Relationship Marketing, targeting customers; Segmentation, Targeting and Positioning, Services Marketing.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Case studies, Self-learning through LMS		
Evaluation Methods			
Formative Assessment	Examination/Quiz (20%), Assignments (50%), Presentations (30%)	30%	
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	70%	

Recommended reading:

- i. Kotler,P., and Armstrong,G. (2016). Principles of Marketing. 16th edn, Pearson: UK.
- ii. Soloman, M.R. (2016). Consumer Behavior. 12th edn, Pearson: UK.
- iii. Kleinaltenkamp, M. Plinke. W. and Geiger, I (2016). Business Project Management and Marketing: Mastering Business Markets. Springer: Berlin.
- iv. Smyth, H. (2015). Market management and Project Business Development. Routledge:

UK.

Module Code	PM 3123	Title	Project Risk Management		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The Objective of this course unit is to provide working knowledge and skills of the management of risk in effectively managing projects across project life cycle.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- identify the elements of risk in projects.
- outline various type of risks in projects.
- analyze risks in projects.
- choose the responses to the project risks by planning and controlling them.

Course Contents:

Practical application of Project Risk Management, Risk management integral to Project management, Risk definition and general categories, classical project risk management, determining individual project risks, project risks influenced by project manager and project team, project risks influenced by organizational and external factors, project risk analysis, planning and monitoring project risk responses.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Case studies, Problem-based learning, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination/Quiz (20%), Assignments (50%), Presentations (30%)	30%
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	70%

Recommended reading:

- i. Chapman, R. J. (2017). The Rules of Project Risk Management. Routledge:UK.
- ii. Kendrick, T. (2015). Identifying and Managing Project Risk: Essential Tools for Failure-Proofing Your Project. 3rd edn. AMACOM: USA.
- iii. Pritchard, C.L. (2015). Risk Management: concepts and guidance. CRC Press:USA.
- iv. Chapman, C., Ward, S. (2011). How to manage project opportunities and risk. 3rd edn, wiley: UK.

Module Code	PM 3133	Title	Procurement and Supply Chain Management		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The Objective of this course unit is to provide knowledge and skill to the students to conceptualize, design, and implement supply chains aligned with product, market, and customer characteristics and project procurement processes.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- explain the functioning of procurement and supply chain management.
- apply logistics and purchasing concepts to improve supply chain operations.
- design supply chain network for an organization.
- formulate managerial strategies that will effectively manage a supply chain.

Course Contents:

Understanding the role of supply chain in PM, Supply Chain drivers, Inventory Management and Risk Pooling, Transportation Strategy, Supply Chain Integration, Strategic Alliances, Procurement in Supply Chain Management, Procurement and contract management, Designing the supply chain network, Role of Information technology in Supply Chain Management, plan, conduct, control and close Procurement.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Problem-based learning, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination/ Quiz (20%), Assignments (50%), Presentations (30%)	30%
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	70%

Recommended reading:

- i. Project Management Institute. (2017). A Guide to the Project Management Body of Knowledge. 6th edn, Pennsylvania: USA.
- ii. Sagwa. E. V. (2016). Procurement and Supply Chain Management in Projects. CreateSpace Independent Publishing Platform.
- iii. Christopher, M. (2016). Logistics and Supply Chain Management. 5th edn, Edinburgh Gate: UK.
- iv. Chopra, S., Peter Meindl, P. (2015). Supply Chain Management: strategy, Planning, and Operation. 6th edn, Edinburgh gate: UK.

Module Code	PM 3143	Title	Entrepreneurship	
Credit	03	Hours	Lectures	30
			Lab/Field	30
} (150 N.hrs)				

Objectives:

The objective of this course unit is to provide practical knowledge and skills necessary to successfully operate an entrepreneurial venture and demonstrate the understanding of how to launch the individual's entrepreneurial career.

Intended Learning Outcomes:

After completing this course units, the student should be able to:

- identify the entrepreneurship opportunities in business environment.
- explain the role of entrepreneurship in various business contexts.
- develop a business plan for existing and new business.
- appraise entrepreneurial mindset and skills.

Course Contents:

Entrepreneurs and Entrepreneurship, Entrepreneurial Opportunities, small and medium enterprises,

Women Entrepreneurs, Family Business, strategic management and entrepreneurial action, Developing Business Plan.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Case studies, Field visits, Group projects, Seminar, LMS	
Evaluation Methods		
Formative Assessment	Examination (10%), Assignments (20%), field/project reports (50%), Presentations (20%)	40%
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	60%

Recommended reading:

- i. Kuratko, D.F. (2017). Entrepreneurship – Theory, Process, Practice. 10th edn, Cengage Learning: USA.
- ii. Cook, C. (2017). The Entrepreneurial Project manager. CRC Press.
- iii. Norman, M.S. (2016). Essentials of Entrepreneurship and Small Business Management, 8th International edn, Pearson Education: UK.
- iv. Munoz, J.M. (2014). Entrepreneurship and Small Business Management Collection, Business Expert Press: New York.
- v. Morris, P. W. G and Pinto J. K. (2010). The Wiley Guide to Project: Technology, Supply chain & Procurement Management. John Wily & Sons: USA.

Module Code	PM 3153	Title	Geographic Information System	
Credit	03	Hours	Lectures	15
			Lab/Field	60
			} (150 N.hrs)	

Objectives:

The objective of this course unit is to enable the students to gain an insight into the effective application of GIS as a tool for successful project management.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- explain the basic of the science of GIS in the context of project management.
- analyze basic to medium skills on the use of GIS software and equipment.
- develop skills towards designing, implementing and operationalizing a GIS based database.
- support decision making in project management by using GIS.

Course Contents:

Introduction and key components of GIS, Data systems and management, Layers and projections, Mapping, Spatial and mathematical analysis, Handling the topographical errors/issues.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Practical, demonstration, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Practical Examination (50%), Assignments (30%), Presentations (20%)	40%
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	60%

Recommended reading:

- i. Keranen. K., Malone. L. (2017). Instructional Guide for the Arc Gis Imagery Book. ESRI Press.
- ii. Smith, D. Strout, N., Moore, S. D., Ormsby, T. and Balstrøm, T. (2017) Understanding GIS: An ArcGIS Pro Project Workbook. Esri Press.
- iii. Price,M. (2015). Mastering ArcGIS.7th Edn, McGraw-Hill Education:USA.
- iv. Tomaszewski, B. (2015). Geographic Information Systems (GIS) for Disaster Management. 1st Edn, CRC Press: USA.

Module Code	PM 3163	Title	Organizational Change and Development		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The objective of this course unit is to explore concepts, models and theories pertaining to organizational change and development and enhance conceptual and practical understanding of the students.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- define concepts, models and theories of organizational development.
- explain different organizational development interventions which support to enhance organizational performance.
- apply organizational development theories into practice.
- solve practical issues through projects in organizations.

Course Contents:

The Overview of Organizational Development, Organizational Development Process, Human Process Interventions, Techno Structural Interventions, Human Resource Management Interventions, Strategic Change Interventions and Project Applications in Organizational Development.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Role plays, Seminars, Self-learning through LMS		
Evaluation Methods			
Formative Assessment	Examination/Quiz (20%), Assignments (50%), Presentations (30%)	30%	
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	70%	

Recommended reading:

- i. Certo, S. C., Certo, S. T. (2015). Modern Management- Concepts and Skills.13th edn, PHI Learning: New Delhi.
- ii. PMI (2013). Managing Change in Organizations: A Practice Guide. Project management Institute: USA.
- iii. Cummings, T. G., and Worley, C. G. (2012). Theory of Organization Development and Change. 09th edn, Cengage Learning: Delhi.
- iv. Burnes, B. (2009). Managing Change.05th edn, Pearson Education:UK.

Module Code	PM 3213	Title	Project Integration Management		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The objective of this course unit is to provide the students with competencies to well coordinate and manage the collection of processes in the complexity of modern integrative projects.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- describe the process in the Integrative Project Management.
- explain the elements of trade – off analysis.
- develop the project charter and project development plan.
- construct the overall change control system.

Course Contents:

Introduction to Project Integration Management, Integration issues in portfolio and project planning life cycles, develop project charter, develop project management plan, direct and manage project work, perform integrated change control and close project or phase.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Seminars, Problem-based learning, Group projects, LMS	
Evaluation Methods		
Formative Assessment	Examination/Quiz (20%), Assignments (50%) Presentations (30%)	30%
Summative Assessment	Written examination of 3 hours duration expected to answer in Part I -20 MCQs and Part II four questions out of six questions	70%

Recommended reading:

- i. Project Management Institute (2017). A Guide to the Project Management Body of Knowledge. 6th edn, PMI: USA.
- ii. Sokowski, D. W. (2015). Mastering Project management Integration and Scope. Peason Education: USA.
- iii. Pinto, J. K. (2013). Project Management: Achieving Competitive Advantage. 13th edn, Person Education: UK.
- iv. Barkley, B.T. (2010). Integrated Project Management. 1st Edn, McGraw-Hill: USA.

Module Code	PM 3223	Title	Project Leadership		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The objective of the course unit is to develop the contemporary leadership competencies to effectively work with various stakeholders in different project contexts to make project success.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- describe the leadership skills and competencies.
- compare and contrast different leadership styles for effective project performance.
- justify the distinguish leadership competencies and styles for different project contexts.
- develop leadership skills for creating strong project culture.

Course Contents:

Understanding the leadership, Skills and Personalities of Leaders, Perspectives of leadership, Models and dimensions of leadership competencies, Team building and decision making, Reality of project leadership, Leadership competence theory of project performance.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Seminars, Role Plays, Case studies, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Examination/Quiz (20%), Assignments (50%), Presentations (30%)	30%
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	70%

Recommended reading:

- i. Muller, R., Turner, J.R (2017). Project Oriented Leadership Advances in Project Management. Routledge: USA.
- ii. Sakhaee, E. (2017). Leadership and the Human Element in Project Leadership. Create Space Independent Publishing Platform.
- iii. Cobb, E., and Grigsby, J. (2017). The Official Leadership Check List and Diary for Project Management Professionals. Richer – Life.
- iv. Manus, J.M.C. (2006). Leadership – Project Capital Management. CIMA Publishing: UK.

Module Code	PM 3233	Title	Monitoring, Evaluation and Knowledge Management	
Credit	03	Hours	Lectures	30
			Lab/Field	30
} (150 N.hrs)				
Objectives:				
<p>The objective of this course unit is to provide the students the tools and techniques for monitoring and evaluation and improve abilities to conduct the monitoring and evaluation for effective facilitation, learning and controlling of the project.</p>				
Intended Learning Outcomes:				
<p>After completing this course unit, the students should be able to:</p> <ul style="list-style-type: none"> ➤ explain the objectives of monitoring and evaluation. ➤ illustrate the strategies and techniques for monitoring and evaluating projects. ➤ design the monitoring and evaluation plans. ➤ assess the adequacy of program monitoring and evaluation. 				
Course Contents:				
<p>Planning monitoring and evaluation, Monitoring and evaluation methodology, Analysis of monitoring evaluation data, Writing monitoring and evaluation report, Project auditing and follow-up action, Practical application of monitoring and evaluation.</p>				
Teaching and Learning Methods		Interactive lectures, Discussions, Tutorials, Field visits, Group projects, Seminar, Case Studies, Self-learning through LMS		
Evaluation Methods				
Formative Assessment		Examination (10%), Assignments (20%), Field/project reports (50%), Presentations (20%)		40%
Summative Assessment		Written examination of 3 hours duration expected to answer five questions out of seven questions		60%
Recommended reading:				
<ol style="list-style-type: none"> i. Chaplowe, S.G., and Cousins, J.B. (2016). Monitoring and Evaluation Training: A Systematic Approach. 1st edn, Sage Publications:USA. ii. Gudda, P. (2011). A Guide to Project Monitoring and Evaluation. 1st edn, Author House:USA. iii. Gorgens, M., and Zall, K.J. (2009). Making Monitoring and Evaluation Systems Work: A Capacity Development Toolkit. World Bank:UK. iv. UNDP (2009). Handbook On Planning, Monitoring And Evaluating For Development Results. United Nations Development Program: USA. 				

Module Code	PM 3243	Title	Research Methodology for Project Management		
Credit	03	Hours	Lectures	45 hrs	(150 N.hrs)

Objectives:

The objective of this course unit is to provide various research methods and techniques for identified project management problems in order to draw the appropriate findings.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- define the meaning of research and its process.
- Identify the research problem in systematic manner.
- analyze data in systematic way by using statistical tools.
- conclude the results and provide suitable recommendation.

Course Contents:

Introduction, Research problem, Research design and approaches, Theories and Review of Literature, Measurement and scaling techniques, Sampling, Data collection, Processing and analysis of data, Citation of referencing system, Research proposal and thesis writing.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Journal articles, Problem-based learning, Self-learning through LMS		
Evaluation Methods			
Formative Assessment	Examination/Quiz (20%),	Assignments (50%),	30%
	Presentations (30%)		
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions		70%

Recommended reading:

- i. Bryman, A.(2016). Social Research Methods. 5th edn, Oxford university press:UK.
- ii. Bryman, A., and Bell, E. (2015). Business research methods. Oxford university press:UK.
- iii. Pasian, B (2015). Designs, Methods and Practices for Research of Project Management. Gower: UK
- iv. Cooper, D. R., Schindler, P. S., and Sun, J. (2014). Business research methods 12th edn, McGraw-hill: New York.
- v. Kothar, C.R.(2011). Research Methodology, New Age International (Pvt) Ltd, New Delhi:Delhi.

Module Code	PM 3253	Title	Computer Applications in Research	
Credit	03	Hours	Lectures	15
			Lab	60
			} (150 N.hrs)	

Objectives:

The objective of this course unit is to provide the students practical skills of computer applications in project research and prepare them to use the statistical tools to analyze the data through statistical software.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- explain statistical measures for the project management researches.
- interpret the parametric and non-parametric analyses.
- choose appropriate analysis for researches.
- propose reasonable findings through statistical analysis.

Course Contents:

Entering the data in statistical package, Different types of data, Descriptive and frequency statistics, Independent samples and paired samples T-test, chi-square test and correlation, one way and two-way anova, simple and multiple regression, Factor analysis.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Practical, Self-learning through LMS		
Evaluation Methods			
Formative Assessment	Practical Examination (50%)	Assignments (30%),	40%
	Presentations (20%)		
Summative Assessment	Written and practical examination of 3 hours duration expected to answer all questions.		60%

Recommended reading:

- i. Aldrich, J. O. and Cunningham, J. B (2016) Using IBM® SPSS® Statistics: An Interactive Hands-On Approach. 2nd edn, Sage: Singapore.
- ii. Pallant, J.(2013). SPSS survival manual. McGraw-Hill Education: UK.
- iii. George, D. (2011). SPSS for windows step by step: A simple study guide and reference, 17.0 update, 10th edn, Pearson Education: India.
- iv. Green, S.B. and Salkind, N.J. (2010). Using SPSS for Windows and Macintosh: Analyzing and understanding data. Prentice Hall Press:USA.

Module Code	CAP 3213	Title	Group Capstone Project - General		
Credit	03	Hours	Seminars Lab/Field	15 hrs	300 N. Hours

Objectives:

The objective of the Capstone project is to help the students to identify issues in the organizations and develop project ideas and plans to solve the identified problem, where students develop their abilities to apply what they have learnt during the course of their studies.

Intended Learning Outcomes:

After completing this Capstone project, the students should be able to:

- identify organizational and development issues.
- develop project ideas.
- prepare concept paper.
- propose project plan to solve the identified problems.

Group Capstone Project Description:

A group of students will do a capstone project. It will be done under the supervision of the lecturers of the department. The students will be identifying problems in the organizations or development projects and develop the project ideas. Further, the students will plan the projects to the identified projects and write-up the capstone project reports. At the end, the students will submit the capstone project report for the evaluation and sit for the viva-voce examination.

Teaching and Learning Methods	Seminars, Discussions, Field Visits, Meetings, Projects, Presentations, Self-learning through LMS	
Evaluation Methods		
Formative Assessment	Concept paper (50%), Presentation (30%), Meeting with supervisor and progress review (20%)	40%
Summative Assessment	Capstone Project Report and Viva-voce examination	60%

Recommended reading:

- i. Hauhart, R.C., and Grahe, J.E. (2015). Designing and Teaching Undergraduate Capstone Courses. 1st edn, John Wiley and Sons: Canada.
- ii. Serrador, P. (2014). Project Planning and Project Success: The 25% Solution. CRC Press: USA.
- iii. PM and UTS. (2009). Step by Step Guide to Project Management. How to plan and manage a successful project. University of Technology: Sydney.

Module Code	PM 4113	Title	Strategic Management	
Credit	03	Hours	Lectures	45 hrs

Objectives:

The objective of this course unit is to provide the students with strategic analytic tools to formulate, implement, and evaluate strategies of relevance to companies, nonprofit organizations or governmental organizations.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- explain strategic management theories and concepts.
- analyze external opportunities and threats and internal strength and weakness of a firm.
- interpret the strategic choices of organizations.
- propose a sensible strategic plan through examining competitive environment facing a firm.

Course Contents:

Nature and importance of strategy, Defining Strategic Intent, Environmental Appraisal, Internal Appraisal, Corporate Level Strategies, Strategic Analysis and Choice, Strategy implementation, Strategic Control, Strategic project management.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Case studies, Group projects, Self-learning through LMS		
Evaluation Methods			
Formative Assessment	Examination/Quiz (20%), Assignments (50%), Presentations (30%)	30%	
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	70%	

Recommended reading:

- i. Johnson, G., Whittington, R., Scholes, K., Regner. P. and Angwin. D. (2017). Exploring Strategy. 11th edn, Pearson: UK
- ii. Grant, R.M. (2013). Contemporary Strategy Analysis. 8th edn, Wiley: USA.
- iii. David, R . F. (2009). Strategic Management: Concepts and Cases. 12th edn, Pearson Education International:UK.
- iv. Schmidt, T. (2009). Strategic Project Management Made Simple: Practical Tools for Leaders and ams, John Wily and Sons: Canada.

Module Code	PM 4123	Title	Portfolio Management in the Enterprise Environment		
Credit	03	Hours	Lectures	30	} (150 N.hrs)
			Lab	30	

Objectives:

The objective of this course unit is to provide competencies in managing portfolios to ensure organizations can leverage their projects selection and execution success.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- explain criteria for a useful project and program selection/screening model.
- evaluate the potential for new project investments.
- develop checklists, simple scoring and more sophisticated models to select projects and programs.
- recognize keys to successful project portfolio management and the challenges that arise in maintaining an optimal project portfolio for an organization.

Course Contents:

Fundamentals of PPM, PPM techniques & issues, PPM applications, comprehensive PP models, Modeling of large and Mega projects, strategic business management through multiple projects, case studies in PPM, Advanced PM techniques.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Case studies, Field visits, Problem-based learning, Seminar, LMS		
Evaluation Methods			
Formative Assessment	Examination (10%), Assignments (20%), Field/Project reports (50%), Presentations (20%)	40%	
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	60%	

Recommended reading:

- i. PMI (2017). The standard for portfolio management. 4th edn, PMI: USA.
- ii. Kula, G., Rabb, M., and Stahn, S. (2017). Beyond Smart Beta: Index Investment Strategies for Active Portfolio Management. John Wiley & Sons: USA.
- iii. PMI (2015). Business Analysis for Practitioners: A Practice guide. Project Management Institute: USA.
- iv. Bently, C. (2015). The Prince2 Practitioner. 3rd edn, Routledge: UK.
- v. Morris, P.W.G., and Pinto, J.K. (2010). The Wiley Guide to Project, Program and Portfolio Management. John Wiley and Sons: USA.

Module Code	PM 4133	Title	Agile Project Management		
Credit	03	Hours	Lectures	45	(150 N.hrs)

Objectives:

The objective of this course unit is to provide students with comprehensive overview of the principles, processes, and practices of agile project management. It will enhance abilities to manage the projects in unpredictable and unclear scenarios.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- explain the Agile project management principles.
- compare of agile and traditional PM models.
- assess the risks in agile environment.
- develop best practices and techniques to introduce agile in PM.

Course Contents:

Introduction to Agile project management and principles, Applications of Agile PM, Agile and traditional PM models, scaling agile methodologies, New roles and responsibilities in agile projects, Planning for Agility, Approaches to risk in Agile environment, Best practices and techniques in Agile PM.

Teaching and Learning Methods	Interactive lectures, Discussions, Tutorials, Seminar, Case Studies, Problem-based learning, Self-learning through LMS		
Evaluation Methods			
Formative Assessment	Examination/Quiz (20%), Assignments (50%), Presentations (30%)	30%	
Summative Assessment	Written examination of 3 hours duration expected to answer five questions out of seven questions	70%	

Recommended reading:

- i. Canty, D. (2015). Agile for Project Managers. CRC Press: USA.
- ii. Crowder, J.A., and Fries, S. (2015). Agile Project Management: Managing for Success. 1st Edn, Springer: New York.
- iii. Carroll, J. (2015). Agile Project Management in easy steps. Easy Steps Limited: UK
- iv. Cobb, C. G. (2015). The Project Manager's Guide to Mastering Agile: Principles and Practices for an Adaptive Approach. Wiley: USA.

Module Code	DIS 4119	Title	Dissertation	
Credit	09	Hours	Research	900 Notional Hours

Objectives:

The objective of the Dissertation is to enable the students to engage in independent research and hands-on experience with writing out the research findings based on a specific research topic that the student is passionate about to find out more about a controversial phenomenon in reality.

Intended Learning Outcomes:

After completing this Dissertation, the students should be able to:

- analyze the research problems.
- frame research ideas.
- improve critical thinking in project management.
- improve skills in research and dissertation writing.

Dissertation Description:

Introduction; Identifying research problems, research gap and objectives, Literature Review, Research methods, Data collection, Data analysis, Dissertation writing.

Teaching and Learning Methods	Seminars, Discussions with assigned supervisors, Presentations, Self-learning through LMS		
Evaluation Methods			
Formative Assessment	Research Proposal (50%), Presentation (30%), Meeting with supervisor and progress review (20%)	40%	
Summative Assessment	Dissertation and Viva-voce	60%	

Recommended reading

- i. Thomas, G. (2017). How to do your research project: A guide for students. 3rd edn, Sage Publication: London.
- ii. Bryman, A., and Bell, E. (2015). Business research methods. Oxford university press:UK.
- iii. Turabian, K.L. (2013). A Manual for Writers of Research Papers, Theses, and Dissertations, 8th edn, University of Chicago Press: Chicago.
- iv. Joyner, R.L., William, A.R., and Glatthorn. (2013). Writing the Winning Thesis or Dissertation: A Step-By-Step Guide. 3rd edn, Corwin: USA.
- v. Becker, H.S. (2007). Writing for Social Scientists: How to start and finish your thesis, book, or article. 2nd edn, University of Chicago Press: Chicago.

Module Code	INT 4216	Title	Internship	
Credit	06	Hours	Working in Organization	6 Months 600 N. Hours

Objectives:

The objective of the Internship is to help the students to get first-hand exposure of working in the real world. It also allows students to harness the skill, knowledge, and theoretical practice they learnt during the program in the university.

Intended Learning Outcomes:

After completing this Internship, the students should be able to:

- match theories with applications
- apply learnt theories into practice
- integrate professional network
- develop working abilities

Submission of Internship Report: -

The students will maintain Internship Record Book and submit Internship Report at the end of the Internship. The Report will consist of description of organization and nature of projects, activities carried out during internship, applications of PM tools and techniques, challenges faced and learnt skills during internship.

Teaching and Learning Methods	Internship, Discussions, Seminars		
Evaluation Methods			
Formative Assessment	Internship Record Book (70%), Progress Review (30%)	40%	
Summative Assessment	Internship Report and Presentation	60%	

Recommended reading

- i. Bryman, A., and Bell, E. (2015). Business research methods. Oxford university press:UK.
- ii. Turabian, K.L. (2013). A Manual for Writers of Research Papers, Theses, and Dissertations, 8th edn, University of Chicago Press: Chicago.

Module Code	CAP 4216	Title	Group Capstone Project - Honours	
Credit	06	Hours	Seminars	15
			Lab/Field visits	600 Notional Hours

Objectives:

The objective of the Capstone project is to help the students to identify issues in the organizations and develop project ideas and plans to solve the identified problem, where students develop their abilities to apply what they have learnt during the course of their studies.

Intended Learning Outcomes:

After completing this course unit, the students should be able to:

- identify organizational and development issues/problems
- develop project ideas
- prepare concept paper
- propose project plan to solve the identified problems

Group Capstone Project Description:

A group of students will do a capstone project. It will be done under the supervision of the lecturers of the department. The students will be identifying problems in the organizations or development projects and develop the project ideas. Further, the students will plan the projects to the identified projects and write-up the capstone project reports. At the end, the students will submit the capstone project report for the evaluation and sit for the viva-voce examination.

Teaching and Learning Methods	Seminars, Discussions, Field Visits, Projects, Meetings, Self-learning through LMS		
Evaluation Methods			
Formative Assessment	Concept paper (50%), Presentation (30%), Meeting with supervisor and progress review (20%)		40%
Summative Assessment	Capstone Project Report and Viva-voce examination		60%

Recommended reading:

- i. Bryman, A., and Bell, E. (2015). Business research methods. Oxford university press:UK.
- ii. Serrador, P. (2014). Project Planning and Project Success: The 25% Solution. CRC Press: USA.
- iii. Hauhart, R.C., and Grahe, J.E. (2015). Designing and Teaching Undergraduate Capstone Courses. 1st edn, John Wiley and Sons: Canada.
- iv. PM and UTS. (2009). Step by Step Guide to Project Management. How to plan and manage a successful project. University of Technology: Sydney.

