

THE PROJECT MANAGER

- Communication
Plan

- Stakeholders
Mapping

- Road to success in
PM

- Digital Project
Management
Practices

- Ways to become a
good Project
Manager

Volume 01



PROJECT MANAGEMENT CLUB,
FACULTY OF BUSINESS
STUDIES,
UNIVERSITY OF VAVUNIYA

01

Communication
Plan in PM



03

Risk
Management for
Project Success

05

Mother Nature



06

Leadership in
PM

08

Soft Skills
&
Project
Management

Table of
Content



10

Effective
Communication
in
PM

13

University Life

14

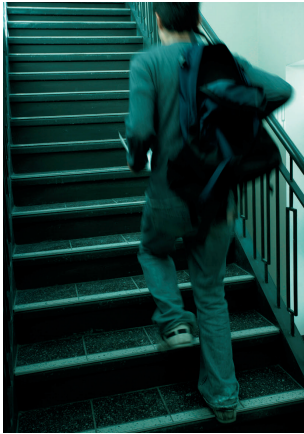
The project
charter

17

Project Phases

18

Digital Project
Management
Practices



20

Importance of
Blood Donation
Projects

22

Road to success
in PM

24

Stakeholders
Mapping

26

Hostel Life

27

Impact of social
media in PM

29

way to become
a good project
manager

30

Importance of
PM





Message from Vice chancellor

Dr. T. Mangaleswaran

Vice Chancellor
University of Vavuniya

I am gratified to know that the Project Management Club of the Department of Project Management, Faculty of Business Studies, University of Vavuniya is bringing out the first issue of their magazine “THE PROJECT MANAGER” of this year. The magazine is a forum which could aptly be used for recording events, fond memories and creative writing. I am sure that this magazine will be informative and resourceful. I also applaud the coordination and efforts behind the team to bring out this issue. On this occasion, I convey my good wishes to the Dean, Head, Staff and Students of the faculty in their endeavors.

I am pleased to send a message of congratulations on the first volume of the student magazine of "The Project Manager" of the Project Management Club of the department of Project Management, faculty of Business Studies.

This magazine has a number of valuable articles, all from the project management students and academic staff. This is bringing out the talents of students that all students can use to read and get a good understanding of project management theories and applications. In addition, it consists of many students' thoughts and creations.

The project management club has established in 2021 at the faculty. The club organizes many student activities such as hosting relevant international days, seminars, awareness programs, career guidance programs—etc. They have shown great progress in publishing magazines like this one.

I congratulate the Chief Editor and all the other members of the publication committee for issuing this first volume good-looking magazine.



Message from Dean

Dr. Y. Nanthagopan

Dean

Faculty of Business Studies
University of Vavuniya



Message from HOD

Mr. Thirugnansampanthar

Head

Department of Project Management

Faculty of Business Studies

University of Vavuniya

It is with great privilege that I am writing my message to the first-ever magazine published by the Project Management Club of the Department of the Project Management of the Faculty of Business Studies of the University of Vavuniya. The PM Club has been successful in performing many diverse activities such as organizing webinars, photography and PM competitions, PM expert discussions and workshops, social and charity activities, part of the Faculty-development activities such as creating a herbal park, publishing newsletters and PM students' souvenirs since its formation in 2019. Now the PM Club is bringing out the PM Magazine as another significant milestone in the ever-progressing lifecycle of it.

The PM Club has paved the way for the Project management undergraduates to take effective initiatives towards the student community and societies through their planned activities that can be part of their soft skills development. Furthermore, they will contribute to the students to become employable good citizens of the world.

I am proud of the achievements of the first and the present PM Club Executive Committees motivated and guided by the Senior Treasurer throughout the difficult times such as pandemic and volatile economic condition of the country. Their dedication in building team works among the Project Management students for the knowledge enhancement and extracurricular activities are exemplary and remarkable. At this juncture, the Department of Project Management extend its sincere appreciation to the Dean of the Faculty of Business Studies for his continuous endeavors in Student Clubs from the formation to progress.

I believe that the dedicated and hardworking gene and culture of the PM Club will be transferred to the future Clubs to think and act continuously innovatively. I take this opportunity to congratulate the PM Club, Project Management students, and the Senior Treasurer for their dedication, execution and successes. May the PM Magazine prosper continuously!

It makes me immense pleasure to note that the PM Club of the department of project management, Faculty of Business Studies is bringing up their very first annual magazine “The Project Manager” for the academic year 2022/23. Publishing a magazine today is indeed a tedious and herculean task.

The PM club has grown over the years but has not aged, it continues to provide the ideal environment for each one of you to blossom into fine flowers whose fragrance should spread wherever you go. The experience of life teaches us “No shortcut to hard work and no gains without pains”. This is bringing out the talents of PM students throughout their hard pain works that all students can use to read and get a good understanding of project management practices.

As you scan through the pages, it will enlighten you with the important milestones that PM Club has achieved this year. Besides, our budding talents have expressed their thoughts, ideas, hopes, feelings, aspirations and convictions in a creative way. On the whole the magazine mirrors the true credentials of the students.

I extend my heartfelt congratulation to Ms.M.F.Zaleeka, Editor and her editorial board for putting in their best in bringing out this issue of our PM Club magazine. Also, I owe my sincere thanks to all those who rendered their valuable articles, creativities, suggestions and precious time for the publication of this magazine.

With all best wishes for fulfillment of each dream.



Message from Senior Advisor

Mrs. S. Mathivathany

Senior Lecturer
Department of Project Management
Faculty of Business Studies
University of Vavuniya



Message From President

Mr. Tharsanakumar

President
Project Management Club
Department of Project Management
Faculty of Business Studies
University of Vavuniya

“A journey of a thousand miles being
with a single step.....”
- Mao Zedong-

I would like to proudly express some message with pride as a university of Vavuniya student which has celebrated the function on the occasion of its Silver Jubilee and the president of the project of the Project Management Club. Project Management stands out as a unique with a history of four years, a specialization courses and a club of more than 200 members. The PMC has been carrying out its functions since the division of the departments into student's club under the Faculty of Business Studies about two years. during the Covid - 19 pandemic period of the country and the economic crisis of the country, when there was a need for the students to carry out educational activities at home through interne, the PMC carried out its activities without any interruption. Furthermore, ahead of the university's Silver Jubilee, the inauguration and completion of the Herbal and Nature park, in the midst of severe challenges, such as fundraising, lack of funds, lack of student's participation and commitment and day night work shows the great commitment of the club. We are obliged to thank, dean Dr.Y. Nanthagoban Faculty if Business Studies, Patron, Mr.S. Thirugnanasampanthar, Head, Department of Project Management, Senior treasurer Mrs.M.Sasitharan, Former president Mr.R. C. T. Rajapaksha and team, my ex-co team, students and all to their valuable help and supports. with respect I am sure that our club activities will be carried out with the distant goal of developing Project Management as a separate faculty in the future

From *Editor in Chief*

People look for opportunities to succeed in their lives. But what they aren't aware of is that opportunities are right under their feet, but they can't see them because of fear. Facing the fears will lead us to seize opportunities. Grabbing opportunities and making use of them will sharpen our skills as well as ourselves.

Everyone can improve their skills by participating in Project Management Club. The annual magazine "The Project Managers" is a great example for this.

It was a great experience and a great pleasure for me and my team to be able to unearth the buried talents and skills of many students and staffs.

My sincere thanks to all parties for being a part of this great effort despite all the challenges and obstacles.



Zaleeka Farook

Editor in Chief
Project Management Club
Department of Project Management
Faculty of Business Studies
University of Vavuniya

Executive Committee

- 2021/22



Mr. Thirugnana-sampanthar
Peatren



Mrs.S. Mathivathany
Senior Advisor/
Treasurer



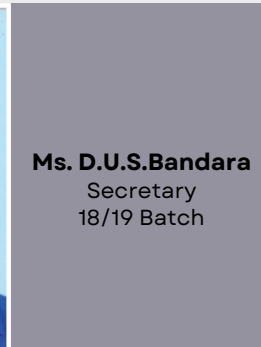
Mr R.C.T.Rajapaksha
President
17/18 Batch



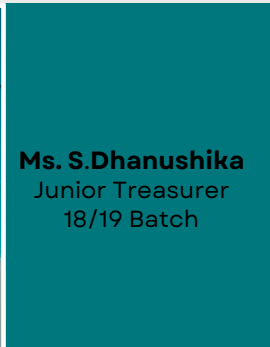
Mr.Janvitharsan Croos
Vice President
17/18 Batch



Ms. D.U.S.Bandara
Secretary
18/19 Batch



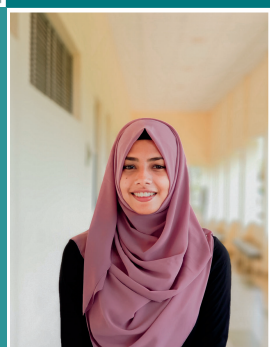
Ms. S.Dhanushika
Junior Treasurer
18/19 Batch



Ms. Malki Wathmi Ashinika
Editor
16/17 Batch



Ms. Zaleeka Farook
Co-Editor
17/18 Batch



Mr. S. Subharaj
Member
17/18 batch



Ms. P.R.Gunawardhane
Member
17/18 batch



Mr. I.M.Manasir
Member
18/19 batch



Executive Committee

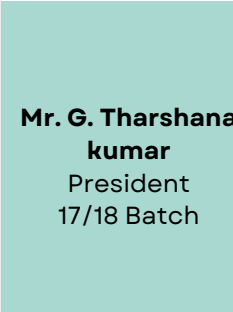
- 2022/23



Mr. Thirugnana-sampanthar Peatren



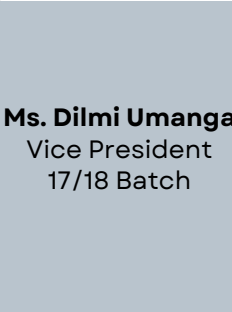
Mrs. S. Mathivathany
Senior Advisor/
Treasurer



Mr. G. Tharshana kumar
President
17/18 Batch



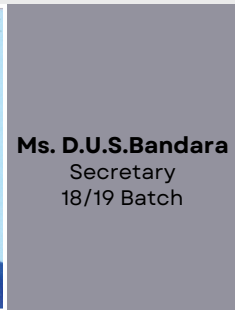
Ms. Dilmi Umanga
Vice President
17/18 Batch



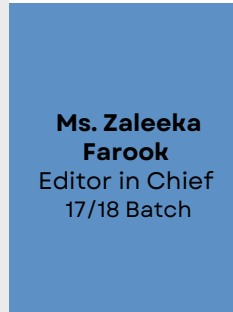
Ms. D.U.S. Bandara
Secretary
18/19 Batch



Mr. I. M. Manasir
Junior Treasurer
18/19 Batch



Ms. Zaleeka Farook
Editor in Chief
17/18 Batch



Ms. M.S.F. Nifana
Co-Editor
18/19 Batch



Ms. Farwin
Member
18/19 Batch



Ms. Silverstar Ajitha
Member
17/18 batch



Mr. T. E. Wickramasinghe
Member
18/19 Batch



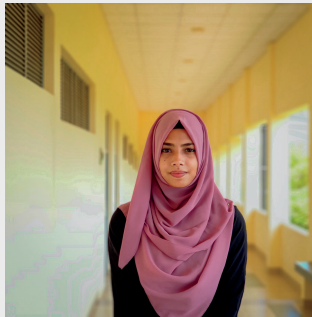
Mr. Madasami Deshan
Member
19/20 Batch



Editorial Board



**Mrs.S.
Mathivathany**
Senior Advisor/
Treasurer



**Ms. Zaleeka
Farook**
Editor in Chief
17/18 Batch



Ms. M.S.F. Nifana
Co-Editor
18/19 Batch



**Mr. T. E.
Wikramasinhe**
Member
18/19 Batch



**Ms. Silverstar
Ajitha**
Member
17/18 batch

Magazine Commitee



**Ms. Zaleeka
Farook**
Editor in Chief
17/18 Batch



Ms. M.S.F. Nifana
Co-Editor
18/19 Batch



Ms. N. T. wijethunga
18/19 Batch



Ms. S. Sasikumar
19/20 Batch

"Just keep moving
forward."

Communication Plan

IN PROJECT MANAGEMEMNT

A project management communication plan identifies how important information will be communicated to stakeholders throughout the project. It also determines who will be receiving the communication, how those people will receive it when they'll receive it, and how often they should expect to receive that information.

When formulating a project communication plan, make sure it includes: The purpose or goals of the communication plan, Information about stakeholders and their roles, types of information that needed to be shared with stakeholders, methods used to communicate, frequency that each stakeholder would like to receive information.

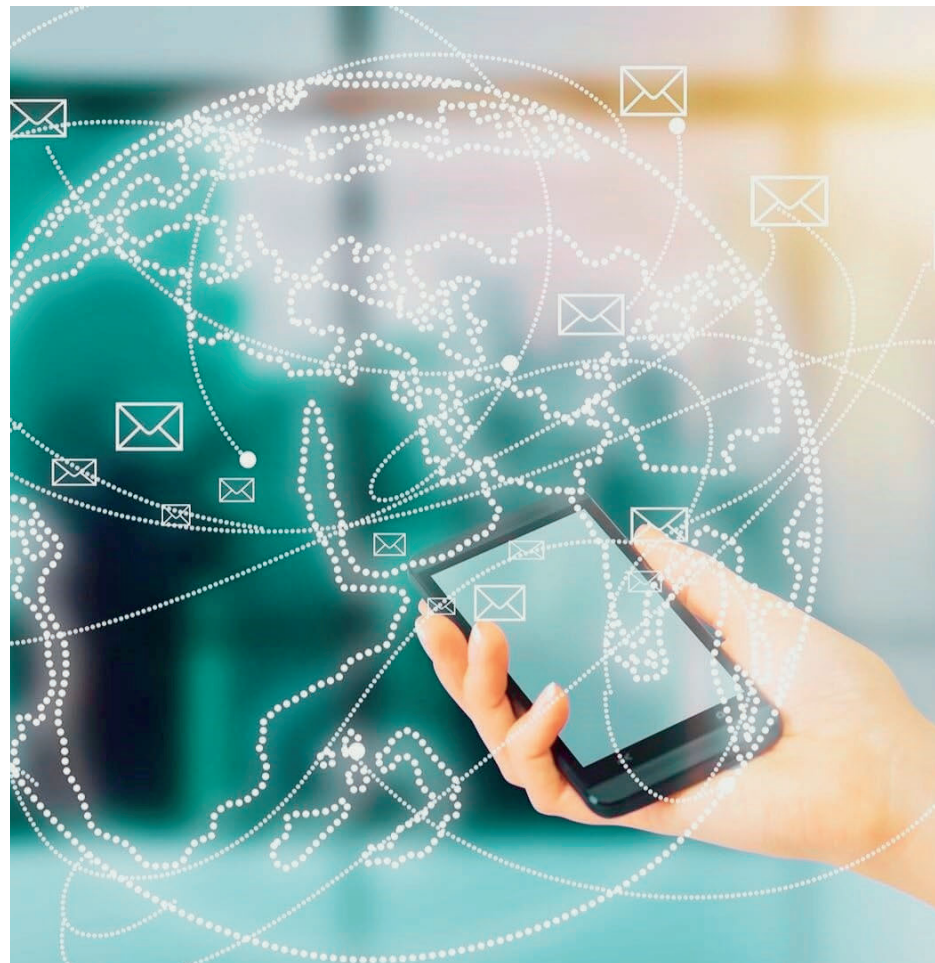
Based on the benefits explained above, the following steps can be identified to prepare a project management communication plan.

Choose a format

Choose a platform where it will be easy to gather feedback on the communication plan and to share or store the plan for our team and stakeholders to reference.

Set a communication goal

Whatever we hope to achieve, the first step to crafting a successful communication plan is to write that goal down. Referring back to the importance of a communication plan, our goal will likely to be keep stakeholders updated on the project status or even to keep stakeholders mindful of the project's benefits so they'll continue to advocate for it.



Key Ideas

Project Management Club

Identify stakeholders

Most projects have many stakeholders, they have different levels of interest in and influence on the project. You'll need to identify the stakeholders with whom you'll communicate throughout the project.

Identify methods of communication

One purpose of the communication plan is to get the right eyes on the right information, so along with listing whose our stakeholders are, our communication plan should also list how you intend on communicating with those stakeholders.

Determine the frequency of communication

Highlight often we will send out each type of communication (e.g., send a weekly email on Mondays with project progress, links to completed deliverables, current budget, etc.) or how often you need to loop in each stakeholder (e.g., each team member should send daily emails to update the project manager but only include the executive stakeholder on the video conference following each milestone).

Determine who provides communication updates

Most often, this task will fall on the project manager, but if not, the owner of a specific update needs to be clearly identified in our communications plan.

“

*“GOOD COMMUNICATION
IS JUST AS STIMULATING
AS BLACK COFFEE, AND
JUST AS HARD TO SLEEP
AFTER.*

”

K.A.A.Nisayuru Kiththanpahuwa
2019/PM/35



Risk management for Project Success

The process of detecting, assessing, and dealing with risk concerns during the course of a project while ensuring that its goals are met is known as risk management

Mrs. S. Mathiyathany
Senior Lecturer
Department of Project Management
Faculty of Business Studies
University of Vavuniya

The process of detecting, assessing, and dealing with risk concerns during the course of a project while ensuring that its goals are met is known as risk management. Effective risk management is proactive rather than reactive and indicates control over potential future occurrences. Effective risk management will lessen not just the possibility of an incident happening but also how much of an impact it will have.


For instance, a network activity necessitates the creation of new technologies. The technical staff believes that nine months is a more reasonable timetable for this work than the schedule's suggested six-month deadline. If the project manager is proactive, the project team will right away create a backup plan for the extended period and create fixes for the issue before the project's deadline. If the project manager opts to remain reactive, the team won't take any action until an issue really arises. The result will be that when the project's deadline of six months approaches, many tasks will still be unfinished and the project manager will respond quickly to the crisis, costing the team important time and project management expertise.

Systems for managing risks are created to do more than merely detect risks. Additionally, the system must assess the risk, forecast its effects on the project's result, and decide if the risk is acceptable or undesirable. The project manager's degree of risk tolerance often determines whether or not a risk is accepted.

The system will readily complement other systems if risk management is set up as an ongoing, disciplined process of issue detection and resolution. Organizing, planning, budgeting, and cost control are all included. Surprises will become less frequent since proactive management will now take precedence over reactive management.

The potential hazards that might endanger the success of a project are all identified by the project teams. Then they decide which dangers are most likely to materialize. They could make judgments based on study, lessons acquired from the past, and experiences. This makes it easier to measure the influence on the project and the chance of recurrence.

The relevance is that opportunity and risk often stay high throughout project planning (the beginning of the project life cycle), but the quantity at stake remains modest due to the comparatively low level of expenditure to this time. During project execution, however, risk gradually decreases as residual unknowns are converted into knowns.

A person in a dark suit is shown from the chest down, balancing a wooden block on a Jenga tower. The background is dark with blue bokeh lights.

As the project's essential resources are progressively put into it, the quantity at stake also continuously increases.

Main argument is that risk management should be an ongoing task throughout the course of the project since it is a continuous process. For instance, if a project is expected to take three months to complete, do a risk assessment at least at the end of the first and second months. There will be new risks to identify, measure, and manage at every step of the project's existence.

A project team aims to overcome obstacles that stand in the way of finishing the project successfully, on schedule and/or within budget. Contingency plans are in place to handle any risks when they emerge, and mitigation measures will try to lower risk likelihood.

The strongest defense against project disasters that you have is to assess and manage risks. Your chances of a successful, if not faultless, project will increase if you assess your strategy for potential issues and provide solutions. Continuous risk management will also help you to keep expenses under control throughout the project and to aggressively handle high priority risks.

Give managers at all organizational levels the data they need to make choices on matters crucial to the project's success. There are several sources to aid with brainstorming and identifying all potential sources of risk, the project team should consult the additional sources of risk.

In essence, the risk analysis process is a method for addressing problems well. To identify potential risks, rank risks, evaluate risks, and manage risks, people employ quality and evaluation tools. These components of a high-quality risk analysis methodology will be present the identify the risk, assess the risk, develop responses to the risk and develop mitigation and contingency plans.

The success of your project and a suitable return on investment depend on you doing a risk assessment. Throughout the project's lifespan, finish your risk assessment early on in the project's execution and regularly (e.g., every two to three months). The chance of your project succeeding will rise as a result.

Risks will aggressively attack you
if you don't actively defend
yourself!

MOTHER NATURE

Mother Nature nurtures earth,
This eventually leads to birth.
What does life truly need?
On Mother Nature, It does feed.

Fertility – brings our lands,
Fills our very needy hands.
We expect and depend,
Precious resources readily spend.

From the clouds to the sea,
With Mother Nature we agree,
For as long as humans alive
Mother Nature, will always give.

S. K. Rathnasiri
2018/PM/66



INITIATING

LEADERSHIP IN MANAGEMENT

Leadership can be a dynamic process at work whereby one individual influences the other members to change their behavior and attitudes to achieve group goals. Leadership is not necessarily confined to one individual, although there are appointed leaders.

Whoever influences one's behavior is a leader. Many research studies conducted over the years have suggested that there are at least four key variables essential in any leadership. They are, the attributes of the leader, the nature of the task or goal, the nature of the group or team, the climate or culture of the organization.

Leadership is an integral part of management. It plays a vital role in managerial operations. If there is any single factor that differentiates between successful and unsuccessful organizations, it could be considered as dynamic and effective leadership. Peter Drucker points out those managers (business leaders) are the basic and scarcest resource of any business enterprise. George Terry points out that, "of every one-hundred new business establishments started, approximately 50 or one-half go out of business within two years. By the end of 5 years, only one-third of the original one-hundred will still be in business." Perhaps, it would be a valid assumption to state that a major cause of these failures would be ineffective leadership.

Leadership is not an attribute of business alone. In the army, government, universities, hospitals and anywhere where people work in groups, the leadership functions emerges. There must be somebody to guide that group.

- The ability to influence a group towards the achievement of goals.

- Managerial leadership is the process of directing and influencing the task-related activities of group members.

- Leadership is a process of looking into the future and exercising influencing to transforming the behavior of the followers towards the vision, through goal getting, guiding and motivating the followers.

The project management is often referred to as the leadership of the project that guides the team towards success: Leaders have different styles and for this reason. Leadership is one of the most fostering project management topics. Your leadership style depends on your own personality, the type of project you are undertaking and the capabilities of your project team overall, it is important to practice effective communication skills, aided by the communication tools, to be enthusiastic with your team and use the project management tools to monitor and control your project successfully.

Saguri Sathsaroni

2019 /PM/22

What you do has far greater
impact than what you say

– @ProjectManagementClub

Soft Skills & Project Managemet

Project Management is both art and a science. It is a science because project managers need to estimate budgets, draw up schedules, and manage costs and earn profits. It is an art because they have to ensure that the team gets along well and the extra edge that contributes to the success of the project is achieved through efficiencies and synergies. In this context, it is very important for project managers to have good soft skills like communication, people management, and personality. The project manager is like a conductor in an opera who provides the direction to the individual performers in the team. Hence, he or she has to have exceptional people skills as they are tasked with the objective of carrying the team along with them. Further, project managers need to communicate with different stakeholders including their superiors, the support functions like HR and Admin, and the other interfaces like customers, vendors, and members of other project teams with which their team is interacting. All these aspects call for a superior display of people skills from the project manager. We shall discuss each of these skills in the following sections.

Wasanthi Kumari
2019/PM/43

UP!

I

L

Essential Soft Skills for the Project Manager

The first essential skill that the project manager must have is exceptional communication abilities. Since project managers have to interact with the customers, the team members, and associated stakeholders, he or she has to get the point across without communication gaps. There are many projects where the project managers because of limited communication skills often find themselves unable to articulate the problems and the objectives to the stakeholders. It is an axiom in contemporary organizational behavior theory and practice that the project managers must have excellent written and spoken English skills as he or she has to communicate in writing as well as during oral speech about the project imperatives and the project objectives. Apart from communication skills, the project managers have to have superior people management skills. Since the project manager is tasked with the duty of ensuring excellent teamwork and team bonding, he or she must provide the leadership by example and leadership by people management from which the team members can draw inspiration and perform at their full potential. In some multinationals, there is a belief that the people manager is different from the project manager and that this division takes some responsibility of the project manager. However, even in this case, the project manager still has the overall responsibility for teamwork and team cohesion and hence, his or her people skills must be exceptional.

People Management and People Enabling

The other soft skills that the project manager must have concern the conflict resolution, team development, and mentoring skills. Conflicts are inevitable in teams as well as with other stakeholders. Hence, the project manager has to be a skilled negotiator and an astute troubleshooter. Further, the project manager has to inculcate teamwork and team bonding and hence, the team development skills must be exemplary. Apart from this, the project manager has to mentor new recruits and those employees who show high potential and pass on some of the tips and the strategies that made the project manager grow to the present position with the objective that the employees with potential would also grow in a similar manner.

One of the skills that we have touched upon briefly was the customer interfacing skills. Without this skill, project managers might as well find another role for themselves as customer interfacing is one of the key areas of project management. Including the internal stakeholder management, customer interfacing is all about how well the project manager handles customer complaints, proactively prevents customer complaints, and achieves customer delight and wows the customer that go beyond customer satisfaction.



PHOTOGRAPHY

Season 01

2021

Project Management Club organized an open photography competition to celebrate "World Youth Day" on the theme of **Mother Nature**.



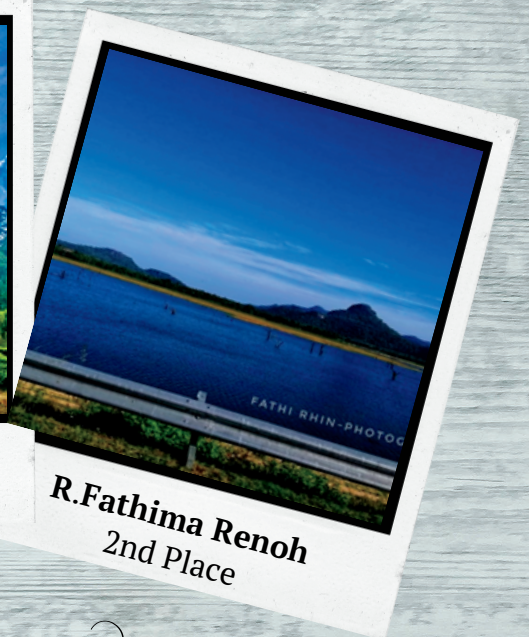
WINNERS



Thurkga Thevakumar
3rd Place



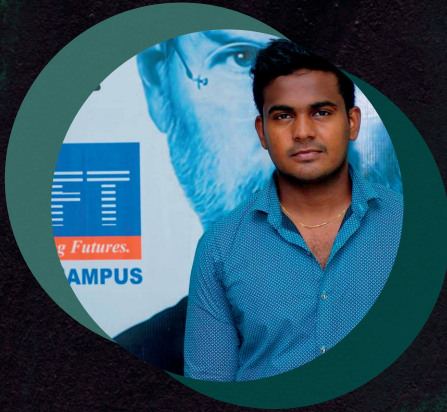
M.Dharshan
1st Place



R.Fathima Renoh
2nd Place

congratulation

Active Members of PMC 2021

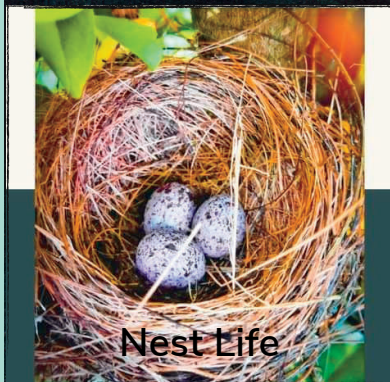


Mr. Jinoshanth Bakiyaraja



Mr. T. E. Wickramasinghe

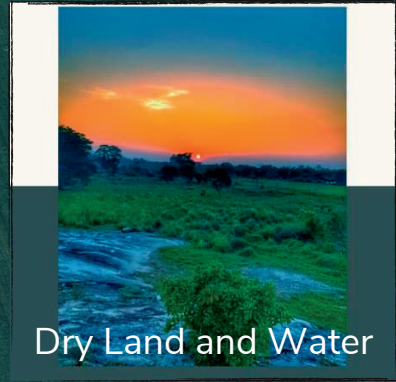
Meaningful Photos From Photography Competition 2021



Thushan Wickramasinghe



G. M. C. N. Chathuranga



W. L. S. N. D. Dhayarathna

There are many ways of using communication effectively as a Project Manager. One could gather background knowledge of a project, use what has worked historically in other projects while analyzing the plan, use a communication plan to determine a timeline, rules, key players, and important messages, and finally use Agile as a means for managing project. Project managers need to monitor, plan, execute and initiate the entire project for it to be a success. Project Managers use what is called a Project Management Communication Plan as a way of communicating a project's progress and can use Agile Project Management to ensure the deliverables are completed by the deadlines.

Asking questions can induce the product vision that a project manager needs in order to come up with deliverables. These deliverables are what keep the project running, are clearly defined at the beginning and reinstated by the project manager throughout to life cycle of the project.

Project managers should look at their plan's strengths and weaknesses for chances of improvements and record these opportunities. Listening to the ideas of others is also effective when information is needed to understand what the client really wants and can be relevant to the objectives captured at the beginning of the project. Furthermore, delivering information is also important because everyone may not want the information delivered the same way.

Communication

IN PROJECT MANAGEMENT

Having guidelines to formulate a plan is important if you want to achieve the objectives you set out to perform. Guidelines also help with communicating how communication will be delivered; through email, meetings, feedback, timelines, and more. Consistent timeliness and a definitive process of communication is key to clarifying and updating others on the progress of the project and should be the responsibility of the communication owner, which is determined at the start of the project.

Agile provides the ability to iterate planning at the forefront of the project and then establishes self-managing teams who collaborate to perform the work needed to move forward in the project. These consist of biweekly or monthly sprints where the team allots work, they can finish in the timeframe given and they work together to complete the work, having sprints allows for project teams to stay focused and deliver portions of the project to the stakeholders at the end of each sprint.

This required a lot of communication and collaboration from the team.

Agile also delivers multiple releases of the usable products in cycles instead of unloading an entirely new change altogether. Not only does this improve innovation, but Agile methods help to mitigate risk, prevent losses, and ensures positive returns both clinically and financially.

Agile helps organizations manage change through innovation and evolvment, and improve collaboration, communication, and team dynamics. Not only does Agile improve output, but the model delivers faster results, allows for immediate review of data that will improve the next released change.



Good Communication is the
BRIDGE
between
confusion and clarity
- NAT TURNAR

S.Dhanushika
2018/PM/67

THE ART

Word swims
inside my head
as I drift into
a lyrical sea.
Emotions flow
in rhythmic waves
as diluted thoughts
flood the page.
Paper drenched
in melodic verse.
passion surge
and I'm submerged.
drowning in inspiration
as ink drips
from my pen

A Creation of Christy
Ann Martine that
touched my heart

Zaleeka Farook



PLANNING

UNIVERSITY LIFE

AN INTERVIEW WITH ASHINIKA M.M.D.M.W.

Entering into a new atmosphere and new environment felt me to live freely. The freedom of environment and less restricted area taught how to control and maintenance the life. This is one of the best learning in our life. There is a huge number of opportunities in order to exhibit our skills, and talents Infront of others. In this stage, I am really appreciated and motivated under the instructions of the lecturers. university life makes me mature and sensible in making decisions. In University life we learnt team working, mutual understanding, and leadership qualities. Not only that we learnt about the diversity of people, different cultures, norms and values. No doubt university life built strong qualities in our personality in positive ways. So, the students are also more conscious of their time and response and spend their time in productive way.

Business Management in Project Management course was a new degree program initiated in Vavuniya Campus of the University of Jaffna. After three batches they were able to advanced it as Bachelor of Business Management Honors in Project Management Degree Program. When I was entered in to the campus, I didn't have a big idea about this degree program and future job opportunities. Nevertheless, after some period of time, I felt some curiosity and eager to learn about project management. I started to read Project Management related articles and books. Field/exposure visits added more value and gave practical knowledge to think out of box. During the final year last semester, gave different experience through research activities and internship training. This blend of works helped us to develop our career and shape our life. I worked in one of the international NGO and I really appreciated that organizational culture and as well as I really learned to use the things which I studied in the university. I am proud to say that I used all the theoretical subject knowledge in to practical scenarios during my internship period. I was really excited to use project management tools and techniques, different international templates, to face agile environments and to use different approaches. Below key features are the importance of project management. Such as, All the works what we are doing in our life is a project. Project Management is a new trend in business environment, as well as every sector. I invite freshers to select new degree programs to learn new things which aligned into this changing and challenging world.



- Save time and money
- Improves internal communications
- Empower people to make data-driven business decisions
- Enables people to scale (and repeat) the successes
- Fosters greater alignment across teams, stakeholders, and clients
- Facilitates better risk management
- Helps to optimize the workflows for smoother processes and happier employees
- Managing human resources

MS. ASHINIKA M.M.D.M.W.

ASSISTANT LECTURER IN PM,

DEPT. OF PROJECT MANAGEMENT,

FACULTY OF BUSINESS STUDIES,
UNIVERSITY OF VAVUNIYA

PHOTOGRAPHY

Season 02

2021

Project Management Club organized it's second photography Contest on June 2021 on the theme of " Pandemic and Daily Life"

congratulation



R. M. Ilham
University of Vavuniya
2nd Place

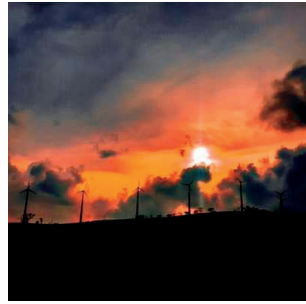
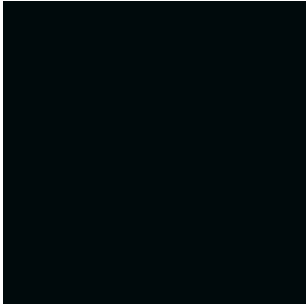


W. G. S. Dilshan Kumara
UOV
1st Place

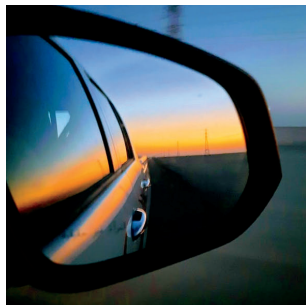


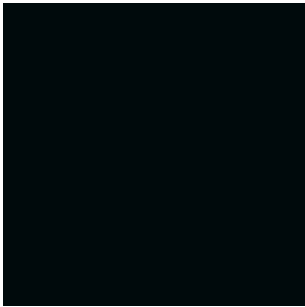
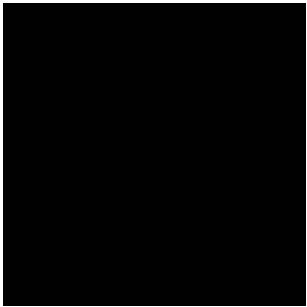
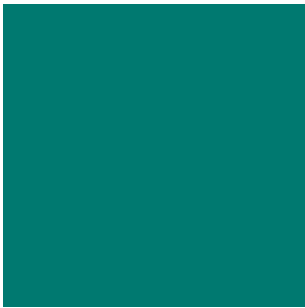
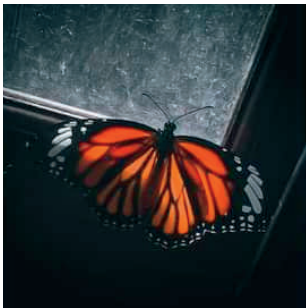
M. H. M. Manasir
Kekirawa
3rd Place

WINNERS

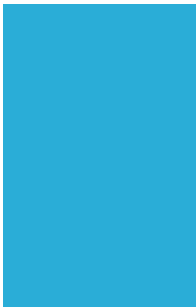
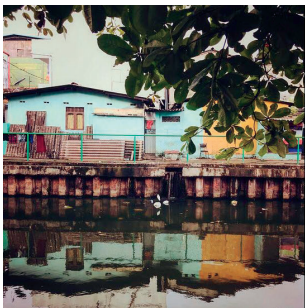
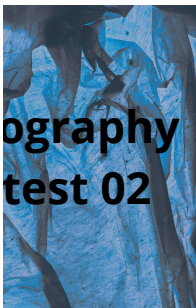
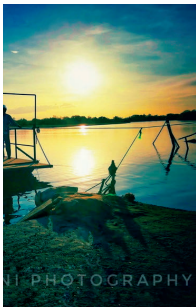


ACTIVITIES





OFPMC



THE Project CHARTER



Importance

Project management is the application of knowledge, skills, tools, and techniques to project activities in order to meet or exceed stakeholders' needs and expectations through a project.

Accordingly, Project is a temporary endeavor undertaken to create unique product or service. As the Key Features of a Project, Project is a unique undertaking; each one will differ from every other in some respect, Projects have specific objectives (or goals) to achieve, Projects require resources, Projects have schedules, Projects require effort of people, in projects, measures of quality will apply, Projects usually involve several parties, organizations or individuals. The successful accomplishment of the project objective is usually constrained by four factors. As they are Scope, Time, Cost and Customer Satisfaction.

The above factors as well as the Project Charter are very important in the field of Project Management to make a project successful. The Project Charter explains the objective of the project and outlines the initial requirements to meet the needs and expectations of stakeholders.

According to PMI 2007 book, The project charter provides a consolidated-and summary-level overview of the project. The project charter is usually a short document that refers to more detailed documents such as a new offering request or a request for proposal.



A project charter will be created in the initiating process group of a phase or a project at the very start. Developing the charter and identifying the stakeholders are the two main actions of the initiating process group.

The purpose of the project charter is to document: it provides the Reasons for undertaking the project, exhibit the Objectives and constraints of the project, leads the project team towards the Directions concerning the solution. Identifies the key and primary stakeholders, shows In-scope and out-of-scope items, Risks identified early on project (A Risk Management plan should be part of the overall Project Management Plan).Targets project benefits and documents the High level budget and spending authority.

D.M.P.Mihirani.
2019/PM/09.

of Charter



ART

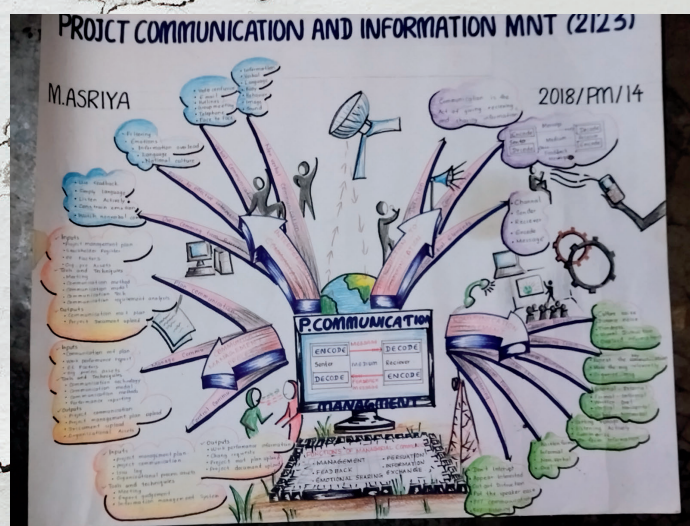
GALLERY

Supun Sandeep
2018/PM/78



OPPO A54 • ©Shot on
2022/01/08 16:50

M. A. Asriya
2018/PM/14



M. A. Asriya
2018/PM/14



M. A. Asriya
2018/PM/14

Project Phases

Project Management is the application of processes, methods, skills, knowledge and experience to achieve specific project objectives according to the project acceptance

criteria within agreed parameters. It has final deliverables that are constrained to a finite timescale and budget. Also Project Management can be defined as the practice of initiating, planning, executing, controlling and closing the work of a team to achieve specific goals and meet specific success criteria at the specific time. A project can be perceived as a unique venture with a beginning and an end, conducted by people to meet established goals within parameters of cost, schedule and quality

All projects can be thought of as a series of phases that have a specific beginnings and defined endpoints to provide better management control and appropriate links to ongoing operations of the performing organization. Each project phase is marked by completion of one or more deliverables. Project management life cycle has four phases namely project initiation, project planning, project execution and project closure. All of the phases of the project life cycle have a lot of activities to be done. These are described in the following segments.

Projects are born when a need is identified by the customer. Feasibility phase or definition phase is the initial phase of the project life cycle. It is at this point where the opportunity or the reason for the project is identified and a project is developed to take advantages of that opportunity. In this phase, the scope and purpose for initiating it and the solution to be found are described.

The second phase of the project life cycle is Planning, in this step all the project management planning tasks, which are required to complete the project on time and within budget are explained. It involves creating of a set of plans to help guide your team through the execution and closure phases of the project.

The next phase of project life cycle is Execution. In the Execution phase, your team will focus on achieving the objectives that were set. They will use the information gathered in the first two steps to create and launch the project within the specified timeframe. In this phase the physical deliverables are presented for the consumer.

THINK POSITIVELY
NETWORK WELL
EXERCISE DAILY
EAT HEALTHY
WORK HARD
STAY STRONG
BUILD FAITH
WORRY LESS
READ MORE
BE HAPPY
VOLUNTEER FREELY
RELAX OFTEN
LOVE ALWAYS
LIVE FOREVER



Nethma Madushani Gomes- 2019/PM/56

Project Closure is the final phase of the project life cycle, which properly concludes the projects and reports the whole achievement in terms of pre- defined objectives. There is no right or wrong way to close the project, and it's up to you to figure out what works best for you.



EXECUTING

There's a vast number of digital project management best practices out there – in fact, every PM working the digital space seems to have their own unique list! Some have broad philosophies about managing risk or stakeholder expectations. Others swear by the specific tools and tactics for time management or managing people.

Knowing which best practices are a personal taste versus which ones are on your critical path to success can be a little daunting, so I've started to gather some of the top best practices being discussed. Below I've shared just a few practices that have been helped build portfolio of project successes and advance the career of project team.

It's also worth noting that as you become more experienced and battle-tested as a project manager, you'll be able to work out your own personal best practices based on what works best for you and your teams. Training and digital project management courses can also help you discover new digital project management best practices or improve existing ones.

Commit to Continuous Improvement

Digital projects typically have the benefit of rapid, iterative progress. While the breakneck speed and various moving parts can be overwhelming, this provides a massive opportunity to learn and improve at that same pace.

When you're ending a sprint or as part of the project closure process, invest the time to run a retrospective with your team, and if possible, with your client or sponsor. This will help you understand how the sprint or project went from the various perspectives of those who were involved in the project. You can then use these insights to adjust your processes and improve your projects in the future

Choose Project Management Software That Works The Way Your Team Works

In a more analog and sequential context, the primary user of project management software is a project manager, but when it comes to Digital, Project Management software is often so much more than that. Moving well beyond the Gantt charts and resource schedulers, your digital toolkit is now the tool where your team manages their own tasks, where they log their time, where workflow is automated and governed, where your client can view a real-time dashboard and get involved in the conversation, and where many other tools integrate into to provide a full picture.

Tackle Risks Head On... Together!

New digital solutions inherently introduce new risks that can morph and change wildly as a project progresses. To give yourself the best chance of catching all the key risks, build a culture of collaborative Risk Management by involving your team and your stakeholders in Risk Management activities throughout the project.

Choose a Project Methodology That Fits The Work

Those working in digital can debate endlessly about whether Agile is better than Waterfall or whether a Hybrid of the two is good or bad, but the fact of the matter is that the methodology needs to fit the work.



Depending on the nature of the project, the type of deliverables, the preferences of the team, and the need to plug in to your client or sponsor's broader organizational ways of working, certain methodologies will have advantages over the others.

Build Trust Through Transparency

Whenever possible, take the time to build trust with your clients. Educate your client or sponsor and explain the complexities. If there's an issue, do the appropriate prep to finesse your messaging, but make it a priority to communicate it sooner rather than later and, of course, always provide viable solutions to any problem you present – don't leave your client or sponsor empty handed for when they need to explain the situation to their bosses.

DIGITAL

PROJECT MANAGEMENT PRACTICES

Set Clear KPIs

The key success factors of a digital project can often be minimized, misunderstood, or easily forgotten. Nearsightedness during a project can lead to a product being introduced to a world that no longer has a use for it. And once a digital product has launched, failing to measure its performance could limit the appetite to continue forward on the product roadmap.

Create Standard Processes That Are Viable... Then Revisit!

If you create standard procedures for things like project initiation, kick-off meetings, risk management, and quality management, it saves you from having to reinvent the wheel every time. The key is to create processes that your team will actually adopt and sustain, then continue to revisit and adapt as your organization changes and grows. .

Nail The Briefing Process

The digital world helped forge many of the best practices we have for working in hybrid configurations of remote and on-site teams, but even still, any team's effectiveness is only as good as its ability to communicate abstract ideas clearly to one another. That's why briefing is so important.

Be Open To Getting Involved Early

Often, digital project managers are brought into a project just before (or maybe even after) kick-off. This could mean you're inheriting a less than ideal scope of work or can leave you feeling like you're constantly playing catch up on all the details that were discussed before the contract was signed.

Overcommunicate Effectively

Another top best practices- First, build a communication plan that everyone can agree to, even if it's just a cadence of project ceremonies and agreement on what tools are for what type of communication.



IMPORTANCE
OF

BLOOD

DONATION
PROJECTS

World Blood Donor Day takes place on 14 June each year. The aim is to raise global awareness of the need for safe blood and blood products for transfusion and of the critical contribution voluntary, unpaid blood donors make to national health systems. Safe blood and blood products and their transfusion are a critical aspect of care and public health. They save millions of lives and improve the health and quality of life of many patients every day. The need for blood is universal, but access to blood for all those who need it is not. Blood shortages are particularly acute in developing countries

To ensure that everyone who needs safe blood has access to it, all countries need voluntary, unpaid donors who give blood regularly. throughout the COVID 19 pandemic. Despite limited mobility and other challenges, blood donors in many countries have continued to donate blood and plasma to patients who need transfusion. This extraordinary effort during a time of unprecedented crisis highlights the crucial role of well organized, committed voluntary, no remunerated blood donors in ensuring a safe and sufficient blood supply during normal and emergency times.

With increase in population and development of more advanced medical and surgical procedures, the need for blood is ever increasing. Only voluntary blood donors can help to maintain an adequate supply of blood to save the lives of those who in need. They are the source of safe blood also. Whether a patient receives whole blood red cells, platelets or plasma, this life saving care starts with one person making a generous donation.

There are some basic requirements one need to fulfill in order to become a blood donor. That is age, weight, health. Since blood cannot be manufactured outside the body and has a limited self-life the supply must constantly be replenished by generous blood donors. Human blood is an essential element of human life with no substitute.

Voluntary blood donors are the cornerstone of a safe and adequate supply of blood and blood products. The safest blood donors are voluntary, non - remunerated blood donors from low risk populations. The success of blood donation project depends on people who organize the project and blood bank team.

The organization of blood donation project should be best and safe to the patient recipients and to the blood donor also.

It is essential for surgeries, cancer treatment, chronic illness and traumatic injuries. Whether a patient receives whole blood red cells, platelets or plasma, this life saving care starts with one person making a generous donation. Today most medical care depends on a steady supply of blood from donors, as one in seven people entering the hospital need blood.

An adequate amount of blood is needed in all health care facilities to meet the urgent need for patients facing trauma and other lifesaving procedures, such as blood transfusions which saves millions of lives each year

Doing good is more fun together. Organizing a blood donation project is a great way for businesses, associations and educational institutions to inspire members of their communities to help many patients in need a blood donation project encourages new faces to join in and creates a great sense of community doing something really worthwhile together.

The reason to donate is simple. It helps save lives.

With every blood donation you are providing strength, hope and courage to patients and their families in your local hospital.

Blood donation is not simply an “individual fact” but a real “social action” characterized by systems of interpretation of reality based on individual-society relations. In other words, blood donation does not simply help that specific person but also contributes to a responsible gesture towards society.

By donating blood, you will be saving up to three human lives each time. It promotes blood donation and urges people to save lives by donating blood.

Blood is one of the most essential fluids of our body which helps in the smooth functioning of our body. If the body loses an excessive amount of blood, people get fatal diseases and even die. Thus, we see how blood donation is truly lifesaving that helps people. It is also a symbol of humanity that unites people irrespective of caste, creed, religion and more.



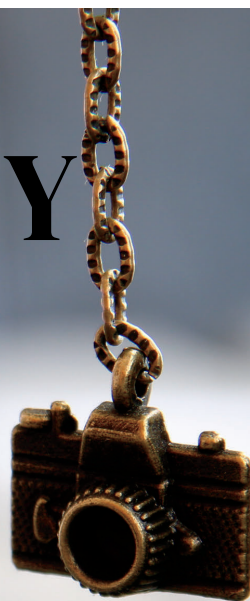
D.M Prasadi kanchanamala
2019/pm/77

PHOTOGRAPHY

season 01

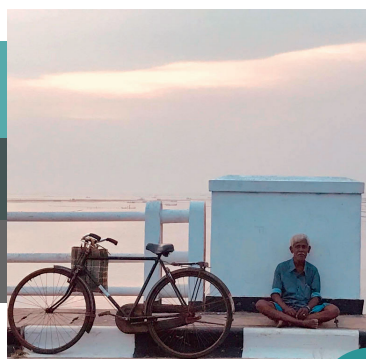
2022

Project Management Club organized an
open photography competition season
01 2022 on the theme of **"Economic
Crisis in Sri Lanka"**



J. M. N. Roomi
Horowapothana

2



V. Basnayaka
UOJ

1



A. H. Anne Alvina
Kurumankadu

3

congratulation

M

&

C

MONITORING & CONTROLLING

Step by step, step notes
one day it will appear in the
sky

Rock walls

When Successful

It is beginning.

When properly yielded

Planning...

The back will be there.

The right way to succeed

Just like with courage

Dedicated work.

Comes as a driver

Results behind you.

When you know the right way

The dark world itself Does its

Control.

You go about your business.

Towards the best work to be
done.

The results are Coming...

one day behind you.

Like a Silver flag

As soon as his Project was

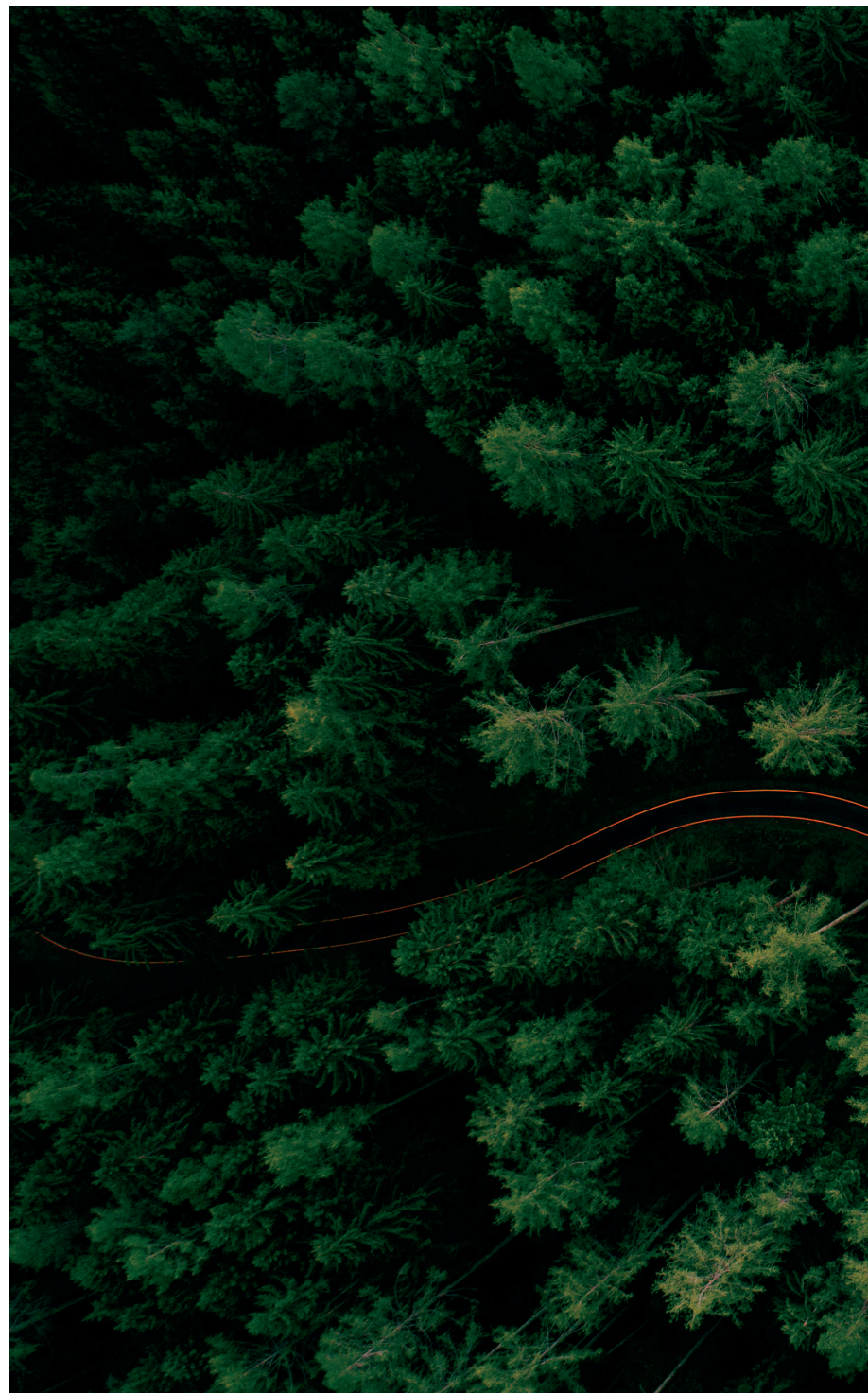
Successful

closed to so worries opened to

Laughter

The whole word wins.

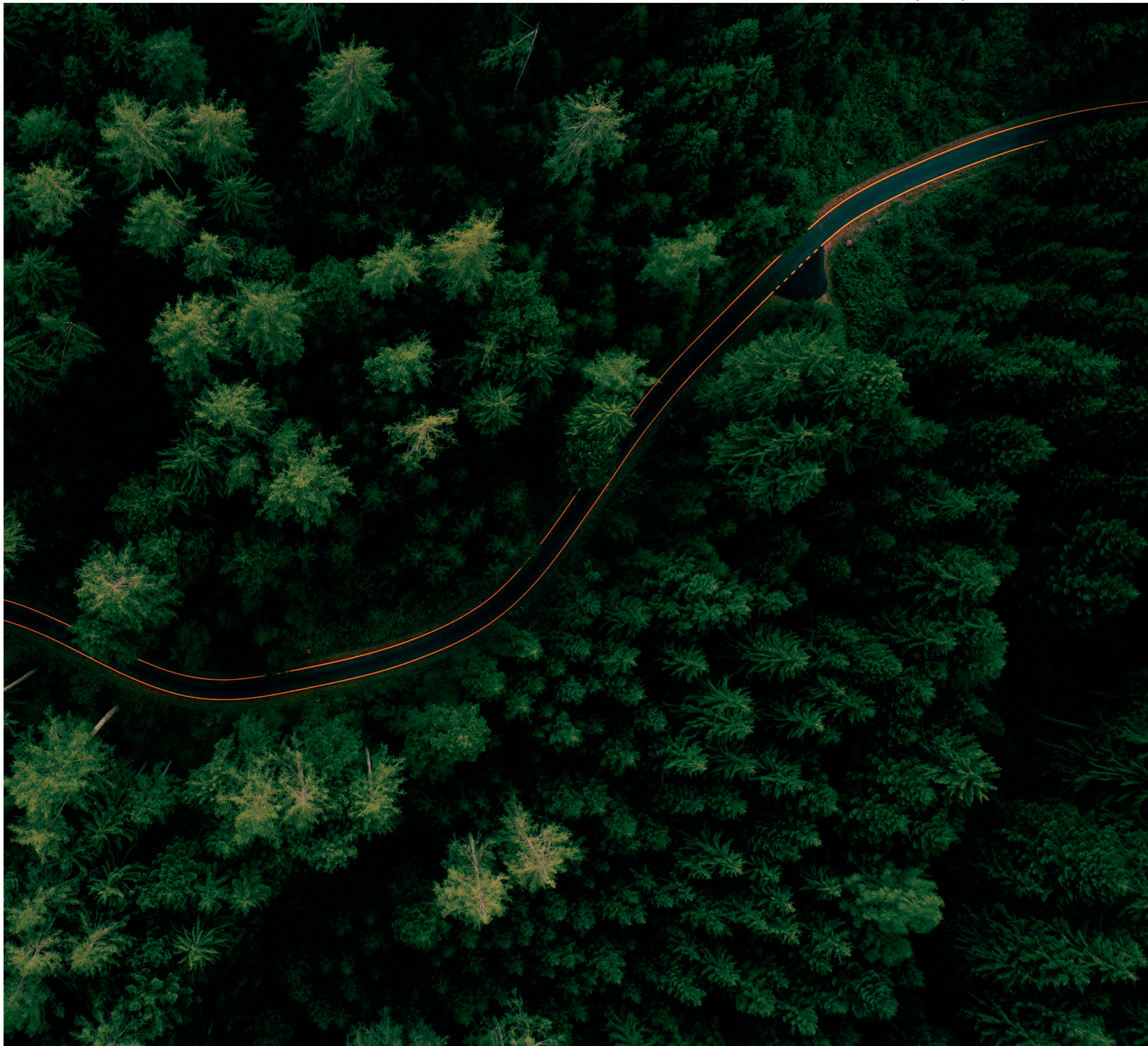
ROAD in Proje



TO SUCCESS

ject Management!

V.P.C. MALSHANI
2019/PM/96



STAKEHOLDERS

MAPPING IN CONSTRUCTION PROJECT

Stakeholder analysis is given winning support for the entire process. The success of the project may depend on the winning support from the individual stakeholders. They will have significant power and influence over the project work. They could become a strong supporter or could them block or disrupt the whole system. Because of this major point, we need to identify correctly who are our stakeholders. The analysis process can be included in the following three steps; First step: Identification, Second step: Prioritization and Third step: Understanding stakeholders

In the stakeholder analysis process, we have to identify the stakeholder and their affection for the entire project. Who are they, what is the type of influence they can do, and their interest in the success of the project. During this identification process, we must select the correct and most suitable individual stakeholders for the gainful project completion.



High power, Highly interested people (Manage Closely): We must fully engage these people, and make the greatest efforts to satisfy them.

High power, Less interested people (Keep satisfied): Put enough work in with these people to keep them satisfied, but not so much that they become bored with your message

Low power, Highly interested people (keep informed): Adequately inform these people, and talk to them to ensure that no major issues are arising. People in this category can often be very helpful with the detail of your project

Low power, Less interested people (Monitor): Again, monitor these people, but don't bore them with excessive communication. Make the greatest efforts to satisfy them.

Here it is important to develop a Project Management Plan. A communication matrix will let everyone involved know how often they need to loop stakeholders in.

Below is a list of stakeholders in a construction project and some examples of effective communication strategies with them.

Supervisor: High power, high interest. Your supervisor is tied to the productivity of the people they lead. Your boss also likely has the power to the greenlight or shut down your project. This means that you should manage this relationship closely, communicating frequently and requesting and utilizing feedback.

Shareholder: High power, medium interest. Shareholders usually hold stake in multiple entities, diluting their unique interest in your project undertaken. As such, to leverage their investment in your work, you should communicate frequently with them, consult and involve them, with a goal of increasing their interest over time. This is obviously dependent on the type of investment role that exists, and whether our project is the sole investment or part of a portfolio of investment.

Government: High power, probably low interest. The government controls the rules and regulations that could shut down your business or project. An example would be health code inspectors for restaurants, IRS auditors for general business, etc. Because government entities monitor everything/ everyone, their interest in your individual/ endeavor is likely low. As such, your goal should be to keep them satisfied, communicating regularly, consulting and involving them in order to prevent them from being a risk to your project.

Senior executive: High power, low interest. Your company's senior executives make the biggest decisions, giving them high influence but limited bandwidth to focus on the outcomes of your project. This means your strategy should be keep them satisfied by communicating as regularly as is necessary, consulting and seeking feedback, with a goal of increasing their interest in your work.

Co-workers: Medium power, medium interest. Co-workers carry a range of influence, but mostly their influence will be in their ability to leverage additional resources for your project, including the support of other co-workers and you want to keep them informed. Update them on your project, and be willing to leverage their interest into a supporter role.

A. Chiranthi Perera
2019/PM/42





HOSTEL LIFE

Hostel life
Messy rooms,
Late evening roams,
Midnight chat,
Knock of warden,
Kettle noodles,
Special in dinner.

These things will never happen ever after
hostel,
But will stay as memories for ever...


Tharsanakumar
3rd year

IMPACT OF SOCIAL MEDIA

"Project management is the application of knowledge, skills, tools, and techniques to project activities to meet the project requirements" (PMI, 2017). Project Management is becoming an essential tool for all the enterprises in the today's business environment, because which is the appropriate tool to carry out all the tasks within the stipulated time. Therefore, the important of the project management gradually increasing day by day. Don't think about your field or industry relevant to project management because this is a multi-sectoral approach therefore, most of the industries are adopting to work on the project-based way.

Social media is the digital platform which provides remarkable contribution to all the industries directly or indirectly. Basically, this contains sharing of ideas, information, thoughts, interests and other expressions through virtual communities and networks. From the worldwide anyone with the internet access they can sign up an account or user and they can share their thoughts, ideas and information via social media therefore, the social media platforms have become an important part of every business.

According to today's business world the social media play a major role in all the businesses. That's why in the project management also, this social media has an immense impact on the project management. Which provide many types of project management tools that will help to improve the efficiency of a project and boost the performance of the project.



L. Pratheepkanth
Assistant Lecturer in PM,
Dept. of Project Management,
Faculty of Business Studies,
University of Vavuniya.

IN PROJECT MANAGEMENT

Further, it will direct the project to complete on time and within the allocated budget. Mostly this social media strengthens the communication process of the project which means, this platform give access to all the project team members to contact immediately and share their important information quickly, this will lead to effectively manage the effective communication in the projects.

Further, in the monitoring of the project social media helps to easily update the progress of the project via photos, videos and documents this will empower the monitoring process in an effective manner. Moreover, social media enables every team member to easily share document and files which are essential and necessary for the project progress. And also, social media provides a seamless platform to enhancing the use of knowledge management process of the project team via several way. Anyhow, rather than these advantages social media support to promote the project organizations activities and other works this will increase the reputation and status of the particular organization.

However, social media not only have the advantages for the project but also there will be some disadvantages also there; the information and documents will share broadly that's why sometime there are some questions will arise about the protection of the information shared for the confidential documents. Then this social media adaptation will lead to create a distraction among project team because it make easier

to communicate with everyone so that means they may spend too much of time to talk or chat which are not relevant to the subject matter.

Finally, it is clear that social media is a significant tool to manage the projects. Anyhow, before the implementation of the project the project team should define the proper frame work for this process in the initiation stage then only they can manage the project effectively and mitigate the barriers of using social media in the projects. These steps can lead the social media to becoming a powerful tool to achieving the project objectives.



WAYS TO BECOME A GOOD

PROJECT MANAGER



A "Project Manager" is someone who is responsible for managing a piece of work from concept to delivery. Maybe you're wondering how you become a project manager or maybe you're already deep in the throes of project management work, whether by careful planning or accident. No matter which path you're considering there are advantages and challenges for the accidental project manager and for the traditionally trained project manager. There are two main roads on the career path to becoming a project manager. You can either go the "traditional" route - i.e. set out to become a project manager, get a qualification, and take a role as a project manager or you can keep gaining project management experience and working your way up the project management

career ladder without a degree, certification, or other "classical" project management education. This article identifies some uncommon project managers skills which are essential for better management of projects. Project managers are excellent communicators.

A project's success depends on effective communication. According to research, communication problems account for 57% of failed projects. Processes are well understood by project managers. Running a project from beginning to end involves several different procedures. The broad strokes only include planning, carrying out, and delivering. Other routines include giving feedback, making adjustments, designating team members to the appropriate responsibilities, and assigning tasks.

The most effective project managers set goals and refuse requests. Unexpectedly, the ability to say "no" is undervalued. However, project managers must be sure to use that crucial phrase. Project managers prioritize tasks and focus on solutions. Prioritizing tasks is one of the most important parts of being a successful project manager. Making the right decision at the right time is necessary, but knowing which tasks should go before others and which ones take higher priority is what keeps projects running smoothly.

Data-driven decisions are made by project managers. It's similar to solving a math problem to manage a project. Decision-making is a responsibility for project managers, and they are frequently judged on how many "correct" decisions they make.



CLOSSING

Project Management is the art of creating the illusion that any outcome is the result of a series of predetermined, deliberate acts when, in fact, it was dumb luck."

- Harold Kerzner

Whether we realize it or not, project management has become a part of our lives. It is no longer restricted to managing complex tasks at work but also takes the

shape of planning a birthday party at home or buying groceries from your task list. However, managing projects tend to be a daunting task and a multi-faceted affair. It requires a deep level of understanding of project planning, scheduling, reporting, tracking, and importance of project management.

As defined by the Project Management Institute, "Project management is about the application of skills, knowledge, tools, and techniques to project activities to meet project requirements." It also involves various policies, principles, and procedures to guide a project from the initial stage until its completion.

Project management is about delivering outputs to maximize benefits to an organization. Listed below are some more convincing reasons why use project management. It provides:

- Clear Focus and Objectives
- Quality Control
- Risk Management



These are the main points which define that why we have to choose project management within or without the organization to accomplish a goal or a task. Project Management is really important in our society today, especially almost all of us are dealing with business. Keeping our projects the way we wanted it to be is one of its great benefits. It is efficient and quite convenient.

We can also use Project Management in different fields, too. For the fact that it helps in organizing and managing things, lots of people in different fields and industry can also benefit its capabilities. Fields like and designing usually uses PM in promoting their products.

Importance of Project Management

On the other hand Project Management will help to improve managerial skills of a leader because it brings leadership and direction to projects. Without Project Management a team can be like a ship without a rudder moving but without direction, control or purpose. Leadership allows and enables team members to do their best work. Project Management provides leadership and vision, motivation, removing roadblocks, coaching, and inspiring the team to do their best work. Project managers serve the team but also ensure clear lines of accountability.

Furthermore smart companies are always looking for successful project management examples to learn how other companies are achieving their project management goals. For example if we take American Airlines merger with US Airways created an overlap in technology and programs. They knew spreadsheets were insufficient for managing resources and complex projects. To gain visibility

into the broader divisional and global priorities, they began using portfolio and resource management for time entry, resource management, and capacity planning. As a result, the airline went from capitalizing 10 percent of their IT labor to 20 percent, which equated to a multi-million-dollar net positive impact on their balance sheet. Now, they have access to better, more reliable data to make critical decisions on projects and resources.

Without PM, teams and clients are exposed to chaotic management, unclear objectives, a lack of resources, unrealistic planning, high risk, poor quality project deliverables, projects going over budget and delivered late.

Great project management matters because project managers with great training deliver success.

Project management creates and enables happy, motivated teams who know their work matters, so do their best work and project management enables team to ensure the right stuff is delivered; stuff that delivers real return on investment, and that makes happy clients.

“Trying to manage a project without Project Management is like trying to play football game without a game plan.”

Sathurthika sasikumar
2017PM/19

Workshops and Programs by PMC

Project Management Club takes huge steps and efforts to provide wide variety of opportunities to the students so that they can sharp their skills and shine in future.

The following are some examples of those opportunities; such as the awareness programs and workshops conducted by the club.

1

"DISASTER RISK REDUCTION OF DEVELOPMENT PROJECTS" on October 2021. We learnt what are we vulnerable to and how the government agencies take initiatives to manage certain disaster.

2

"LAND PERFECT INTERNSHIP" this webinar was helpful to the students to understand the expectations of the employers on interns, challenges, perspectives and its strategic partnership.

3

"HOW TO BE AN ONLINE ENTREPRENEUR"- discussed about starting an online business under the topics of "Introduction to Online Entrepreneurship", "How to Start Your Online Business Journey" , and "Why You Should Become an Online Entrepreneur".

4

"NATIONAL SAFETY DAY 2021" discussed about "Risk-Informed Decision Making on Development Agenda in Pandemic Crisis" and "Mainstreaming DRR in development projects in Sri Lanka"

5

"EXPERIENCE GAINED IN FORMULATION AND EXECUTION OF FOREIGN FUNDED PROJECTS" at the end of the session there was a panel discussion on preparing a project proposal to give the students a real life experience.

6

"PROJECT MANAGEMNET COMPETENCIES FOR SUSTAINABLE PROFESSIONAL EVALUATION" the session was done by a PMI member to clarify the students about the career path of the Project Management industry/ sector.

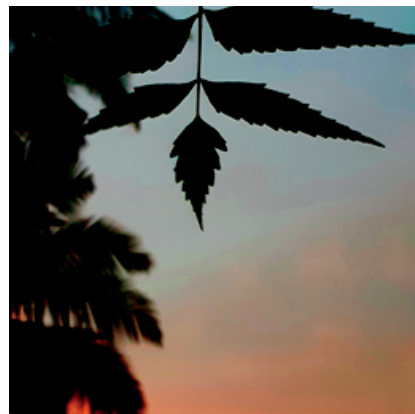
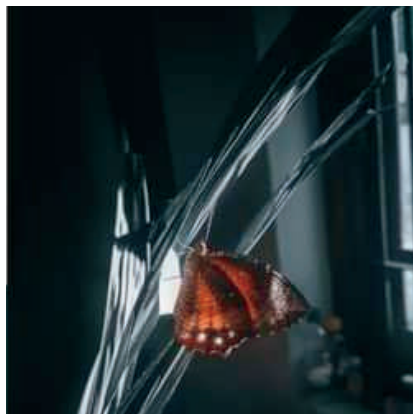
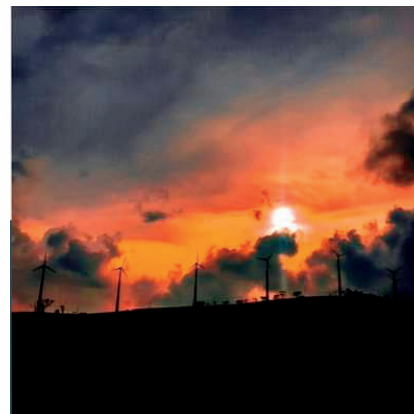
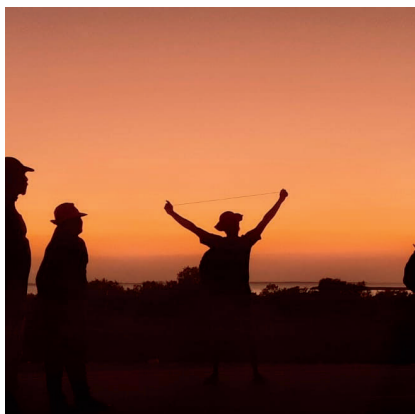
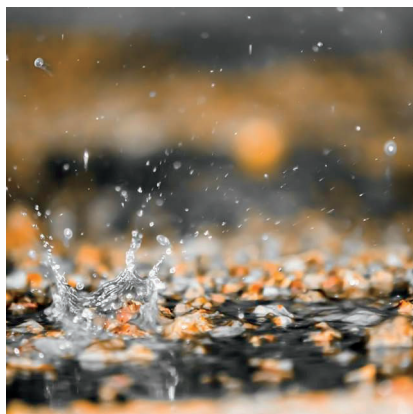
7

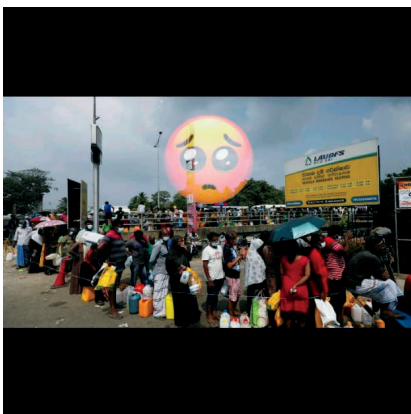
The awareness program on MALERIYA DAY was another milestone of the club to make the students participate in community engagement activities.

“

**Vision - Employable
good citizens for
social and economic
development**







PHOTOGRAPHY SEASON 1,2(2021) & SEASON 01 (2022)

Project Management Club organized an open photography competition (Season 01) to celebrate World Youth Day on August 2021. World Youth Day (WYD) is an event for young people organized by the Catholic Church that was initiated by Pope John Paul II in 1985. Its concept has been influenced by the Light-Life Movement that has existed in Poland since the 1960s, where during summer camps Catholic young adults over 13 days of camp celebrated a "day of community".

Second photography contest was conducted on January 2022. Specialty of this season was the theme. The theme was "Pandemic and Daily Life" since many of our lives are changed due to the economic crisis we wanted to know the challenges as creativities of talented photographers. Exco members believed that the photography competition provides a great platform to showcase the hidden talents of photographers around the country.

Third photography contest was conducted on 2022. Specialty of this season was the theme. The theme was "Economic Crisis" since many of our lives are changed due to the economic crisis we wanted to know the challenges as creativities of talented photographers. Exco members believed that the photography competition provides a great platform to showcase the hidden talents of photographers around the country.

PHASES OF PROJECT MANAGEMENT

Initiating

Planning

Executing

Monitoring
&
Controlling

Closing

Report from Secretary, PM Club



Ms. D.U.S. Bandara
Secretary
18/19 Batch

First and foremost I am D.U.S.Bandara the secretary of Project Management Club taking this chance to express my heartfelt gratitude for given me this opportunity to express my views of Project Management Club of the Faculty of Business Studies of University of Vavuniya.

When the Project Management Club was originally founded, Mr. R. C. T. Rajapaksha was appointed as its president, and Mr. R. J. V. Croos and Ms. D. U. S. Bandara (myself) were appointed as its first vice president and secretary, respectively, for the years 2022 and 2021. I want to remind everyone that there is a list of the members who have held the remaining posts, including junior treasurer, editor, co-editor, and batch representative members from each batch. Mr. G. Tharshanakumar now serves as the president of the second executive committee, while Ms. A. D. Umanga and Ms. D. U. S. Bandara, respectively, serve as vice president and secretary, for the years 2022–2023. I must admit that I am happy to serve as the Project Management Club's secretary for two committees.

As the Project Management Club, we have engaged in many of the activities to develop the competencies and inner capabilities of students and to develop their engagement in extra activities. Based on numerous criteria's we started to initiate the planned activities. Especially Seminars and workshops, International day celebration events, Competitions we have successfully implemented.

As our very first community and student's engagement event, "A TREE PLANTATION CAMPAIGN" has been organized to celebrate an international day called "WORLD DAY TO COMBAT DECERTIFICATION AND DROUGHT". Not only that, the Project Management Club proudly organized a ONE DAY FUNCTION to celebrate the "INTERNATIONAL PROJECT MANAGEMENT DAY" instead. For the purpose of commemorate the World Malaria Day, a "MALARIA DAY WORKSHOP AND A CLEANING CAMPAIGN" has been well organized and greatly completed with the corporation of Project Management students.

We created a SERIES OF PHOTOGRAPHY COMPETITIONS for the first time as a student club of the faculty of business studies in order to enhance students's skills and include the larger community. Project Management Club has successfully finished three photographic competitions with various topics.

- MOTHER NATURE
- PANDEMIC AND DAILY LIFE
- CURRENT ECONOMIC CRISIS IN SRI LANKA were the themes that used for the photography competitions.

Here for the winners of 1st photography competition, we rewarded them with a reload. Respectively,

- 1st place – Rs.1000/= reload
- 2nd place – Rs.500/= reload
- 3rd place – Rs.300/= reload

And for the winners of 2 nd photography competition, the winners have been rewarded by a valuable certificate which is signed by Dean of the faculty of business studies and Head of the department of Project Management. The Project Management Club also planned two quiz competitions for each project management batch at the same time as well as a special poster competition.

We held a special WEBINAR SERIES that is helpful to students to increase their knowledge in specific disciplines because the students were required to study at home from the start of club. The Project Management Club hosted nearly six webinars to maximize students' study time. The following webinar programs were well organized and successfully completed.

- Land perfect internship
- How to be an online entrepreneur
- Webinar on National Safety Day
- Webinar on Disaster Risk Reduction of Development Projects, Sri Lanka
- Project Management Competencies for Sustainable Professional Evaluation

Project Management Club has planned a unique project for "COMMUNITY ENGAGEMENT" with the subject LIFE OF GIVIN at Al/Aysha Vidyalayam children in grades one to five received some necessary instructional resources through the initiative.

The Project Management Club contributed to the signing off a "MEMORANDUM OF UNDERSTANDING" the University of Vavuniya and the Project Management Institute Colombo Chapter.

As a newly established students club, we as the Project Management Club succeeded in creating a NEWSLETTER and a PAGES OF REMINISCES at the very first time. We hope this effort would affect to all the students of the faculty to initiate some innovative ideas as responsible youths.

Not only working through online platform but also even we have organized PHYSICAL WORKSHOP with the contribution of the senior lecturer Dr.(Eng.) S.S.Sivakumar with the subject "EXPERIENCE GAINED IN FORMULATION AND EXECUTION OF FOREIGN FUNDED PROJECTS". Through this we wanted to give a great experience to our Project Management students about the practical manner of implementation of projects.

Another unique duty of the club was the publication of a SILVER JUBILEE MAGAZINE. All of the Project Management students were required to submit their own unique articles in order for the magazine's work to be completed. A separate magazine committee and designing team has also been established. The major goal of this developing magazine was to shift pupils' thought patterns toward innovative thoughts.

Since we were given the task of finishing three major projects—HERBAL PARK, NATURE PARK, AND STUDENTS WELFARE PROJECT—among them, we have already begun the herbal and nature park projects. Even though we had intended to begin all of the assigned tasks, the covid-19 epidemic and a lack of funding prevented us from beginning more than two of them. Nearly all semesters were conducted online because to the covid-19 pandemic situation. It badly caused us to collect required funds for these huge projects and now we have the limited time period to complete these projects. However, the initiatives we have already begun are doing nicely.

We chose to print Project Management Club t-shirts, sell tickets, and collect students' Rs. 300 membership fees as our chosen fund-raising strategies. Although we had intended to implement several fund-raising strategies, including grants from organizations, most funding organizations were unable to provide us with cash owing to the country's economic situation. A blood donation program was another notion we had. However, the lack of time and the unpredictability of the country prevented completion of these activities.

Hereby, I would like to thank our Dean of the Faculty of Business Studies, Head of the Department of Project Management, Senior lecturers, Academic and Non-academic staffs, All the executive members who worked hard to bring the club to this level and All the Project Management students from all batches who gave their extreme support to make these all events possible.

**"Let our advance
worrying become
advance thinking
and planning."**

~ Winston Churchill



**PROJECT MANAGEMENT CLUB,
FACULTY OF BUSINESS
STUDIES,
UNIVERSITY OF VAVUNIYA**